

**OFFICIAL MINUTES
COMMISSION MEETING OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
7:00 P. M., April 19, 1995**

PRESENT: His Honor Mayor Homer L. Wilson, Commissioners Roosevelt Lawrence,
Doris A. Davis, Dr. James
MacLeod and Ken Plyman.

INVOCATION: The invocation was given by Commissioner Dr. James MacLeod.

APPROVAL OF MINUTES

Commissioner Plyman stated that he had an objection to the minutes as printed. He stated that the Calsilite Recommendation did not have one sentence to collaborate why he voted no. He stated that his reason had been omitted and requested that the minutes reflect his reason for voting no.

The minutes should be amended to show that Commissioner Plyman stated that the City would be setting a dangerous precedent that other companies and other businesses in the Community would use as a stepping stone to attach themselves to funds. He asked what will stop Jerod Brown Brothers or anyone else who wants a five year deferment. Commissioner Plyman further stated that one other thing that bothers him is a company that has the funds and fiscal means to grow they also have the funds and fiscal means to pay their bills. If they have the capacity to grow then they have the capacity to pay their bills.

The City Manager stated that the City Clerk brought to his attention that action was taken for rezoning of property of Suburban Drive was not reflected in the minutes. After the City Attorney did some research and presented it to the Commission in the meeting the action taken was not reflected in the minutes. The minutes should be amended showing Commissioner Plyman moved and Commissioner MacLeod seconded the motion granting the rezoning from R-9 One Family Residential District to LM Limited Medical. The motion passed unanimously. The City Attorney stated that he would like to make sure it was clear in the minutes that the Calsilite repayment situation was conditioned expressly on the company providing new jobs.

Commissioner Plyman stated that it was predicated on 15 or 20 new jobs and none of this was mentioned in the minutes.

Commissioner Lawrence stated that since the funds for Calsilite would be granted through the City he would like to see at least 85% of employees hired at Calsilite come from within the City limits.

The City Attorney stated that the City could not put in a provision like that.

Commissioner Lawrence stated that he had a problem if the City grant funds to enable companies to work and the companies refuse to employ a certain percentage of citizens in the City to work at the company. He stated that something was wrong. The City Attorney stated that it would be a problem with the Federal Constitution to request that. Commissioner Lawrence stated that the City should look into that.

Mayor Wilson stated that he was glad the City Manager mentioned the proposed rezoning of Suburban Estates. Mayor Wilson stated that with the two corrections and the one that Commissioner Plyman brought up and also the information regarding employment and the rezoning subject to those three things being addressed the minutes should be approved with those corrections.

Commissioner Lawrence moved and Commissioner Plyman seconded the motion to approve the minutes of the meeting of April 19, 1995 with the necessary corrections as stated. The motion passed unanimously.

PRESENTATION OF PROCLAMATION RECOGNIZING NATIONAL PRAYER DAY

Mayor Wilson presented a proclamation to Tiki Lloyd proclaiming May 4, 1995 as National Prayer Day in the City of Brunswick. Mrs. Lloyd spoke words of appreciation and extended an invitation to the Commission to attend the prayer service.

RECOGNITION OF RETIRING CITY EMPLOYEE

Mayor Wilson presented a plaque and gift to Corporal Raymond Yawn in recognition of 31 years of dedicated service to the Brunswick Police Department. Received with appreciation.

TITLE III B TRANSPORTATION AND ADULT DAY CARE PROGRAM

The Director of Community Development appeared before the Commission to submit the Title III B SSB Program and the Adult Day Care Program for approval.

The Director of Community Development along with Darlene Wymes the Multipurpose Center Director and Judy Hardwick a registered nurse and volunteer of the Alzheimer program was present to discuss the Title III B Transportation Program and the Adult Day Care program.

Darlene Wymes stated that the Title III program allows Senior citizens within Glynn County to have transportation from their homes to the Center for activities and a hot mid day meal and then back to their home. Mrs. Wymes stated that transportation is provided for senior citizens to go shopping. Transportation is also provided for senior citizens to visit their doctor and for leisure recreation trips throughout the year. Mrs. Wymes stated that the program has a good track record and reputation and the City have the Title III B program for the last eleven years. The City is now expanding to the Adult Day Care program. The City have applied for a grant to help with the Adult Day Care program for a two year period which would cover \$36,000.00 and the grant does not require any matching funds. Mrs. Wymes stated that the program is something that the center really needs and would profit from it with the addition of the full Day Care Program.

