

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
7:00 P. M., February 15, 1995**

PRESENT: His Honor Mayor Homer L. Wilson, Commissioners Roosevelt Lawrence,
Doris A. Davis, Dr. James
MacLeod and Ken Plyman.

INVOCATION: The invocation was given by Commissioner Dr. James MacLeod.

APPROVAL OF MINUTES

Commissioner MacLeod moved and Commissioner Davis seconded the motion to approve minutes of the meeting of February 1, 1995. The motion passed unanimously.

DELEGATIONS

Vernon Martin, Executive Director of Coastal Georgia Regional Development Center appeared before the Commission to discuss the services of the Coastal Georgia Regional Development Center. Mr. Martin submitted a report to each Commissioner explaining and outlining projects and services that are offered by the RDC. Mr. Martin introduced Board members that was in attendance. Mr. Martin explained the difference between CADA and RDC. CADA provides loans services to businesses and RDC provides services to Cities and Counties.

Mayor Wilson questioned why CADA refused an audit by the State. Mr. Martin stated that CADA loans were confidential and he felt like CADA should not have been audited by the State.

Commissioner Plyman asked why the State would want to audit CADA books. Mr. Martin stated that a new state law passed and the State could audit CADA books.

Mr. Martin stated that the City withdrew their dues from RDC and he requested that the City resume paying their dues.

Commissioner MacLeod thanked Mr. Martin for his presentation and advised Mr. Martin that the City would consider paying their RDC dues.

Gladys Lyde, County Commissioner was present and appealed to the Commission to pay their RDC dues because the City was sending out a bad message.

Mr. Cody a member of the RDC Board explained the audit and verified that RDC owe \$14,000.00 for their portion of the legal fees for the State audit.

Zack Lyde stated that the City was not withholding funds from CADA, but was withholding funds from RDC. Mr. Lyde stated that RDC provides a lot services in the City and County and RDC need to stay in Brunswick. Mr. Lyde stated that he read an article in the newspaper which stated that Commissioner MacLeod welcomed relocating the RDC to another City.

Commissioner Lawrence moved and Commissioner Davis seconded the motion authorizing the Commission to make a decision on paying RDC dues at the next Commission meeting.

The motion passed unanimously.

Ferman Ricks, representing Coastal Corrections, Inc. appeared before the Commission to request that the City contract their services to collect fines in the Municipal Court for one year.

Commissioner Plyman stated that the Community service workers that was assigned to work weekends were not reporting to work.

Commissioner MacLeod stated that it was so little time and several hundreds of thousand dollars at stake and recommended that the City allow Coastal Corrections to collect the funds for Municipal Court for one year.

Commissioner Lawrence stated that he agreed with the City Manager to look at contracting the services at the end of the fiscal year.

Commissioner Davis asked how much time would it take to set up the program in-house. The City Manager stated that he had someone in place to collect fees and issue warrants. The City Manager stated that an officer would be collecting fines and his salary would be set at approximately \$30,000.00 per year.

Commissioner Lawrence stated that he objected to charging a \$30.00 fee to collect fines.

Ned Young was present and stated that \$35.00 was often charged for the administrative cost and legal work. Mr. Young explained the probation process used in the court system.

Judge William Ligon, Municipal Court Judge submitted a list of needs of the Municipal Court to the Commission. Judge Ligon explained the sentencing process of the Municipal Court.

Commissioner MacLeod moved and Commissioner Plyman seconded the motion granting Coastal Corrections a twelve month contract to collect fines for Municipal Court. On call for the question the motion passed by vote of 4 to 1. Commissioner Lawrence voting No.

Dale Broussard, Manager of Century Cable appeared before the Commission to request an extension of ninety days to work out the renewal of the franchise agreement between the City of Brunswick and Century Cable.

Commissioner Lawrence moved and Commissioner Davis seconded the motion granting a ninety day extension to Century Cable for renewal of their franchise agreement with the City of Brunswick. The motion passed unanimously.

Mr. Broussard indicated that Century Cable has legally changed names to Century Venture.

ALCOHOLIC BEVERAGE LICENSE RENEWAL

Petition received from Dale Carswell to retail beer only at Eckerd Drugs, 1945 Glynn Avenue and 4535 Altama Avenue for consumption off premises, having been approved by the Chief of Police and the City Manager, Commissioner Lawrence moved and Commissioner Davis seconded the motion granting the petition. The motion passed unanimously.

L.A.R.P. CONTRACT

The City Manager submitted a list with 1.5 miles of City Streets to be approved for resurfacing under the LARP Project.

