

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRNSWICK, GEORGIA
REGULAR MEETING
7:00 P.M., NOVEMBER 17, 1999

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

INVOCATION: Commissioner Jonathan Williams gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of allegiance was recited by everyone in attendance.

APPROVAL OF MINUTES: Commissioner Lawrence made the motion and Commissioner Williams seconded the motion approving the minutes of the meeting of November 3, 1999. The motion carried.

RECOGNITIONS: Martha Johnson representing Links, Inc. presented the Mayor and Commissioners a plaque expressing their appreciation for underwriting the concert featuring the Boys Choir of Harlem. Mayor Brown stated that the Boys Choir of Harlem performance was excellent.

DELEGATIONS: Bernice Palmer representing the Brunswick Historic Preservation Board submitted information concerning the Historic Boundaries in the City of Brunswick and Rules of Procedure for the Brunswick Historic Preservation Board. Mrs. Palmer discussed mailing letters to each homeowner in the Historic District outlining the Historic Boundaries.

The City Attorney stated that Public Hearings must be scheduled and citizens will be notified by mail listing the date and time of the Public Hearings. The Commission will consider adopting an ordinance with legal descriptions of each property listed in the Historic District.

Commissioner Lawrence made the motion and Commissioner Williams seconded the motion accepting the Rules of Procedure as submitted by the Brunswick Historic Preservation Board and permitting the Board to proceed with proper notification for the Historic Boundaries Public Hearings. The motion carried.

Marsha Smith representing Keep Brunswick Golden Isles Beautiful appeared before the Commission to present the Beautification Plans for Martin Luther King, Jr. Boulevard. The Landscape Design Plans begin at Gloucester Street and end at "Q" Street. The Plans were provided by Jeff Homans with Sea Island Company. The Downtown Development Authority will donate one thousand fifteen hundred for palm trees and Sea Island Company will donate 60 live oak trees. Georgia Power Company will provide wood chips to be placed around the plants and decorative wood fencing. Marsha Smith requested that the City plant trees and place compost and wood chips and provide maintenance of the trees.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion approving the Martin Luther King, Jr. Boulevard Beautification Project.

Commissioner Jennings added an addendum to the motion thanking the Downtown Development Authority, Sea Island Company and the Job Corps for helping with the project. The motion carried.

Commissioner Lawrence recommended that plaques be installed on site at the Martin Luther King, Jr. Beautification site.

Bryan Thompson, Executive Director of Main Street, appeared before the Commission to request that the Commission officially recognize the Downtown Development Authority/Main Street logo and slogan, "Downtown Brunswick-A Rich History with a Bright Future". He mentioned that the Downtown Development Authority voted to erect a billboard reading "Yule Love Shopping". He stated that the Downtown Merchants have a button campaign which offers a prize of \$5.00 per week give away or a chance to win a color TV if residents wear their buttons.

Commissioner Williams made the motion and Commissioner Lawrence seconded the motion authorizing the City Manager to sign a resolution officially recognizing the Main Street Logo and slogan. "Downtown Brunswick- A Rich History with a Bright Future. The motion carried.

BIDS: The following bids were submitted for Removal of Asbestos and Lead-Based Paint from Old City Hall

Vendor	Comments	Total
Augusta Environmental Contracting Augusta, GA 30901	\$1,500.00 BID BOND	\$21,260
American Environmental Control Odessa, FL 33556	5% BID BOND	\$33,940
Superior Work, Inc. Gray, GA 31032	\$5,000.00 BID BOND	\$34,750
DPC General Contractors, Inc. Miami, FL 33142	5% BID BOND	\$41,300
Darco Environmental Inc. Jacksonville, FL 32207	5% BID BOND	\$43,000
Aztec Environmental, Inc. Panama City, FL 32405	\$5000.00	\$70,200
Marcor Remediation, Inc. Smyrna, GA 30080	NO BID BOND	\$119,220

Doug Neill Contractor recommended that the City accept the low bid of Augusta Environmental Contracting in the amount of \$21,260.00.

Commissioner Davis made the motion and Commissioner Jennings seconded the motion accepting the low bid of Augusta Environmental Contracting in the amount of \$21,260.00. The motion carried.

Doug Neill recommended that the City set a proposed date for the construction renovation bidding for old City Hall.

Commissioner Williams made the motion and Commissioner Lawrence seconded the motion to proceed with the construction renovation bid process for Old City Hall. The motion carried.