Mayor Wilson asked how much additional funds would the City need to maintain or continue operation. Mrs. Wymes stated that the addition of the Adult Day Care Program would not cost the City anything. The cost for the funding was acquired by grants.

Mayor Wilson stated that it was a noble thing that she was doing and it was commendable. Mayor Wilson asked how far outside of the City limits are senior citizens picked up. Mrs. Wymes stated that the transportation extends to all of Glynn County residents.

Mayor Wilson asked whether the program receives any kind of supplement to maintain the operation of the center. Mrs. Wymes stated that the County would be asked for funding at the next Commission meeting.

Mayor Wilson asked if the program received funding in the past from the county. Mrs. Wymes stated that the County contributed minimum funding for the program.

The Director of Community Development stated that the County contributed \$6,500.00 annually to the program.

Mayor Wilson asked if the program was in conjunction with the Coastal Georgia Area Community Action Authority on Fourth Street.

The Director of Community Development stated that the City has a contract with Coastal Regional Development Center.

Mayor Wilson asked if the program could be utilized with them and also some of the transportation. The Director of Community Development stated that the transportation was contracted out with part of the funds from the Title III grant.

Commissioner Lawrence asked the Director of Community Development if he had an idea of what percentage of County residents use the facility. The Director of Community Development stated that the County and the City uses are fifty-fifty.

Commissioner Plyman asked the total funding of the program. The Director of Community Development stated that the funding for the program was \$147,897.00. Commissioner Plyman asked how much was the Federal grant. The Director of Community Development stated that Federal and State funding was \$147,897.00.

Commissioner Plyman asked what was the City's participation.

Mrs. Wymes stated that the City's participation was a \$14,000.00 match. Commissioner Plyman asked what was the funding prior to the Adult Day Care Program. The City Manager stated that it was the same and no additional funds are required from the City.

Commissioner Plyman asked about the County's financial participation in the program. The Director of Community Development stated that the City would request \$20,000.00 of funding from the County.

Commissioner Lawrence stated that the County actually gives \$6,500.00 for the program's funding. Commissioner Plyman stated that the City gives \$14,000.00 and the County contributes \$6,500.00 which is less than fifty percent. Commissioner Plyman stated that it have been explained that citizens of Glynn County and the City of Brunswick equally share the facility and the City have been carrying the blunt of the load.

The Director of Community Development stated that the contract requires that the center serves 250 unduplicated persons and the contract does not specify if the persons have to live in the City or County so the center have no way of actually knowing the number of persons who attend from the County until the people actually attends the program at the center. After the attendance count the center can give an actual count of how many people attended at the end of the month.

Commissioner Davis questioned the hours of the Adult Day Care Program. The Director stated that the hours are from 11:00 AM to 4:00 PM.

Mayor Wilson stated that he don't question that one meal a day is better than no meal at all, but he wondered what kind of meal the people had in the evening and the morning. The Director of Community Development stated that there have been cases where people leave the center and do not eat until the next day. The Director of Community Development stated that all persons are welcomed at the Center and is asked to make a donation of \$1.00 if they could afford it.

Commissioner Lawrence asked if the City transports persons from Sterling and other areas. The Director of Community Development stated that the City provides transportation to those areas and also on St. Simons Island.

Judy Hardwick stated that she was a Registered Nurse and have been working in long term care for the last 15 years. Mrs. Hardwick stated that she have been involved in Adult Day Care

in a few other states in Illinois and New Jersey and the program have been very successful. Mrs. Hardwick explained the Adult Day Care program which includes caring for persons with

Alzheimer's disease and other disorders such as persons suffering with strokes. Also people that are very frail who needs a more structured environment. Mrs. Hardwick stated that the Adult Day Care program would give a break to care givers helping persons with Alzheimer's disease. Mrs. Hardwick stated that the program would have eight units available and one director, a registered nurse and an activities person. She pointed out that persons would be assessed before they come into the program to make sure that they are right for the program.

Commissioner Lawrence asked what would happen if someone forgot to pick up a person in the Adult Day Care Program.

Mrs. Hardwick stated that they would be very specific with families, a physical examination by a physician is required and candidates must have approval to begin the program. A care giver must always be at home in case of an emergency.

