

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR MEETING  
7:00 P.M., OCTOBER 21, 1998**

**PRESENT:** His Honor Mayor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by the Mayor, Commissioners and everyone in attendance.

**INVOCATION:** The invocation was given by Commissioner Harold E. Jennings.

**APPROVAL OF MINUTES:** Commissioner Davis moved and Commissioner Lawrence seconded the motion approving the minutes of the meeting of October 7, 1998. The motion carried.

**PROCLAMATION PRESENTED TO THE YWCA**

Mayor Brown presented a proclamation to Bonnie Fairell, President of the YWCA and Board member, Charlie Atkinson.

**ADOPTION OF ATLANTA GAS FRANCHISE ORDINANCE**

Commissioner Lawrence moved and Commissioner Williams seconded the motion unanimously adopting the following ordinance:

AN ORDINANCE TO AMEND CITY OF BRUNSWICK ORDINANCE NO. 742 DATED NOVEMBER 15, 1978, GRANTING ATLANTA GAS LIGHT COMPANY (HEREAFTER "COMPANY") A FRANCHISE FOR THE USE OF RIGHTS OF WAY AND OTHER PUBLIC PROPERTY FOR THE PURPOSE OF DISTRIBUTING GAS WITHIN THE CITY OF BRUNSWICK, SO AS TO MODIFY THE FRANCHISE FEE CALCULATION PROVISIONS; TO REPEAL CONFLICTING LAWS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BRUNSWICK, GEORGIA, AS FOLLOWS:

**SECTION 1.** An ordinance dated November 15, 1978, being City of Brunswick Ordinance No. 742, granting Atlanta Gas Light Company a franchise for the use of rights of way and other public property for the purpose of distributing gas within the City of Brunswick, is hereby amended by inserting the following:

"Section 1. Definitions:

- (a) "Base Year" means the fiscal year September 30, 1998.
- (b) "Base Year Franchise Fee factor" means the total franchise fees paid during the Base Year divided by the Design Day capacity as recorded by the Company on the last day of the Base Year.
- (c) "Design Day Capacity" means the sum of the individual capacity in dekatherms (Dt) attributable to all firm customers located within the city limits of the City, as of the last day of the previous year.
- (d) "Firm Customers" means all residential and business customers who purchase gas service that ordinarily is not subject to interruption or curtailment.

(e) "Fiscal Year" means the twelve months ending September 30 of each year.

(f) "Inflation Index" means the percentage change in the Consumer Price Index for all Urban Customers as published by the Bureau of Labor Statistics, or any successor index, for the period from September 30, 1997, to the beginning of the then current fiscal year. The percentage shall be reduced by a productivity factor adjustment for the same time period determined by the Georgia Public Service Commission for the Company.

Section 2. Franchise Fee:

The total dollar amount of franchise fees paid by the Company to the City shall be calculated as follows:

The current Fiscal Year total franchise fee shall equal the product of the Design Day Capacity and the current franchise fee factor. The current franchise fee factor shall be equal to the product of the Base Year Franchise Fee Factor and one plus the Inflation Index expressed as a decimal to three significant digits.

The following formula quantifies this payment:

$$FF_c = FFF_{by} \times (1 + (CPI - PFA)) \times DDC_c$$

Where  $FF_c$  = Total franchise fees due to the city for the current Fiscal Year.

$FFF_{by}$  = The Base Year Franchise Fee Factor.

$CPI - PFA$  = the Inflation Index based on the cumulative change in the Consumer Price Index less the productivity factor adjustment determined by the Georgia Public Service Commission.

$DDC_c$  = the Design Day Capacity as of the last day the previous fiscal year.

$$FFF_{by} = FF_{by} / DDC_{by} \text{ where}$$

$F_{by}$  = the total franchise fees paid in the Base Year

and  $DDC_{by}$  = the Design Day Capacity of the Base Year

Section 3. Responsibility for Payment of Franchise Fee. The Company as the holder of the franchise privilege hereunder is responsible for the payment of all franchise fees payable hereunder, and shall file such reports and returns as required by the franchise ordinance as modified by this Amendment. In addition, the Company shall report annually the names of all Gas marketers for which Company is transporting natural gas on the distribution system within the City.

