

OFFICIAL MINUTES
COMMISSION MEETING OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
7:00 P. M., June 18, 1997

PRESENT: His Honor Mayor Homer L. Wilson, Commissioners Roosevelt Lawrence, Dr. James MacLeod, Ken Plyman and Harold E. Jennings.

INVOCATION: The invocation was given by Commissioner Dr. James MacLeod.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by the Commissioners and everyone in attendance.

APPROVAL OF MINUTES

Commissioner Plyman moved and Commissioner MacLeod seconded the motion approving the minutes of the Meeting of June 4, 1997. The motion passed unanimously.

PROCLAMATION RECOGNIZING VIETNAM MEMORIAL WALL WEEK

Mayor Wilson read a proclamation recognizing the Vietnam Memorial Wall week in the City of Brunswick July 4-10, 1997. Commissioner Jennings recommended that the late Emery Dawson a paraplegic who served in Vietnam name be added to the Vietnam Memorial Wall. Commissioner Plyman moved and Commissioner MacLeod seconded the motion adopting a resolution requesting that Emery Dawson's name be added to the Vietnam Memorial Wall. The motion passed unanimously.

Commissioner Lawrence pointed out that many young people from Brunswick lost their lives in Vietnam and they should be recognized.

RENEWAL OF PROPERTY INSURANCE

The Director of Finance submitted bid recommendation for renewal of the City's Property Insurance for the fiscal year. The Director of Finance recommended that the City accept the bid of Hartford Steam Broiler in the amount of \$81,265.00. The Director of Finance stated that the premium increased \$565.00 due to an increase in property values the new Waterfront Park and office building at Public Works.

Commissioner Lawrence stated that he requested that all insurance renewals go out for bids. He asked the City Manager to explain why this has not been done. The City Manager explained that this is the third year of a three-year contract and next year the insurance will be bided out.

Commissioner MacLeod moved and Commissioner Jennings seconded the motion to accept staff recommendation. The motion passed unanimously.

Commissioner Jennings questioned whether the City buildings are covered by Flood Insurance. The Director of Finance stated that the City is checking prices on Flood insurance.

The Director of Finance submitted bid recommendation for renewal of the City Fleet insurance. The Director of Finance recommended that the City accept the bid of Hartford Insurance Group in the amount of \$49,000.00. The Director of Finance stated that this is the third year of a three-year contract.

Commission Jennings questioned whether the City had a Safety Committee that meets monthly and a person is on staff that visits the buildings and look at problems and give solutions. Commissioner Jennings recommended that the City Manager check with other Cities to find out if they have a person on staff to handle safety problems in their City.

Commissioner MacLeod moved and Commissioner Plyman seconded the motion accepting the staff recommendation. The motion passed unanimously.

DATA PROCESSING BID

The Director of Data Processing submitted bid recommendation for purchase of Computer Hardware. The Director of Data Processing recommended File Server-Dell Computers \$11,795.00 and 11 Personal Computers at The PC Store \$15,649.00. A three-year warranty is included on the file server and computers.

Commissioner MacLeod moved and Commissioner Plyman seconded the motion accepting recommendation of staff for the purchase of Computer Hardware. The motion passed unanimously.

Commissioner Jennings asked when every department excluding the Police Department will be on computers. The Director of Data Processing stated within one year. Commissioner Lawrence questioned why the Police Department computers will not be a part of the computer system linked with City Hall. Commissioner Jennings stated that information on the Police computers is private and City employees in other departments are not allowed to log in the computers at the Police Department.

DELEGATIONS

Don McGlamory Executive Director of the Housing Authority appeared before the Commission to present an annual check in lieu of taxes. Mr. McGlamory presented a check for \$26,731.77 to Mayor Wilson. Mr. McGlamory stated that the Housing Projects have been designated as High performing Housing Projects in the State. Mr. McGlamory stated that modernization have been completed on Housing Projects in the City. Mr. McGlamory pointed out that they are experiencing budget cuts. Mayor Wilson thanked Mr. McGlamory for giving the City of Brunswick excellent service.

James Kent, Architect appeared before the Commission to submit drawings and samples of materials that would be used on the roof at the Police Department. Commissioner Jennings questioned the warranty on materials that would be used on the roof. Mr. Kent stated that the warranty is for one year. Commissioner Plyman asked a series of questions about the use of existing ductwork and adding ductwork to other parts of the building. The City Manager stated that ductwork will be installed and all window units will be taken out and the City will get quotes on the ductwork for the Police building.