The Director of Community Development stated that his concern was the insurance. He stated that he spoke with the insurance provider about his concern and one of the eligible expenditures from the grant would include insurance for the program.

The Director of Community Development recommended that the Title III program be approved along with the addition of the Adult Day Care program.

Commissioner MacLeod moved and Commissioner Plyman seconded the motion granting approval of the Title III/SSBG Program for the Multipurpose Center in the amount of \$147,897.00. The motion passed unanimously.

HISTORICAL RECORDS

Ronnie Perry, local Realtor appeared before the Commission to request that the City safely store Historical Records. Mr. Perry stated that he had an opportunity to visit the City's record vault and was some what distressed of what he found. He stated that he contacted Commissioner Davis about his concerns and she also had some concerns about the City's records. Mr. Perry stated that it seems that the records of the City are left to deteriorate in an unkept area. Mr. Perry pointed out that these records are the history of the City of Brunswick which is hand written and stored on the floor and volumes of books are falling apart. He stated that the staff was most helpful in contacting the records he needed. He further stated that he was appalled at the condition of these records and something should be done to get the condition of these records recorded, microfilmed and put away properly. Mr. Perry suggested that the City donate the original volumes to Old Town to store in their new building.

Mr. Perry pointed out that one day when Mayor Wilson is gone no one would remember anything from the past.

Mr. Perry indicated that the books were handwritten and Mrs. Jennings laboured over the minutes for years and he hated for the records to sit in the vault and deteriorate. He stated that there were subdivision maps, cemetery maps and other drawings of the City that needed care. Mr. Perry stated that someone should look for some matching fund money or grants somewhere to restore the City records or get with the Archaeology Association to help with restoration of these records.

Mayor Wilson stated that he had to concur with Mr. Perry pointing out that he went down to Mrs. Jennings office on many occasions and notice the crap quarters she was working in and she did a fantastic job with her penmanship. Mayor Wilson stated that Mrs. Jennings was no longer with us and he thought it would be only fitting that the Council take whatever action necessary to preserve the City records. Mayor Wilson asked for comments from other members of the Commission.

Commissioner Lawrence stated that he thought the Commission discussed this matter in 1992.

Mayor Wilson stated that the Commission did discuss at one time microfilming and the County offered to do the microfilming. Mayor Wilson stated that it might be in the City's best interest to ask the County or RDC Board about microfilming the records because they entertained the idea of doing this for the City. Mayor Wilson stated that he would be receptive if the City do it as soon as possible.

The City Manager stated that this have been an item discussed before and the budgeting for the City Clerk's Office has not been something the City have been able to include. Commissioner Davis brought this up at the last Commission Meeting about the microfilming of records. He have been doing some investigation since that time to see whether it would be cost effective for the City to purchase it's own equipment or whether it could be done better on a contract basis or what other options might be available. The City Manager stated that he would follow up on the matter and bring back some ideas.

Mayor Wilson asked the City Manager if he had an idea of what it would cost to microfilm the records. The City Manager stated that he really did not know because the Administrative Assistant had been doing some investigating on the cost of microfilming and have not completed it.

Mayor Wilson asked how much the City Manager thought it would cost to take the books Mr. Perry mentioned to see if they could be rebind.

The City Manager stated that it was possible to have it done. He stated that he read an article about a business on St. Simons Island that rebind old leather books. He pointed out that the old minute books should be looked at in addition to having them microfilmed.

Commissioner Davis stated that she would like to have something at the next meeting.

The City Clerk stated that the minute books are microfilmed up to 1986 and the property books are not microfilmed.

Commissioner MacLeod stated that he would like to have a report on the options that the City have by a certain date. He stated that he would like to know whether RDC or the County would still be interested in microfilming the City's records.

Commissioner MacLeod stated that he would like to have something at the next meeting pointing out that the Commission discussed it in 1992 and obviously no one followed up on the matter. Commissioner MacLeod stated that Mrs. Marion and Mrs. Mobley could get together and present some options at the next meeting.

Commissioner MacLeod moved and Commissioner Lawrence seconded the motion authorizing Mrs. Marion and Mrs. Mobley to get back to the Commission with a report at the next meeting with information concerning microfilming and restoration of historical records which should be officially acted upon.

Commissioner Plyman stated that he and the City Manager met with the FEMA representative several months ago and it was mentioned at that time that the City had no emergency procedure. The City's standard operating procedure in an event of a disaster to protect the data processing and several other departments were not updated. Commissioner Plyman stated that he would like to know what the City would do to prevent any loss in the event the City experience a natural disaster.