Commissioner Davis moved and Commissioner MacLeod seconded the motion authorizing

the Mayor to execute an agreement to resurface 1.510 miles of City Streets. The motion passed unanimously.

ISTEA RESOLUTION

The City Manager announced that the Waterfront Enhancement Project has been selected as the best enhancement project in the State of Georgia. Commissioner Lawrence moved and Commissioner MacLeod seconded the motion authorizing the Mayor to execute contracts with the Department of Transportation on behalf of the City. The following was unanimously adopted:

Resolution authorizing the contracting with the Georgia Department of Transportation for funding under the Intermodal Surface Transportation Efficiency Act of 1991.

WHEREAS, the Secretary of the U. S. Department of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to contract for Transportation Enhancement Projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the City of Brunswick, including the provision of its local share of the project costs in the project; and

WHEREAS, it is required by the U. S. Department of Transportation Rights Act of 1964, that in connection with the filing of an application for assistance under the Intermodal Surface Transportation Efficiency Act the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and other pertinent directives and U. S. Department of Transportation requirements thereunder; ;and

WHEREAS, it is the goal of the City of Brunswick that Disadvantaged Business Enterprises be utilized to the fullest extent possible in connection with the project and that the definite procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment, contractors or consultants and other services,

NOW, THEREFORE, BE IT RESOLVED by the City of Brunswick that:

- (1) Homer L. Wilson is authorized to execute contract on behalf of the City of Brunswick with the Georgia Department of Transportation to aid in the financing of planning, construction, and implementation of Transportation Enhancement Activity Projects pursuant to Section 133 (b) (8) of Title 23 U.S.C.;
- (2) The City of Brunswick is authorized to execute and file an assurance or another document required by the U.S. Department of Transportation

and the Georgia Department of transportation effectuate the purpose of Title VI of the Civil Rights Act of 1964;

- (3) The City of Brunswick is authorized to furnish such additional information as the U.S. Department of Transportation and the Georgia Department of Transportation may require in connection with the application for the Transportation Enhancement Activity project and budget;
- (4) The City of Brunswick is authorized to set forth and execute affirmative disadvantaged business policies in connection with the Transportation Enhancement Activity;
- (5) Homer L. Wilson is authorized to execute contracts on behalf of the City of Brunswick with the Georgia Department of Transportation for aid in financing the planning, construction and implementation assistance requested in the application as submitted and in the contract work scope and budget.

RECREATION ADVISORY BOARD

Commissioner MacLeod stressed the need for a Recreation Advisory Board for the City's Recreation Department. Commissioner MacLeod stated that the Advisory board would receive input from citizens and forward the information to the Recreation Director.

Commissioner Plyman stated that he would like to have a Recreation Director in place before appointing an Advisory Board. Commissioner Lawrence stated that he was in favor of hiring a Recreation Director before appointing an Advisory Board.

Commissioner Plyman moved and Commissioner Lawrence seconded the motion authorizing the City Manager to advertise for a Recreation Director for the City of Brunswick. The passed unanimously.

The City Manager stated that the Recreation Advisory could be created by amending the current Recreation Ordinance.

It met the consensus of the Commission to authorize the City Attorney to advertise the Amendment to the Recreation Ordinance for adoption at the next Commission meeting.

RESOLUTION OPPOSING IMPROVEMENTS TO U.S. 17

Woody Woodside was present to express his concerns about widening U.S. 17 by the Department of Transportation. Mr. Woodside stated that the widening would have a negative impact on businesses on Highway 17. He urged that the widening be reexamined because it would force businesses to be relocated.

Hal Hart, member of the Brunswick Area Transportation Study was present and requested that the committee hold a forum to allow citizens and businesses to give input on the widening of U. S. Highway 17. Mr. Hart stated that the committee would contact the Legislative Delegation and invite them to attend the meeting.

On motion of Commissioner Davis seconded by commissioner Lawrence the following resolution was unanimously adopted:

WHEREAS, U.S. 17 (SR 25) is a major transportation corridor through the City of Brunswick; and

WHEREAS, approximately 60 retail, industrial and service related businesses are located along U.S. 17

between F.J. Torras Causeway and Spur 25; and

WHEREAS, these businesses are dependant upon easy accessibility to persons traveling along U. S. 17 and;

WHEREAS, the Georgia Department of Transportation has proposed improvements to U.S. 17 that will include

the construction of additional travel lanes and a raised concrete median; and

WHEREAS, these improvements, as currently designed, will result in severely restricted access into

businesses, as well as the need to acquire extensive amounts of right-of-ways which will result in closing of many businesses;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Commission of the City of Brunswick do hereby

oppose the improvements to U. S. 17 from F. J. Torras Causeway to Spur 25 as currently designed; and

BE IT FURTHER RESOLVED that we respectfully request that the Georgia Department of Transportation consider

making changes to the project design so as to allow it to be less onerous to the adjacent businesses.

