

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
7:00 P.M., NOVEMBER 18, 1998**

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners, Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

INVOCATION: The invocation was given by Commissioner Williams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the Mayor, Commissioners and everyone in attendance.

APPROVAL OF MINUTES

Commissioner Lawrence moved and Commissioner Jennings seconded the motion approving the minutes of the meeting of November 4, 1998. The motion carried.

PUBLIC HEARING

This being the date, time and place set for a Public Hearing for request to rezone Lot 60 in Northside Estates Subdivision from R-9 One Family Residential District to Limited Medical District, 2801 Parkwood Drive owner Dr. Hurley Jones.

The City Manager mentioned that he met with Mr. Taylor to discuss the Hospital Land Use Plan. The Plan will be ready by January, 1999. The City Manager suggested that the City hold another public hearing.

Dorman McDonald stated that he lived two doors down from the property at 2801 Parkwood Drive. He stated that the house needs repairing. Mr. McDonald stated that he is for rezoning the property because the building adds to Parkwood Drive and the Doctor's office and Hospital will be convenient for citizens.

Attorney Rick Strickland pointed out that Dr. Strickland prepared plans for the Doctor Office per request of Commissioner Jennings. He asked the Commission to give consideration and rezone the property.

Commissioner Lawrence stated that he would like to know what happened to the City's Zoning Board of Appeals. He pointed out that the Zoning Board of Appeals should participate in the rezoning of this property.

Commissioner Lawrence stated that he is against spot rezoning and would like to see both houses in that area rezoned.

Mayor Brown pointed out that both home owners may request a rezoning.

Commissioner Williams stated that he received calls from citizens concerning the rezoning and they approved of it. He stated that the Commission should have some type of guide or plan to help with changes in the area. He mentioned that he agreed with Commissioner Lawrence and expressed concerns about spot rezoning. Commissioner Williams stated that these are things the Commission will have to think about.

Commissioner Jennings stated that he respected Commissioner Williams' opinion. He mentioned that the hospital may buy property in that area. He further stated that it is not a problem with the hospital buying Doctor buildings. Commissioner Jennings stated that he agreed with Commissioner Lawrence. Commissioner Jennings mentioned that he had an opportunity to visit the area

and he felt the Doctor office will fit in with the neighborhood. He stated that he did not see a problem with the rezoning.

The City Manager stated that the City has not seen a Hospital Long Range Plan. He mentioned that the City does have a comprehensive plan and the two plans can be combined.

Commissioner Davis stated that she was against spot rezoning. Commissioner Davis expressed concerns about placing eight parking spaces on the west side of the Doctor Office.

Attorney Strickland stated that parking spaces are assigned by the Building Inspector according to the requirements set forth in the Zoning Ordinance for Limited Medical District.

Mayor Brown recommended that Dr. Strickland add buffers or fence in the west side of the building.

Commissioner Lawrence led a discussion concerning whether the remaining property owners in that area would have to request a zoning change to Limited Medical District.

The City Attorney explained that all rezoning requests must be advertised before a public hearing is held on the proposed rezoning.

Commissioner Jennings moved and Commissioner Davis seconded the motion approving the rezoning with buffers placed on the east side and north side of the doctor's office and eliminate parking spaces on the west side of the office. The motion carried.

SOFTWARE FOR 911 COMPUTER SYSTEM AT THE POLICE DEPARTMENT

Brunswick Police Chief, T.C. Cowan appeared before the Commission to request that the software for the 911 computer system be upgraded and be compatible for the year 2000. He explained that the computer system must be upgraded for better hardware and software. The funding for the upgrade will be paid for with the 911 surcharge and a block grant program will cover what the 911 surcharge do not pay. The cost for the upgrade will cost \$122,000.00.

Following a discussion, Commissioner Davis moved and Commissioner Williams seconded the motion approving the upgrade of the computer hardware and software for the 911 system. The motion carried.

ALCOHOLIC BEVERAGE LICENSE RENEWAL

The following 1999 alcoholic beverage license renewals were submitted and approved by the Chief of Police and the City Manager. On motion of Commissioner Davis, seconded by Commissioner Williams, the license renewals were unanimously granted.