The franchise fee payments required hereunder shall be in lieu of any franchise fee, license fee, occupation tax or other payment for use of the rights of way by the Company for the provision of gas service, but shall not prohibit imposition of a license fee or an occupation tax on gas marketers.

Section 4. Quarterly Payments. Effective for the Fiscal Year 1999, and for each Fiscal Year thereafter during the term of the franchise ordinance, the Company shall remit to the City quarterly franchise fee installments. The installments shall equal to one-fourth (1/4) of the total annual franchise fee calculated in accordance with this ordinance.

The quarterly payment is due and payable on or before the 30<sup>th</sup> day following the last day of each calendar quarter.

Section 5. Annual Return. The Company shall file a return with its first quarterly installment in each Fiscal Year showing the details of the calculation of the annual franchise fee.

Section 6. Delay of Inflation Adjustment. Notwithstanding any other provision in this ordinance, any inflation adjustments shall be made to the franchise fee only when the Company changes its rates.

Section 7. Conflicts. In the event of a conflict between this ordinance and the original franchise dated November 15, 1978, this ordinance shall remain in full force and effect to the extent that they do not conflict with this ordinance."

And by renumbering the remaining sections accordingly.

**SECTION 2.** All ordinances and parts of ordinances in conflict with this ordinance are repealed.

**SECTION 3.** This ordinance shall become effective on the first day of the month following its approval by the Mayor and Council and its acceptance by Atlanta Gas Light Company.

Approved by the Mayor and Council of the City of Brunswick, Georgia on the 21<sup>st</sup> day of October 1998.

### **ADOPTION OF WATER RATE ORDINANCE**

Commissioner Davis moved and Commissioner Williams seconded the motion adopting the following ordinance:

AN ORDINANCE TO AMEND THE BRUNSWICK CODE SO AS TO REVISE THE RATES, FEES AND CHARGES FOR WATER AND SEWERAGE SERVICES; TO AMEND SECTION 22-19 OF THE BRUNSWICK CODE PERTAINING TO THE USER CHARGE SYSTEM; TO AMEND SECTION 22-20 PERTAINING TO CHARGES FOR CAPITAL REQUIREMENTS; TO AMEND SECTION 22-21 OF THE BRUNSWICK CODE PERTAINING TO CHARGES FOR WATER SERVICE, WATER AND SEWER TAPPING AND CONNECTION FEES AND OTHER RELATED FEES AND DEPOSITS; TO AMEND SECTION 22-22 OF THE BRUNSWICK CODE PERTAINING TO RESIDENTIAL EQUIVALENT UNITS; TO REPEAL CONFLICTING PROVISIONS; TO PROVIDE AN EFFECTIVE DATE ; AND FOR OTHER PURPOSES.

**THE COMMISSION OF THE CITY OF BRUNSWICK** hereby ordains:

SECTION 1. The Brunswick Code is hereby amended by striking in its entirety subsection (c) of Section 22-18 and by substituting in lieu thereof a new subsection (c) which shall provide as follows:

"(c) Scavenger wastes will be admitted into the Sewerage system only by permit and subject to payment of a fee of fifteen dollars (\$15.00) per five hundred (500) gallons or portion thereof."