MONTHLY REPORTS: The following reports for the month of October were submitted and filed as information:

1. General Fund
2. Water and Wastewater Fund
3. Community Development
4. Municipal Court

Commissioner Davis made the motion and Commissioner Lawrence seconded the motion accepting the monthly reports. The motion carried.

PREPARED PROVIDER ORGANIZATION HEALTH PLAN: Bonnie Dvorak, Human Resources Manager appeared before the Commission to submit plans for a Prepared Provider Organization for the City of Brunswick. She stated that the Organization will have a network of physicians to provide medical services for City employees.

Commissioner Lawrence asked if the Prepared Provider Organization will set the stages for reduced premiums for City employees with a better medical package. Commissioner Lawrence asked what will happen if physicians does not want to join the organization. Mrs. Dvorak stated that employees may have to pay a greater share to the physicians. She pointed out that employees should ask their physicians to join.

The City Manager stated that he will speak to employees and Department Heads about the Prepared Provider Organization.

Commissioner Williams recommended that the City Look at the entire City workforce and allow personnel time to explain the plan to other employees.

CITY MANAGER'S ITEM: The City Manager submitted the Revised Scope of Service Fee Proposal for Side Street Improvements associated with SR25/ US 17 Brunswick. The City Manager pointed out that this is a SPLOST Project and will be addressed at the next Commission meeting. He stated that a meeting was held with Commissioner Shackelford and Mayor Brown attended this meeting. Mr. Shackelford gave the City of Brunswick an additional \$125,000.00 because of the changes on Norman Street. There is a possibility that the City may receive another \$100,000.00 for Carrie Street.

The project will be accomplished in four phases

Phase I	Database Preparation
Phase II	Preliminary Plans
Phase III	Right-of- Way Plans
Phase IV	Final Design/ Construction Plans

Total proposed cost for phases I-IV \$148,132.00

The Engineer work cost \$125,000.00. The City has the funds for the Engineer work and improvements. The Department of Transportation will not release any money until the City allocates 245,000.00 for the Highway 17 project.

Commissioner Williams made the motion and Commissioner Jennings seconded the motion approving the Highway 17 widening project in the amount of \$148,132.00 for the proposed project cost and \$125,000.00 for engineering services. The motion carried.

CITY ATTORNEY'S ITEMS: The City Attorney informed the Commission that the Industrial Pre-Treatment Revisions will be placed on the Agenda for the next Commission Meeting.

Commissioner Jennings recommended that the City Attorney look at all ordinances in January to update or amend all of the City's ordinances. The City Attorney asked to hold an Executive Session to discuss pending litigation and personnel issues.

CITY CLERK'S ITEMS:

Cemetery Deeds

On motion of Commissioner Lawrence seconded by Commissioner Davis the following cemetery deed petitions were unanimously granted:

Petition from Harold and Barbara Hand exchanging Section Block 102, Lot Spaces 13-19 for section Block 105, Lot Spaces 17-23 in Palmetto Cemetery.

Quit Claim Deed

Petition from George Rowell present owner for Quit Claim Deed to SE- ¼ and NE ¼ OF Town Commons Lot 179 between Stonewall and Lee, to clear title record of tax deed taken by the City which was subsequently redeemed, but was lost, misplaced or destroyed without being recorded for tax year 1984.

Appointments to the Census 2000 Complete Count Committee.

There was no appointment to the Complete Count Committee.

MAYOR'S ITEMS:

Update on Delinquent Property Taxes

The Director of Finance submitted information concerning the Collection of Real and the Personal Property Taxes paid for 1998 in the amount of \$1,875,013.00. The prior years delinquent tax balance for years 1993 through 1997 in the amount of \$483,782.00.

The City Attorney explained the procedure for placing liens on delinquent property.

The City Attorney suggested that the City hold a day of amnesty allowing persons to come in and pay the delinquent taxes.

COMMISSIONER DAVIS'S ITEMS: Commissioner Davis stated that the National League will be held November 29 through December 5, 1999 in Los Angeles, California.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion to postpone the meeting scheduled for December 1, 1999 and reschedule the December 15th meeting for 8:30 A.M. The motion carried.

EXECUTIVE SESSION: Commissioner Lawrence made the motion and Commissioner Davis seconded the motion to hold an Executive Session to discuss pending litigation and Personnel issues. The motion carried.

MEETING ADJOURNED.

/s/ Bradford S. Brown

Mayor

Attest: /s/ Georgia E. Marion

City Clerk