To retail alcoholic beverages including beer and wine for consumption on premises:

Steve Doran, "Deep" (Formerly Harbor Lights)
1404 Newcastle Street;

Scott B. Jackmore, Red Carpet Lounge
300 F Street;

Rosalba Cabrea, Cholos Tex-Mex Bar and Grill
1942 Glynn Avenue;

To retail beer and wine for consumption of premises:

- Isaac Davis, Five Points
2802 Altama Avenue;
- Mary S. Harden, Friendly Express #60
2722 Norwich Street;
- Mary S. Harden, Friendly Express #59
1409 Gloucester Street;
- Mary S. Harden, Friendly Express #56
3320 Glynn Avenue;
- Mary S. Harden, Friendly Express #44
1008 Bay Street;
- Mary S. Harden, Friendly Express #54
2401 Gloucester Street;
- Mary S. Harden, Friendly Express #43
3001 Altama Avenue;
- Mary S. Harden, Friendly Express #35
1001 First Street;
- Mary Rogers, Happy Mart #35
3319 Glynn Avenue

To retail beer only for consumption off premises:

- Edwin K. Wyllie, Triton #602
45287 Altama Avenue
- Edwin K. Wyllie, Triton #622
3879 Altama Avenue.

EMPLOYEES ASSISTANCE PROGRAM

The Director of Finance recommended Center for Family Growth at 10 visits per employee per year in the amount of \$6,400.00. The following bids were submitted:

VENDOR	COMMENTS	TOTAL
Center for Family Growth* 502 Gloucester Street Brunswick, Georgia 31520	(10) Visits per employee per year	* \$6,400.00
Southeastern Rehab. Services P. O. Box 30134 St. Simons Island, GA 31522	(8) Visits per employee per year	\$10,500.00
Charter Health Center 2929 Demere Road St. Simons Island, GA 31522	(8) Visits per employee per year	\$6,912.00
Robert E. Reilly & Assoc. P. O. Box 31031 Sea Island, GA 31522	(8) Visits per employee per year	\$31,200.00

* Recommended low bid * Staff recommends three (3) year agreement

Commissioner Lawrence questioned the kind of services the Center for Family Growth renders to City employees.

The Director of Finance pointed out that the services are confidential information. He stated that a trained psychologist is on duty.

Sheila Peters representing Charter Health Center requested that the Commission take a look at the services Charter Health Center provide to their clients. She stated that Charter provides to their clients. She stated that Charter provides eight visits per employees, per year at the employees job. They provide a program called Drugs Don't Work to employees and other services.

Following a discussion Commissioner Lawrence moved and Commissioner Jennings seconded the motion to defer approving the recommendation of staff for the employees Assistance Program, so that the Commission can have an opportunity to review the services offered by other companies at the next meeting. The motion carried.

Mayor Brown questioned the date the present contract for the Employees Assistance Program. The Director of Finance stated that the contract expired on October 31, 1998.

EMPLOYEES CAFETERIA PLAN (125K)

The Director of Finance recommended that the City continue to use the service of Colonial Life and Accident Insurance Company. Colonial Life and Accident Insurance Company offers the lowest cost cafeteria plan. The following bids were submitted:

VENDOR	COMMENTS	TOTALS
Colonial Life & Accident Ins. Company 147 Tupelo Circle Brunswick, Georgia	Colonial has lowest cost Quality cafeteria plan	None available
AFLAC 3395 Cypress Mill Road Brunswick, Georgia 31520	Rates were not as low as Colonial's	None available
Thomas S. Smooth 308 Mallory Street St. Simons Island, GA 31522	Requested Administrative fee; Did not offer complete plan	None available
Liberty National 3651 Community Road Brunswick, Georgia 31520	Did not provide the complete Plan as required.	None available

Commissioner Davis moved and Commissioner Jennings seconded the motion accepting the low bid of Colonial Life and Accident Insurance Company. The motion carried.

QUIT CLAIM DEED

Petition received from James D. Benefield, III as Attorney for Mrs. Rosa Stevens for quit claim deed to NW45' of Town Commons Lot No. 43 Between Lee and Gordon Streets to clear title record of tax deed acquired by the City at tax sale which was subsequently redeemed, but was lost, misplaced or destroyed without being recorded for the year 1992.