SECTION 2. The Code of the City of Brunswick is hereby further amended by striking from subsection (a) of section 22-19 the following sentence:

"The calculation procedures for these charges are more particularly described in a report entitled "User Charge System for Wastewater Facilities of the City of Brunswick" prepared by Wiedeman and Singleton, Inc., Engineers, revised July 15, 1982, and in a report updating the same, entitled "Revenue Analysis for Water and Wastewater Facilities, City of Brunswick", prepared by Tribble & Richardson, Inc., dated January 1995."

and by inserting the following new sentence in lieu thereof:



SECTION 6: The Brunswick Code is further hereby amended by striking in its entirety Section 22-21 and by substituting in lieu thereof a new Section 22-21 which shall provide as follows:

**Sec 22-21. Other rates, fees and charges.**

- (a) In addition to the foregoing charges to be made pursuant to the EPA user charge system, the following schedule of charges for water service, water and sewer tapping and connection fees and other related fees and deposits is hereby adopted:

"(1) For each monthly bill issued to any customer connected to the water system, an administrative fee of two dollars and sixteen cents (\$2.16) shall be charged.

"(2) For each customer located inside the city limits, two dollars and fifty-six cents (\$2.56) per month shall be charged for any amount up to and including the first two thousand (2,000) gallons furnished for each residential unit or residential equivalent unit; one dollar and twenty eight cents (\$1.28) shall be charged for each thousand (1,000) gallons furnished in excess of two thousand (2,000) gallons per residential unit or residential equivalent unit.

"(3) For each customer located outside the city limits, three dollars and eight four cents (\$3.84) per month shall be charged for any amount up to and including the first two thousand (2,000) gallons furnished for each residential unit or residential equivalent unit; one dollar and ninety two cents (1.92) shall be charged for each one thousand (1000) gallons furnished in excess of two thousand (2,000) gallons per residential unit or residential equivalent unit.

"(4) The charge for any overhead sprinkler systems installed in any facilities inside the city limits other than single family residences shall be four dollars (\$4.00) per month for any area up to and including ten thousand (10,000) square feet and forty cents (0.40) per additional one thousand (1,000) square feet.

"(5) The charge for any overhead sprinkler systems installed in any facilities outside the city limits other than single family residences shall be six dollars (\$6.00) per month for any area up to and including ten thousand (10,000) square feet and sixty cents (\$0.60) per additional one thousand (1,000) square feet.

"(6) The charge for any fire hydrant installed inside the city limits shall be six dollars (\$6.00) per month.

"(7) The charge for any fire hydrant installed outside the city limits shall be nine dollars (\$9.00) per month.

"(8) Water and wastewater tap-in fees shall be charged on the basis of residential units or residential equivalent units according to the tap-in fees listed hereinafter. Any fractional units resulting from the calculation of residential equivalent units shall be treated as a whole unit. In addition to the tap-in fees, installation fees shall be charged in accordance with schedules listed hereinafter. Installation fees shall cover only connection to existing mains that are adjacent to location to be served; the actual costs of any extensions necessary shall be charged in addition to tap-in and installation fees. All fees and charges shall be paid by the customer or customers at whose request the connection is made.

“(9) Water tap-in fees shall be charged as follows:

“a. Inside the city. Two hundred fifty dollars (\$250.00) for each residential unit or residential equivalent unit.

“b. Outside the city. Three hundred seventy-five dollars (\$375.00) for each residential unit or residential equivalent unit.

“The water tap-in fee for connecting to water mains for irrigation purposes shall be as follows:

		<u>Inside City Limits</u>	<u>Outside City Limits</u>
¾”	Tap	\$ 600.00	\$ 900.00
1”	Tap	\$ 800.00	\$1,200.00
1 ½”	Tap	\$1,000.00	\$1,500.00
2”	Tap	\$2,000.00	\$3,000.00

“Irrigation service requiring meters larger than 2” shall be permitted

“The water tap-in fee for connecting to water mains for fire protection purposes shall be as follows:

		<u>Inside City Limits</u>	<u>Outside City Limits</u>
2”	Tap	\$ 600.00	\$ 900.00
3”	Tap	\$ 800.00	\$1,200.00
4”	Tap	\$1,000.00	\$1,500.00
6”	Tap	\$1,200.00	\$1,800.00
8”	Tap	\$1,400.00	\$2,400.00
12”	Tap	\$1,600.00	\$2,400.00

“(10) Sewer tap-in fees shall be charged as follows:

“a. Inside the city. Two hundred fifty dollars (\$250.00) for each residential unit or residential equivalent unit.

