

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR MEETING  
7:00 P.M., AUGUST 19, 1998**

**PRESENT:** His Honor Mayor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

**INVOCATION:** The invocation was given by Commissioner Harold Jennings.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by the Mayor, Commissioners and everyone in attendance.

**APPROVAL OF MINUTES**

Commissioner Lawrence moved and Commissioner Williams seconded the motion to approve the minutes of the regular meeting of August 5, 1998. The motion carried.

**APPOINTMENT TO HOUSE BILL 489 ADVISORY COMMITTEE**

Commissioner Lawrence moved and Commissioner Williams seconded the motion appointing F. Michael Atkinson to serve as a minority representative on House Bill 489 Advisory Committee. The motion passed.

**BIDS FOR BIG MAC TRUCK**

The City Manager submitted the following bids for purchase for a Big Mac Truck for the Public Works Department:

Vendor		Amount
Roberts Truck Center	1993 White Mac Truck	\$28,450.00
LUL Truck Center	1990 Mac Truck	\$27,048.50

Commissioner Jennings questioned the fund balance of the 53108 Contractual Services account. Commissioner Lawrence stated that he would also like to know the balance of that account.

The City Manager stated that monthly reports will be submitted to each Commissioner with all the information of the City's accounts. He pointed out the Director of Finance and the Administrative Services Director scrutinize every purchase request that comes before them.

The City Manager recommended that the Commission accept the bid of Roberts Truck Center in the amount of \$28,450.00. He stated that the staff was pleased with the 1993 model.

Commissioner Lawrence moved and Commissioner Jennings seconded the motion to accept the bid of Roberts Truck Center in the amount of \$28,450.00. The motion carried.

## **L AND N STREET DRAINAGE PROJECT**

The City Manager reported that the City had \$60,000.00 left in the account for the L and N Street drainage project. A study was conducted from K Street to R Street and from Newcastle to Davis Street. The original plan was to bid the drainage work to correct the problems on L Street and K Street and the urban drainage and sanitary sewer modifications. Only twenty-five percent of the work has been completed. The City Manager recommended that the City enter into an agreement with the County and bill the County for the work that has been completed.

Commissioner Lawrence moved and Commissioner Davis seconded the motion to table the agreement until after the City Attorney reviews the agreement. The motion carried.

## **CEMETERY DEED**

Petition received from Ms. Alberta M. Spaulding to exchange spaces A, B, C, & D of Lot No. 54-C, Section No. 3 for spaces A, B, G, & H of Lot No. 55-D, Section No. 4, in Greenwood Cemetery. Commissioner Lawrence moved and Commissioner Williams seconded the motion to grant the petition. The motion carried.

## **CITY MANAGERS ITEMS**

The City Manager reported that the City met with the shrimpers on Monday and the meeting was very fruitful and successful.

The City Manager reported that a Special Called Meeting was held on Monday August 17<sup>th</sup> and the Braswell Services Group, Inc. was granted a lease option to lease the City Docks with a \$10,000.00 option and \$90,000.00 for leasing the Dock for a short period. The City Attorney was instructed to draft a contract to lease the Dock to the Braswell Services Group, Inc.

The City Attorney submitted a draft of the lease option contract and requested to fax a copy of the contract to the Braswell Services Group, Inc.

The City Manager announced that the Director of Finance was present to answer questions concerning the Water Rate Study. The rate study has been completed and a budget meeting will be scheduled to discuss all parts of the Water/Wastewater Budget.

The City Manager reported that he received a notice from the Department of Community Affairs advising that funds in the amount of \$396,000.00 has been released and the City may begin its expansion construction of the Multipurpose Center.

The City Manager reported that HB 489 Public Hearing is scheduled for Monday August 17<sup>th</sup> at 7:00 P.M. The Purpose of this meeting is to update the public on HB489.

Commissioner Jennings moved and Commissioner Lawrence seconded the motion to hold a Called Meeting on August 28<sup>th</sup> at 9:00 A.M. The motion carried.

The City Manager reported two vacancies on the Downtown Development Authority.

Commissioner Davis moved and Commissioner Williams seconded the motion to advertise the vacancies on the Downtown Development Authority. The motion carried.

The City Manager reported that HB 489 Public Hearing was held on August 17<sup>th</sup> and staff members attended no one else attend the Public Hearing.

The City Manager reported that Joey Casey, Recreation Director received the James A. Colley Award. This award is presented to professionals who exemplifies excellence in the recreation field.

The City Manager reported that the City received a SPLOST check in the amount of \$335,905.00.

The City Manager reported that the City Engineer is retiring and someone should be hired before he leaves. The City will advertise the Engineer in Training Position and the person hired should be able to test for their Engineer License.

Commissioner Jennings recommended that the City prepare the computers for the year 2000.

Commissioner Jennings recommended that the City set an emergency fund during the budget process. He requested setting aside \$200,000.00 per year in the Emergency fund.

Commissioner Jennings questioned whether the City received bids on paving the area surrounding the Exercise trail at Howard Coffin Park.

The City Manager stated that the Public Works Director will meet to discuss paving the area.

Commissioner Williams questioned what will the City depend on in case of a disaster. The Director of Finance told Commissioner Williams that the City will use FEMA and funds set aside for that purpose such as insurance. He stated that FEMA reimburse after 6 months.

Commissioner Williams pointed out that the City received negative publicity. He recommended that the City create something to tell about the progress of the City. A news release or News about the good things that the City is doing. He suggested documenting things the City is doing in a news release.

Commissioner Lawrence pointed out that a tree located on City property was cut down. It was not the responsibility of the property owner.

Commissioner Lawrence stated that the City send out clean up notices to property owners and citizens are not aware that they must have the trash removed from their property.

Commissioner Lawrence reported a water leak in the 2200 & 2300 Block of Cleburne Street. He recommended that the City find the water leaks before resurfacing.

The City Manager pointed out that the City will notify all utility companies concerning the repaving of City streets.

Mayor Brown reiterated that the meeting with the Shrimpers went well and they had a good dialog. The City representatives met with them in their territory and the Shrimpers felt better, the meeting went pretty good.

Commissioner Williams moved and Commissioner Lawrence seconded the motion to adjourn the meeting.

**MEETING ADJOURNED.**

/s/ Bradford S. Brown  
Mayor

Attest: /s/ Georgia E. Marion  
City Clerk