The City Manager stated that the Department Heads since that time have been working to bring their plans up to date.

Commissioner Plyman asked how much information have been gathered. The City Manager stated that several Departments have already turned the plans in to him and it is a matter of

pulling together everything in one document. The City Manager stated that by the second meeting in May the information would be pulled together and plans would be updated. The Director of Data Processing have looked at the computer equipment and at what will have to be moved and what could be left.

Commissioner Plyman stated that he would like to see all the things that are required by FEMA to be on file before Hurricane season.

ALCOHOLIC BEVERAGE LICENSE

Petition received from Adam Jones to retail beer for consumption on premises at Substation II, located at 2802 Cypress Mill Road. The application was approved by the Chief of Police and the City Manager. Commissioner Plyman moved and Commissioner Lawrence seconded the motion granting the petition. The motion passed unanimously.

PRESENTATION OF TOUR BOOKS

Debbie Brown, president of Old Town Preservation presented the new driving tour books to the Commission. Received with appreciation.

REQUEST FOR DEED TO THE LISSNER PROPERTY

Debbie Brown, president of Old Town Preservation stated that the Old Town Preservation Association would like to turn the Lissner House at 1327 Union Street into a museum which would attract tourist to the downtown area. Mrs. Brown stated that she was excited about drawing people downtown to visit the museum. Mrs. Brown requested that the deed be turned over to the Old Town Preservation Association.

Commissioner MacLeod stated that the City would sign the deed over once they receive it from the Department of Labor.

Mayor Wilson stated that in case the Old Town Preservation Society does not follow through with their plans the house would be reverted back to the City of Brunswick.

GLYNN COUNTY COUNCIL AGAINST CHILD ABUSE

Lorraine Dusenbury along with Cheryl Capers appeared before the Commission to present blue ribbons to Council members. Mrs. Capers stated that the more you help the less they hurt was the theme for April which is Georgia's Child Abuse Prevention month. Mrs. Capers stated that they are representing the Glynn County Council on Child Abuse as a public awareness and promotional type thing. She stated that the blue ribbons are worn to represent the concern for children and makes other people aware of the fight for the protection of children.

Mayor Wilson stated that he realized that child abuse is very prevalent in America and it is the most disastrous thing that befalls an individual and everyone should be concerned about child abuse.

MONTHLY REPORTS

The following reports for the month of March 1995 were submitted and filed as information: (1) General Fund (2) Water and Wastewater (3) Community Development (4) Metro Squad (5) Municipal Court and (6) Uncollectible Water Accounts. Commissioner Plyman moved and Commissioner Lawrence seconded the motion to accept the monthly reports.

OTHER CITY BUSINESS

The City Manager stated that he received a request from Century Cable to increase the rates on cable service in the City. Century cable recommended that the City adopt a motion implementing the increase or wait ninety day for the increase. Commissioner Plyman stated that he would like for the Commission to extend an invitation to the manager of Century Cable to attend the Commission meeting.

Commissioner Plyman moved and Commissioner Lawrence seconded the motion to take an additional ninety days to approve the increase in cable rates. The motion passed unanimously.

The Commission appointed the following persons to serve on the Solid Waste Advisory Committee: Mayor Wilson appointed James Williamson, Commissioner Lawrence appointed Zack Lyde, Commissioner Plyman appointed Marge Eggleston and Commissioner MacLeod appointed Arthur Lyde.

Commissioner Davis reported that trash was being dumped in the 1300 Block and 1400 Block of Martin Luther King Blvd. She requested that a NO DUMPING sign be placed in the area.

Commissioner Davis reported that Stop signs should be placed on Dartmouth and Prince Street, George and Union Street and Palmetto Avenue.

Commissioner Plyman requested that the Stop sign be removed on K and Reynolds Street.

Commissioner Lawrence reported that a house needs to be torn down on Martin Luther King Blvd and L Street. He asked that the property owner be contacted.

Mayor Wilson requested that the Department of Transportation be contacted to find out the status of the paving on Union Street which should have been paved in March or April.

Commissioner Plyman moved and Commissioner Lawrence seconded the motion to hold an Executive Session to discuss a Personnel matter. The motion passed unanimously.

MEETING ADJOURNED.

Mayor

Attest _____
City Clerk