“b. Outside the city. Three hundred seventy-five dollars (\$375.00) for each residential unit or residential equivalent unit.

“(11) The director may authorize licensed master plumbers to install connections to water or wastewater facilities upon written application. Water meters shall be supplied to authorized licensed master plumbers at cost; all other related accessories for water or sewer connections may be supplied to authorized licensed master plumbers. The director shall require payment of installation fees as listed herein or reimbursement of actual costs for any installations not specifically covered. All work done by other than city personnel shall be done only under the supervision of licensed master plumbers authorized to perform such work. The director shall require that all installation is performed in accordance with specifications and/or standards conforming to sound engineering practices; in the event that such installation is not made in accordance with specifications and/or standards, the director may require the installation to be corrected or removed and reinstalled as necessary.

"(12) Water installation fees for making taps into the city water mains or water lines and installing water meters or providing water meters for plumbers to install shall be in accordance with the following schedule:

<u>Meter Size</u>	<u>Installation by</u>	
	<u>City</u>	<u>Plumber</u>
5/8"-3/4"	\$ 600	\$ 350
1	\$ 700	\$ 425
1 1/2"	\$2,000	\$1,000
2	\$2,500	\$1,200

Installation fees for meters larger than two inches shall be charged on the basis of reimbursement to the city for all actual costs incurred in making the installation.

"(13) Sewer installation fees for making connections to the city sewerage system and installing service lines shall be in accordance with the following schedule:

<u>Tap Size</u>	<u>Installation by</u>	
	<u>City</u>	<u>Plumber</u>
4"	\$ 700	\$ 150
6"	\$ 900	\$ 150
8"	\$2,000	\$ 150

Installation fees for installations requiring additional facilities including but not limited to manholes or flow metering installations shall be charged on the basis of reimbursement to the city for all actual costs incurred in making installation.

"(14) Deposits shall be two and one-half (2 1/2) times the monthly bill for all services, as estimated by the director using whatever data may be available, with a minimum deposit of seventy-five dollars (\$75.00) per unit. Deposits may be waived if evidence is produced that the customer has a good record of payment or that the customer would reasonably be expected to pay all bills promptly. In the event a deposit is waived or is less than two and one-half (2 1/2) times the monthly bill for all services for whatever reason, and that the customer is delinquent in payment of one (1) or more bills, the deposit for that customer's account or accounts may be required to be increased to two and one-half (2 1/2) times the monthly bill for all services. Such increased deposits may be required to be paid in full before reconnection of service.

"(15) In the event a utility bill has not been paid by the past due date printed on the bill, the account may be subject to an additional late fee of not more than five dollars (\$5.00). Late fees may be incurred whether or not the service is disconnected in accordance with sub-section (a) paragraph 15.

"(16) In the event that service has been cut off for nonpayment of any city utility bill or other action resulting in unauthorized use of city services, service shall not be restored until the unpaid bill and

service fees provided by this section are satisfied. Before service is restored, the following service fees shall be paid by the user cumulatively for each action taken to prevent unauthorized use of city services:

a. Turn-on after delinquent cut-off	\$ 25.00
b. Locking meter	\$ 35.00
c. Removal of meter	\$ 60.00
d. Removal straight line	\$ 80.00
e. Removal of unauthorized relocated meter	\$125.00
f. Cutting off water at main	\$300.00

Payment of these fees shall not exempt any user from any civil or criminal action resulting from violations of this chapter.

“(17) In addition to the fees and deposits otherwise provided hereinabove, each applicant for service shall pay in advance an account establishment charge of fifteen dollars (\$15.00) for either new service or transfer of service from one location to another.”