Commissioner MacLeod moved and Commissioner MacLeod seconded the motion accepting the plans for the Police Department roof. The motion passed unanimously.

Commissioner Jennings asked if it was wise to insulate the Police building. Mr. Kent pointed out that the building will gain a lot of insulation with the new roof. The City Manager stated that the building could be insulated once the new roof is in place.

MONTHLY REPORTS

The following reports for the month of May were submitted and were filed as information (1) General Fund (2) Water and

Wastewater (3) Community Development (4) Metro Squad (5) Municipal Court and (6) Uncollectible Water Accounts.

Commissioner Lawrence moved and Commissioner Plyman seconded the motion to accept the monthly reports. The motion passed unanimously.

OTHER CITY BUSINESS

The City Manager stated that at the last meeting parking plans were submitted to the Downtown Development and approved. The City Manager stated that Mr. Grines requested that the City approve the proposed parking plans. Commissioner Plyman questioned why additional parking spaces would be needed. Commissioner Plyman expressed his concerns about the Health Department being relocated to another building.

Commissioner Plyman moved and Commissioner MacLeod seconded the motion to stop any construction in the park until the City could determine if there is a need for additional parking spaces and destruction of the park. The motion passed unanimously.

Mayor Wilson stated that the park was not included in Oglethorpe's plan, but the park was created by the Urban Renewal Project. Mayor Wilson stated that until the need is determined for additional parking spaces the park should remain in tact.

The City Manager reported that David Skeens appeared before the Commission to request that the City relinquish one-third interest to the Board of Education on 3.9 acres on Fourth Street near the stadium.

Commissioner MacLeod moved and Commissioner Lawrence seconded the motion authorizing the Mayor to execute contract to Glynn County to the one-third interest of the 3.9 acres on Fourth Street. The motion passed unanimously.

Commissioner Plyman recommended that a reversionary clause be placed in the contract indicating that the property would revert back to the City if Glynn County abandons the property.

Commissioner MacLeod stated that the City should be able to purchase one third of the property if it reverts back to the County.

The City Manager reported that Florida Mining Materials will be pouring concrete 24 hours continuously for the Sidney Lanier Bridge Project. Florida Mining Materials will operate around the clock and requested a variance for this project.

Commissioner Plyman moved Commissioner MacLeod seconded motion granting a variance to Florida Mining Materials to operate 24 hours continuously to complete the project at Sidney Lanier Bridge. The motion passed unanimously.

Commissioner Lawrence recommended that this be advertised in the Brunswick News.

The City Manager reported that he would like to attend the auction in Atlanta to purchase surplus items from Georgia Power Company. Commissioner Jennings stated that the City Manager should be authorized to purchase up to \$50,000.00 and anything over should be approved by Mayor Wilson.

Commissioner Lawrence stated that the decision should be left up to the City Manager and anything unreasonable should be deducted from the City Manager's salary.

Commissioner Jennings moved Commissioner MacLeod seconded the motion authorizing the City Manager to attend the Auction in Atlanta and purchase equipment up to \$50,000.00. The motion passed unanimously.

Commissioner Jennings requested that John Cason, Administrative Service Director update the Commission on bids for the fence at Greenwood Cemetery. Mr. Cason stated that he spoke with Mr. Barlow concerning the fencing and the bids for the fence will be submitted at the next meeting.

Commissioner Lawrence asked the City Manager whether he contacted the persons he submitted concerning the fencing at Greenwood Cemetery. The City Manager stated that he did call the persons and they were not interested.

Commissioner Jennings stated that he would like the City and County to apply for a permit to withdraw water from the Altamaha River. Commissioner Jennings stated that he heard the Savannah Group was applying for a permit. Commissioner Jennings stated that the City could control franchise pricing.

Commissioner Plyman stated that the County mentioned at the joint meeting they were waiting on a report. Commissioner MacLeod recommended that the City and County gather all the facts because he would like to know the options before any action is taken.

Commissioner Jennings moved and Commissioner Lawrence seconded the motion adopting a resolution authorizing the City to officially withdraw water from the Altamaha and for the City and County to meet and discuss this at a joint meeting. The motion passed unanimously.

MEETING ADJOURNED

Mayor

Attest: _____ City Clerk