AMENDING WATER AND WASTEWATER ORDINANCE

The Director of Water and Wastewater and Elmo Richardson was present to discuss amending the water and Wastewater Ordinance to revise rates, fees and charges for water and sewer services to comply with bond payments.

Commissioner Plyman questioned the bond payment increase. The City Manager stated that the rate increase was the amount needed to meet the City's bond payments for 1995. Commissioner Plyman requested that the City Manager investigate placing a bagging operation at the Composting plant.

A representative from King and Prince Seafood Company stated that the Company reduced expenditures in 1994 and he was concerned with the future of the City's water system improvements.

Commissioner Plyman moved and Commissioner Davis seconded the motion to amend the Water and Wastewater Ordinance to revise new rates, fees and charges. The following ordinance was unanimously adopted:

AN ORDINANCE TO AMEND THE BRUNSWICK CODE AS TO REVISE THE RATES, FEES AND CHARGES FOR WATER AND

SEWERAGE SERVICES; TO AMEND SECTION 22-19 OF THE BRUNSWICK CODE PERTAINING TO THE USER CHARGE SYSTEM; TO AMEND SECTION 22-20 PERTAINING TO CHARGES FOR CAPITAL REQUIREMENTS; TO AMEND SECTION 22-21 OF THE BRUNSWICK CODE PERTAINING TO CHARGES FOR WATER SERVICE, WATER AND SEWER TAPPING AND CONNECTION FEES AND OTHER RELATED FEES AND DEPOSITS; TO AMEND SECTION 22-22 OF THE BRUNSWICK CODE PERTAINING TO RESIDENTIAL EQUIVALENT UNITS; TO REPEAL CONFLICTING PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

THE COMMISSION OF THE CITY OF BRUNSWICK hereby ordains:

SECTION 1. The Brunswick Code is hereby amended by striking in its entirety subsection (c) of Section 22-18 and by substituting in lieu thereof a new subsection (c) which shall provide as follows:

"(c) Scavenger wastes will be admitted into the Sewerage system only by permit and subject to payment of a fee of twelve dollars (\$12.00) per five hundred (500) gallons or portion thereof."

SECTION 2. The Code of the City of Brunswick is hereby further amended by striking from subsection (a) of Section 22-19 the following sentence:

"The calculation procedures for these charges are more particularly described in a report entitled "User Charge System for Wastewater Facilities of the City of Brunswick" prepared by Wiedeman and Singleton, Inc., Engineers, revised July 15, 1982, and in a report updating the same, entitled "User Charge Study for Wastewater Facilities, City of Brunswick", prepared by Moreland Altobelli Associates, Inc., Engineers, dated November 25, 1991."

and by inserting the following new sentence in lieu thereof:

"The calculation procedures for these charges are more particularly described in a report entitled "User Charge System for Wastewater Facilities of the City of Brunswick" prepared by Wiedeman and Singleton, Inc., Engineers, revised July 15, 1982, and in a report updating the same, entitled "Revenue Analysis for Water and Wastewater Facilities, City of Brunswick", prepared by Tribble & Richardson, Inc., dated January 1995."

SECTION 3. The Brunswick Code is hereby further amended by striking in its entirety subsection (f) of Section 22-19 and by substituting in lieu thereof a new subsection (f) which shall provide as follows:

"(f) The EPA user charge, which includes charges for operation, maintenance and replacement costs, will be assessed for all contributors to the treatment works on the following basis:

"(1) A charge for administrative costs plus costs of

operation, maintenance and replacement shall be assessed against each customer per month in the amount of \$2.60 plus \$2.00 per thousand gallons of flow. The charge shall consist of \$1.040 for operation, maintenance and replacement cost of the Academy Creek Water Pollution Control Plant and \$0.960 for operation, maintenance and replacement cost of the collection system.

"(2) In addition to the foregoing, there shall be assessed against each customer contributing to the system BOD and SS in excess of 300 mg/l surcharges as follows:

- a. BOD \$0.160/lbs.
- b. SS \$0.150/lbs."