**SECTION 7.** The Brunswick Code is further hereby amended by striking in its entirety subsection (a) of Section 22-22 and by substituting in lieu thereof a new subsection (a) which shall provide as follows:

“(a) A residential equivalent unit is that portion of a user’s facility that has an impact on the water and wastewater system equivalent to a single family residence. The determination of a facility’s residential equivalent units shall be based on estimated water consumption as shown in guidelines below or on square footage. Peak water consumption of three hundred (300) gallons per day or a floor space of three thousand (3,000) square feet, shall be the equivalent of one (1) residential unit. The method which results in the greater number of equivalent residential units shall be applied. The standards in the table below shall be used in the determination of water consumption. If the table does not provide information for a particular application, the estimated water consumption shall be as calculated by the director in accordance with sound engineering practices using information available from Georgia EPD, USEPA, or standard reference materials commonly used for estimating flows.

<u>Type of Facility</u>	<u>Water Usage in Gallons Per Day</u>
Assembly Hall	3 per seat
Barber Shop/Beauty Parlor	125 per chair
Boarding House**	100 per room
Bowling Alley	50 per lane
Church	
w/o Day Care or Kindergarten	5 per seat
Correctional Institution	125 per bed

Country Club,	
Recreation Facilities Only	25 per member
Day Care Center, no meals	15 per person
Dental Office	100 per chair
Department Store	25 per employee
Factory	
without showers	25 per employee
with showers	35 per employee
Food Service Establishments (toilets & kitchen)**	

- 1) Restaurants,
  - Up to 12 hours/day                      35 per seat
- 2) Restaurants,
  - above 12 hours/day to 18 hours/day    50 per seat
- 3) Restaurants,
  - Above 18 hours/day operation        75 per seat
- 4) Bar and Cocktail Lounge              30 per seat
- 5) Drive-in Restaurant                  50 per car space
- 6) Carry-out Only                        50 per 100 sq. ft.
- plus                                      20 per employee

Hospital

- 1) Inpatient                                300 per bed
- 2) Outpatient                              300 per bed
- Hotel, no kitchen                        100 per room
- Kindergarten, no meals                15 per person
- Laundry, Commercial                    1000 per machine
- Laundry, coin                              150 per machine
- Lodges                                      50 per bed
- Mobile Home Park                        300 per site
- Motel, no kitchen                        100 per room
- Nursing Home                             100 per bed
- Office                                        25 per employee

Physician's Office	200 per exam room
Prison	250 per inmate
Schools:	
1) Boarding	100 per person
2) Day, Restrooms Only	12 person
3) Day, Restrooms, and Cafeteria	16 per person
4) Day, Restroom Gyms & Cafeteria	20 per person

Service Stations serving Interstate:

1) Full Service	425 + 150 per pump
2) Fuel and Oil Only	150 per pump

Service Stations serving other locations:

1) Full Service	300 + 100 per pump
2) Fuel and Oil Only	100 per pump

Service Stations serving any locations:

Car Wash	500 per stall
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Shopping Center

(not including food service or laundry)	10 per 100 sq. ft.
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Stadium	2 per seat
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Theater	5 per seat
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Travel Trailer Park:

1) With Independent Water & Sewer Connection	100 per site
2) W/o Independent Water & Sewer Connection	35 per site

Warehouse	10 per 100 sq. ft.
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\*\* Add 300 gallons per machine to amount indicated if laundry or dish washing machines are installed.

In the event a facility is made up of more than one smaller component facility, the determination of residential equivalent units shall be calculated as the sum of all component's residential equivalent units."

SECTION 8. The Brunswick Code is further hereby amended by inserting in Section 22-22 a new subsection © which shall provide as follows:

"c) For any water meter used for purposes of irrigation only, the following table shall be used to determine Residential Equivalent Units for purposes of establishing fixed charges on monthly bills.

