

**OFFICIAL MINUTES
COMMISSION MEETING OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
8:30 A. M., August 4, 1993**

PRESENT: His Honor Mayor Homer L. Wilson, Commissioners Otis Herrington,
Roosevelt Lawrence, Doris A. Davis and
Rev. G. E. Darrisaw.

INVOCATION: The invocation was given by Commissioner Otis Herrington.

APPROVAL OF MINUTES

Commissioner Davis moved and Commissioner Darrisaw seconded the motion to approve the minutes of the meeting of July 21, 1993. The motion passed unanimously.

ADOPTION OF NO SMOKING POLICY

The City Manager submitted the City of Brunswick No Smoking Policy. Commissioner Lawrence moved and Commissioner Darrisaw seconded the motion to adopt the No Smoking Policy:

**CITY OF BRUNSWICK
NO SMOKING POLICY
ADOPTED AUGUST 1993**

INTRODUCTION

It is the policy of the City of Brunswick to provide a safe and healthy work environment for all employees. This goal can be achieved only through ongoing efforts to protect nonsmokers and to help employees adjust to restrictions on smoking.

Effective August 1, 1993, employees and visitors will be restricted from smoking inside any of our facilities at any time. This includes before, during and after working hours. A "No Smoking" sign will be posted at the entrance of all city buildings designating that we are a smoke free environment. All ashtrays will be removed from inside the buildings.

IMPLEMENTATION

For those employees that smoke, a designated area will be established by your department head on the outside of your building. He will also establish the rules/regulations for smoking in the designated area. Smoking may take place at the discretion of the Supervisor as the work schedule allows. Additional smoking breaks will not be scheduled.

Smoking in vehicles will not be allowed.

CESSATION/EDUCATION RESOURCES

We realize that this will be a difficult transition for some, and we do want to help our employees who smoke to quit smoking. Our Employees Assistance Program offers an

excellent start for those of you wanting help to quit.

COMPLIANCE

The success of this policy depends upon the thoughtfulness, consideration and cooperation of smokers and non-smokers alike. It is the responsibility of all employees to adhere to the policy. The Smoking Policy will be reviewed will all prospective new employees.

Violators of this policy are subject to disciplinary action in accordance with Group I of the City of Brunswick's Code of Conduct.

PRESENTATION OF PLAQUE

Mayor Wilson presented a plaque to Lorena Hansen, Brunswick News Reporter for an outstanding job in covering the City of Brunswick Commission Meetings.

DELEGATIONS

LaRon Bennett appeared before the Commission to request that the City guarantee a loan for home owners in the City of Brunswick. Mr. Bennett pointed out the need for low to moderate income housing in the City. Mayor Wilson stated that there was a need for housing in the City; however, the City would have to look at it from a business perspective. Mr. Bennett explained how the program would be structured and asked the Commission to do something to promote residential construction in the City and to come up with a policy for residential housing in the City of Brunswick. Commissioner Darrisaw stated that he could not commit to co-signing a bank loan for persons that he did not know. Mayor Wilson stated that building housing for low income was a noble cause and it has merit; however, he could not support financing. Mayor Wilson stated that he could write a letter of support for Mr. Bennett.

Commissioner Herrington moved and Commissioner Lawrence seconded the motion to give Mr. Bennett an answer within a week.

Bill Tipton, Executive Director of the Visitors Bureau appeared before the Commission to give an update about tourism and promotions in the Golden Isles. Mr. Tipton gave statistical information on visitors in the Golden Isles and updated the Commission on all new projects in the City of Brunswick.

Conrad Fonseca appeared before the Commission to discuss the book, Reinventing Government. Mr. Fonseca stated that Cities should try new methods of governing. He recommended that the City should give people more of an ownership in their Departments and use Total Quality Management. Mr. Fonseca next stated that his taxes were raised about ninety percent in the City. Mr. Fonseca asked the Commission to read Reinventing Government. Mayor Wilson stated that he was concerned about the operation of Government and not getting production from workers.

Mayor Wilson requested a three minute recess.

Ken Plyman appeared before the Commission to discuss the Cable Seminar he attended in Orlando, Florida. Mr. Plyman stated that he opposed the ban on smoking in City Hall, and pointed out that the City should check the basement for radon gas.

CEMETERY DEEDS

On motion of Commissioner Darrisaw seconded by Commissioner Davis the following

petitions were unanimously granted:

- 1) Returning for resale S-1/2 of Lot No. 8, Section No. 127 in Palmetto Cemetery. Original deed lost, but City records verify ownership.
- 2) Transferring Lot No.9, Section No. 205 in Palmetto Cemetery from G. H. Horton to Iris Colletta. Original deed lost, but City records verify ownership.

REDEMPTION DEED

Redemption requested in the name of present owner, Charles M. Russell on Peninsula Park Lot C-1, 75' x 125' which property was acquired at tax sale. Commissioner Darrisaw moved and Commissioner Davis seconded the motion authorizing the Mayor to execute Redemption deed. The motion passed unanimously.

OTHER CITY BUSINESS

Commissioner Lawrence moved and Commissioner Darrisaw seconded the motion to authorize the Mayor to execute agreement on storm water drain for the MLK Blvd. project. The motion passed unanimously.

The City manager gave an update on the Municipal Court probation services for May through July 1993.

Commissioner Darrisaw moved and Commissioner Herrington seconded the motion to approve the use of the Fire training facility by INCA Company for \$250.00 a day, subject to the company agreeing to a hold harmless clause and damage clause

Commissioner Herrington moved and Commissioner Darrisaw seconded the motion to authorize the City Manager to proceed with the selection of a garbage truck. The motion passed unanimously.

Commissioner Herrington moved and Commissioner Lawrence seconded the motion to allocate funds in the amount of \$400.00 to the Sea Island Festival. The motion passed unanimously.

Commissioner Davis recommended that Delegations be given 3 to 5 minutes time limit to make their presentation at Commission Meetings, and to prohibit the use of profanity.

Commissioner Davis moved and Commissioner Darrisaw seconded the motion to prohibit profanity at Commission Meetings. The motion passed unanimously.

Commissioner Lawrence stated that he would like the City to keep records on how much materials are purchased in the City of Brunswick for constructing the Composting plant and requested that employees be hired through the local employment agency. Commissioner Darrisaw and Lawrence recommended that anytime the City awards a contract, workers should be hired through the local employment agency.

On motion of Commissioner Herrington seconded by Commissioner Lawrence the Mayor was authorized to execute quit claim deed to Hugh Tollison for Cypress Mill road. The motion passed unanimously.

Commissioner Lawrence moved and Commissioner Herrington seconded the motion to give a \$500.00 reward for the conviction of the person responsible for the abduction and murder of Cheryl Coleman. The motion passed unanimously.

Mayor Wilson stated that he received many complaints about a liquor store on Norwich Street. The City Manager was asked to write letters to businesses about the complaints. The City Manager stated that according to the City Charter the Commission can revoke licenses if rules are violated. The City Manager stated that the Chief of Police should write letters to the businesses about violations.

MEETING ADJOURNED.

Mayor

Attest _____
City Clerk