SECTION 4. The Brunswick Code is further hereby amended by striking in its entirety subsection (a) of Section 22-20 and by substituting in lieu thereof a new subsection (a) which shall provide as follows:

"(a) In addition to the foregoing EPA user charge, a charge to cover capital requirements shall be assessed against each customer, except industrial users having contractually reserved capacities, per month as follows:

- (1) Fixed charge. Each residential unit or residential equivalent unit inside city, per month.... \$3.60
- (2) Each residential unit or residential equivalent unit outside city, per month\$5.40"

SECTION 5. The Brunswick Code is further hereby amended by striking in its entirety Section 22-21 and by substituting in lieu thereof a new Section 22-21 which shall provide as follows:

"Sec. 22-21. Other rates, fees and charges.

"(a) In addition to the foregoing charges to be made pursuant to the EPA user charge system, the following schedule of charges for water service, water and sewer tapping and connection fes and other related fees and deposits is hereby adopted:

"(1) For each customer located inside the city limits, four dollars (\$4.00) per month shall be charged for any amount up to and including the first two thousand (2,000) gallons furnished for each residential unit or residential equivalent unit; sixty seven cents (\$0.67) shall be charged for each one thousand (1,000) gallons furnished in excess of two thousand (2,000) gallons per residential unit or residential equivalent unit.

"(2) For each customer located outside the city limits, six dollars (\$6.00) per month shall be charged for any amount up to and including the first two thousand (2,000) gallons furnished for each residential unit or residential equivalent unit; one dollar (\$1.00) shall be charged for each one thousand (1,000) gallons furnished in excess of two thousand (2,000) gallons per residential unit or residential equivalent unit.

"(3) The charge for any overhead sprinkler systems installed in any facilities inside the city limits other than single family residences shall be six dollars (\$6.00) per month for any area up to and including ten thousand (10,000) square feet and sixty cents (\$0.60) per additional one thousand (1,000) square feet.

"(4) The charge for any overhead sprinkler systems installed in any facilities outside the city limits other than single family residences shall be nine dollars (\$9.00) per month for any area upto and including ten thousand (10,000) square feet and ninety cents (\$0.90) per additional one thousand (1,000) square feet.

"(5) The charge for any fire hydrant installed inside the city limits shall be six dollars (\$6.00) per month.

"(6) The charge for any fire hydrant installed outside the city limits shall be nine dollars (\$9.00) per month.

"(7) Water and wastewater tap-in fees shall be charged on the basis of residential units or residential equivalent units according to the tap-in fees listed hereinafter. Any fractional units resulting from the calculation of residential equivalent units shall be rounded to the nearest unit. In addition to the tap-in fees, installation fees shall be charged in accordance with schedules listed hereinafter. Installation fees shall cover only connection to existing mains; the actual costs of any extensions necessary shall be charged in addition to tap-in and installation fees. All fees and charges shall be paid by the customer or customers at whose request the connection is made.

"(8) Water tap-in fees shall be charged as follows:

"a. Inside the city. Two hundred dollars (\$200.00) for each residential unit or residential equivalent unit.

"b. Outside the city. Three hundred dollars (\$300.00) for each residential unit or residential equivalent unit.

"The water tap-in fee for connecting to water mains for irrigation purposes shall be as follows:

	Inside City Limits	Outside City Limits
1" Tap	\$ 150.00	\$ 225.00
1 1/2 Tap	250.00	375.00
2" Tap	400.00	600.00

"Irrigation service requiring meters larger than 2" shall not be permitted.

"The water tap-in fee for connecting to water mains for fire protection purposes shall be as follows:

	Inside City Limits	Outside City Limits
2" Tap	\$ 400.00	\$ 600.00
3" Tap	600.00	900.00
4" Tap	800.00	1200.00
6" Tap	1000.00	1500.00
8" Tap	1200.00	1800.00

"(9) Sewer tap-in fees shall be charged as follows:

"a. Inside the city. Two hundred dollars (\$200.00) for each residential unit or residential equivalent unit.

"b. Outside the city. Three hundred dollars (\$300.00) for each residential unit or residential equivalent unit.

"(10) The director may authorize licensed master plumbers to install connections to water or wastewater facilities upon written application. Water meters shall be supplied to authorized licensed master plumbers at cost; all other related accessories for water or sewer connections may be supplied to authorized licensed master plumbers. The director shall require payment of installation fees as listed herein or reimbursement of actual costs for any installations not specifically covered. All work done by other than city personnel shall be done only under the supervision of licensed master plumbers authorized to perform such work. The director shall require that all installation is performed in accordance with specifications and/or standards conforming to sound engineering practices; in the event that such installation is not made in accordance with specifications and/or standards, the director may require the installation to be corrected or removed and reinstalled as necessary.