	<u>REUs</u>
¾" Tap	2
1" Tap	4
1 ½" Tap	8
2" Tap	16

SECTION 9. Any and all provisions of the Brunswick Code which are in conflict with the provisions of this Ordinance shall be and the same are hereby repealed and superseded to the extent of such conflict.

SECTION 10. This Ordinance shall be in full force and effect from and after the date of its adoption provided, however, that the rates and charges specified herein shall apply the first full billing month after the adoption, notwithstanding such service may have been furnished before the date of adoption of this Ordinance, as permitted by Section 22-86(b) of the Code of the City of Brunswick, Georgia.

NOTICE OF INTENT PUBLISHED: October 19, 1998

READ AND ADOPTED: October 21, 1998

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Mayor

City of Brunswick

Attest:

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City Clerk

Commissioner Jennings led a discussion expressing his concerns on raising the water rates. He stated that the citizens of Brunswick and the slow economy should be considered.

Commissioner Lawrence expressed his opposition.

On call for the vote, the motion carried by a vote of 3 to 2. Mayor Brown, Commissioners Davis and Williams voted for the ordinance. Commissioner Jennings and Lawrence voted against the ordinance.

## **FIREWORKS FOR FIRST NIGHT CELEBRATION**

The City Manager submitted information from Melrose South Pyrotechnics for one fireworks display on December 31, 1998 at the First Night Celebration for the amount of \$5,000.00.

Commissioner Lawrence raised the issue of fireworks being displayed on the Fourth of July and First Night. The City Manager stated that the fireworks displays have been divided between the two events at \$5,000.00 per display for the Fourth of July and First Night.

Commissioner Lawrence moved and Commissioner Jennings seconded the motion approving Melrose South Pyrotechnics, Inc. to furnish one fireworks display on December 31, 1998 at First Night in the amount of \$5,000.00. The motion carried.

## **CARAVAN STAGE SHOW**

Thompson, Director of The Golden Isles Arts and Humanities appeared before the Commission to request that the City contribute to the Caravan Stage Barge performing at the Dock in the City of Brunswick, October 30th, 31st and November 1<sup>st</sup>.

Paul Kirby, Artistic Director of the Caravan Stage Barge, stated that the theater company is non-profit and they perform on a vessel and the audience sits on the end of the vessel. He stated that the Caravan Stage Barge would like to perform on October 30<sup>th</sup>, 31<sup>st</sup> and November 1<sup>st</sup>. The Boat arrives on the evening of October 28<sup>th</sup>, 1998 and tours on the vessel will begin on Monday.

Following a lengthy discussion in which questions were asked concerning the late advertising of the show and why the Commission was contacted one week before the show is scheduled to start.

Commissioner Lawrence moved and Commissioner Jennings seconded the motion to contribute \$300.00 and docking space along with in-kind services to the Caravan Stage Barge on October 30<sup>th</sup>, 31<sup>st</sup> and November 1<sup>st</sup>, 1998. The motion carried.

Mr. Kirby stated that the Caravan Stage Barge will provide a certificate of insurance.

## **ALCOHOLIC BEVERAGE LICENSE RENEWALS**

The following 1999 alcoholic beverage license renewals were submitted and approved by the Chief of Police and the City Manager. Commissioner Lawrence offered the motion and Commissioner Davis seconded unanimously approving the following license renewals:

### **To retail alcoholic beverages including beer and wine for consumption on premises:**

Alfredo Jamie at El Potro Mexican Restaurant, 3460 Cypress Mill Road

Angie Smith at Hideaway Lounge, 1709 ½ Gloucester Street.

Joe C. Navarro at Outlaw's Country Dance Club, 4410 Coral Park Road.

Scott B. Jackmore at Red Carpet Lounge, 300 F Street.