Commissioner Davis moved and Commissioner Jennings seconded the motion granting the quit claim deed. The motion carried.

MONTHLY REPORTS

The following reports for the month of October 1998 were submitted and filed as information: (1) General Fund (2) Water/Wasterwater Fund (3) Community Development and (4) Municipal Court. Commissioner Lawrence moved and Commissioner Williams seconded the motion to accept the reports. The motion carried.

CITY MANAGER ITEMS

The City Manager requested permission to apply for a grant from the Coastal Incentive program and use \$10,000.00 from the City Dock repair fund as a cash Match for the grant. The City Manager stated that the grant date is December 1, 1998.

Commissioner Lawrence moved and Commissioner Jennings seconded the motion authorizing the City Manager to submit application the Coastal Incentive program and use \$10,000.00 dollars as a cash match from the City Dock repair fund. The motion carried.

Mayor Brown announced that the City will add \$1,500.00 to the City Dock repair fund from revenues paid for docking of a Cruise ship.

Commissioner Jennings asked the City Manager if he still serve as the Director of Community Development. The City Manager stated that he will continue to work as the Director until June.

The City Manager reported that the City received \$6,804,957.91 from SPLOST. He stated that the City have small projects that will begin in 30 days. He pointed out that storm sewer work will begin in the 2300 block and 2400 block of Cleburne Street.

The Director of Finance explained the SPLOST revenues and expenditures account. He pointed out that estimates for SPLOST projects were taken approxiately two years ago.

Commissioner Jennings stated that a vow was taken not to overspend the SPLOST funds.

The City Attorney requested that the Commission hold an Executive Session to discuss pending litagation.

Commissioner Jennings asked for information on the Y2K2000 bug. The City Manager stated that Linda Gordon in Data Processing is gathering information on the Y2K2000 bug.

Commissioner Jennings reported that street signs are not visible on all streets within the City. The City Manager stated that Public Works are working on the street signs.

Commissioner Williams announced that the North Ward Commissioners will schedule a Town Hall meeting next month.

Commissioner Lawrence reported that the 1600 block of Stonewall Street is a residential area with one family homes. He stated that two nice house are in that block and the home owners do not want a business placed next door to their resident.

The City Attorney stated that the Commission must identify which properties are residential and then decide which zoning category will be used in the neighborhood or subdivision.

Commissioner Lawrence reported that bars should be placed on manholes on the corner of J Street and Goodyear Avenue. He mentioned a puppy was trapped in the manhole and had to be rescued.

Commissioner Williams reported several areas in the City where manholes are dangerous: Norwich Street next to Hall's Temple and in the College Park area. He stated that builders did not complete all phases of their work.

The City Manager reported that the first Commission meeting is scheduled for December 2nd and all the Commissioners will not be available to attend due to the National League of Cities Conference. Mayor Brown recommended that the meeting scheduled for December 2nd be rescheduled to December 9th.

Commissioner Lawrence moved and Commissioner Jennings seconded the motion rescheduling the Commission meeting from December 2nd to December 9th. The motion carried.

Commissioner Lawrence suggested inviting the Zoning Board of Appeals to the Commission meeting so that they can stay on top of zoning matters within the City. He pointed out that this Board should have input on zoning matters.

Mayor Brown reported that the Downtown Development Authority have a long range planning committee for the mainstreet program. He stated that Commissioner Williams serve on the DDA board and the plan will be submitted to the Commission.

Mayor Brown announced that a rally will be held at 7:00 P. M. at the Glynn County Stadium to honor the Sub Region Football Champions.

Mayor Brown announced that the Christmas Parade will be held on Saturday December 5th.

He announced that the Golden Isles Bowl Game will also be held on Saturday December 5th.

Commissioner Lawrence moved and Commissioner Davis seconded the motion to hold an Executive Session to discuss pending litigation. The motion carried.

Following the Executive Session Commissioner Jennings moved and Commissioner Williams seconded the motion to adjourn the meeting. Motion carried by all standing.

MEETING ADJOURNED.

/s/ Bradford S. Brown
Mayor

Attest: /s/ Georgia E. Marion
City Clerk