"(11) Water installation fees for making taps into the city water mains or water lines and installing water meters or providing water meters for plumbers to install shall be in accordance with the following schedule:

Meter Size	Installation by	
	City	Plumber
5/8"-3/4"	400	150
1"	500	225
1 1/2"	1800	800
2"	2000	1000

Installation fees for meters larger than two inch shall be charged on the basis of reimbursement to the city for all actual costs incurred in making the installation.

"(12) Sewer installation fees for making connections to the city sewerage system and installing service lines shall be in accordance with the following schedule:

Tap Size	Installation by	
	City	Plumber
4"	500	150
6"	600	150
8"	1800	150

Installation fees for installations requiring additional facilities including but not limited to manholes or flow metering installations shall be charged on the basis of reimbursement to the city for all actual costs incurred in making the installation.

"(13) Deposits shall be two and one-half (2 1/2) times the monthly bill for all services, as estimated by the director using whatever data may be available, with a minimum deposit of \$75.00 per unit. Deposits may be waived if evidence is produced that the customer has a good record of payment or that the customer would reasonably be expected to pay all bills promptly. In the event a deposit is waived or is less than two and one-half (2 1/2) times the monthly bill for all services for whatever reason, and that the customer is delinquent in payment of one (1) or more bills, the deposit for that customer's account or accounts may be required to be increased to two and one-half (2 1/2) times the monthly bill for all services. Such increased deposits may be required to be paid in full before reconnection of service.

"(14) In the event that service has been cut off for

nonpayment of any city utility bill or other action resulting in unauthorized use of city services, service shall not be restored until the unpaid bill and service fees provided by this section are satisfied. Before service is restored, the following service fees shall be paid by the user cumulatively for each action taken to prevent unauthorized use of city services:

- a. Turn-on after a delinquent cut-off \$ 15.00
- b. Locking meter 20.00
- c. Removal of meter 40.00
- d. Removal of straight line 55.00
- e. Removal of unauthorized relocated meter 75.00
- f. Cutting off water at main 125.00

"Payment of these fees shall not exempt any user from any civil or criminal action resulting from violations of this chapter.

"(15)

MONTHLY REPORTS

The following reports for the month of January were submitted and were filed as information: (1) General Fund (2) Water and Wastewater (3) Community Development (4) Metro Squad (5) Municipal Court and (6) Uncollectible Water and Wastewater Accounts. Commissioner Lawrence moved and Commissioner Davis seconded the motion to accept the monthly reports. The motion passed unanimously.

OTHER CITY BUSINESS

The Director of Community Development stated that he spoke with local banks about problems that low and moderate income individuals have when applying for mortgage loans. The banks indicated that down payments was the main problem encountered. The Director of Community Development stated money could be set aside for home owners by utilizing recaptured funds. The program was designed specifically for individuals desiring to purchase a home in the City of Brunswick. Individuals purchasing a house must live at that residence for five years and whenever the property is sold within this five year period the City would share in the fifty percent of the profit made. The program would encourage persons to purchase houses in the City of Brunswick.

Commissioner Lawrence stated that he would also like to see a program in place offering rehabilitation loans to renovate houses in the City.

Commissioner Lawrence recommended that a schedule be put in place and submitted to the Commission.

Elmo Richardson stated that the compost facility won an award for design and the award will be presented in Atlanta.

The City Manager reported that the staff met with Tax Commissioner Florence to discuss

payments of the City and County taxes which would be collected in three payments instead of one payment. The City Manager stated that the collection would be beneficial to the City and help with its cash flow.

Commissioner Davis commended Sergeant Bruce for the neighborhood watch program in Windsor Park. She next thanked Mr. Spinelli for placing compost in Windsor Park. Commissioner Davis next reported the stray dogs that gathered in her yard.

Commissioner Plyman stated that he would like to clear up Mr. Kennedy's sewer problems on the Southend of town. He stated that the City Engineer quoted the actual cost of being 12,000.00. Commissioner Plyman stated that the sewer problems would have to be repaired at a lower cost.

The City Manager stated that the problem was caused by elevation in the area. The City Manager stated that he would get a cost estimate and discuss it with Mayor Wilson.

Commissioner Lawrence mentioned the increase in pot holes in the City. He stated that after the rain it took two days for the water to drain off of L Street.

Mayor Wilson noted that the City of Atlanta saved millions when they privatized the solid waste collection. He further stated in good conscience the City will not be able to meet the demand of garbage collections and the City should be looking at that.

Commissioner MacLeod stated that privatization could offer better benefits to employees and it would be much cheaper.

Commissioner Plyman stated that he could not see how private companies could make a profit and give incentives and bonuses to workers.

MEETING ADJOURNED.

Mayor

City Clerk