### **To retail alcoholic beverages including beer and wine for consumption off premises:**

Peter J. Nermoe at Bottle Time Liquors, 1900 First Street.;  
Bobby Lee at Dixville Package Store, 1509 ½ London Street;

**To retail beer and wine for consumption off premises:**

Peter J. Nermoe at Beer and Wine Depot, 1900 First Street;

**MONTHLY REPORTS**

The following reports for the month of September were submitted and were filed as information:

- (1) General Fund
- (2) Water and Wastewater Fund
- (3) Community Development Fund
- (4) Municipal Court

Commissioner Lawrence moved and Commissioner Davis seconded the motion to accept the monthly reports. The motion carried.

**CITY MANAGER ITEMS**

The City Manager reported that an invitation was given to the Commission to visit the reverse osmosis water plant in Mt. Pleasant, South Carolina on next week. Commissioner Williams and Davis stated that they would like to visit the plant.

The City Manager reported that water cut-offs are being done on bills in excess of \$100.00. Extra help will be brought in to make sure that bills are being posted to customers accounts.

The City Manager reported that security will be provided at the Commission meetings. The City will have two uniformed police officers and one plain clothes officer in the building. The City Manager reported that a copy of the Rules of Procedure will be given to the Mayor and Commissioners to review. Public recognition will be a part of the meeting and time limits will be set for citizens who wish to address the Commission. There will be a format to follow and these procedures will benefit the citizens.

Commissioner Jennings commended the City Manager for the use of procedures in the Commission meetings. He recalled cursing in the Commission room from the Commission and the public. He recalled seeing citizens move toward the Commission and observed verbal attacks. Commissioner Jennings pointed out that Police Officers should leave the building after the Mayor and Commissioners leave.

Commissioner Davis recalled that the Commission voted to ban cursing at City Hall during Commission meetings.

Commissioner Davis thanked the City Manager for handling constituent complaints in a timely manner.

Commissioner Davis reported that a stop sign was removed from the corner of Stonewall and F Street.

Commissioner Jennings questioned whether there is a law against removing stop signs. The City Attorney told Commissioner Jennings that it should be a state law.

Commissioner Williams reported that cuts made on City streets are not closed up. He recalled that cuts on Kay Avenue and Burroughs Mollette school are still open.

Commissioner Williams reported that progress is being made in the City. Employees are busy working on projects in the City.

Commissioner Williams reported that the Housing Authority is doing an excellent job with cutting the grass in areas of the City. The City appreciates efforts to keep areas clean.

Commissioner Williams reported that items are being placed outside of abandoned houses. The City Manager stated that the City must give the homeowner 24 hours before trash or items could be picked up. Commissioner Williams suggested placing restrictions on landlords who place items on the street.

Commissioner Lawrence recalled that the Commission tried to create an ordinance that would make landlords responsible, but it did not take well with citizens and homeowners.

Commissioner Lawrence reported that ditches on Tara Lane should be cleaned. The City Manager stated that ditches should be cleaned on a scheduled basis.

Commissioner Lawrence suggested that the animal control officer change its hours of operation from 10:00 a.m. to 8:00 p.m. He stated that he received many calls concerning dogs running loose.

Commissioner Davis reported that mosquitoes are terrible in the City. She requested that the mosquitoes be sprayed. Commissioner Davis reported an abandoned house in the 2200 block of Amherst. The City Attorney stated that a revised ordinance on abandoned houses have been drafted.

Commissioner Jennings reported that the City needs an alternative landfill.

Mayor Brown reported that three tons of trash was picked up through clean up efforts this weekend. He next reported that the fair is in town this week and police officers are working hard to provide safety to citizens of Brunswick.

Commissioner Davis moved and Commissioner Jennings seconded the motion to hold an Executive Session to discuss a personnel matter. The motion carried.

Commissioner Lawrence moved and Commissioner Davis seconded the motion to adjourn the meeting. The motion carried by all standing.

**MEETING ADJOURNED.**

Bradford S. Brown  
Mayor

Attest: Georgia E. Marion  
City Clerk