

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRNSWICK, GEORGIA
RESCHEDULED REGULAR MEETING
7:00 P.M., JUNE 20, 2000**

PRESENT: His Honor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams, and Doris A. Davis.

INVOCATION: Commissioner Jennings gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by everyone in attendance.

APPROVAL OF MINUTES: Commissioner Lawrence made the motion and Commissioner Davis seconded the motion approving the minutes of the meeting of June 07, 2000. The motion passed.

DELEGATION:

David Rouse resident of 2111 Prince Street was present to speak to the Commission about sewer conditions on the southend and alleys in the City of Brunswick. Mr. Rouse recalled that he appeared at a Commission meeting in 1997 to report the problems with raw sewage coming through his shower drain. He stated that a City employee Frank Demery came out and made the repairs.

Mr. Rouse stated that the problem is still there. He submitted a letter dated March 17, 1997 written by Dave Runyan of Runyan Plumbing Inc. In the letter Mr. Runyan confirmed that he inspected Mr. Rouse's line with a camera and recommended that Mr. Rouse contact the City of Brunswick and request that they make the necessary repairs. Mr. Rouse pointed out that no action has been taken by the City to correct the problems. He stated that the problems of the large root intrusion at the point of entry into the City Sewer still exist. Raw sewage is still coming in his house. Mr. Rouse stated that this is not fair to him. He stated that he could not get an estimate because plumbers in Brunswick thought it would become a legal battle.

Mayor Brown told Mr. Rouse that all the individuals he spoke with in 1997 is not with the City anymore there are still three employees with the City of Brunswick. It seems like Burton Carter did try to take action.

Burton Carter stated the sewer main has to be replaced. Mr. Rouse stated that there is a three-story apartment building tied into the sewer line. There is a need to lay 300 ft. of PVC line on flatter ground.

Mayor Brown stated that Mr. Rouse requested in a letter money for damages that occurred three year ago.

Mr. Rouse stated that the front bathroom was damaged and flooded five times. The rear bathroom was also recently damaged. Mr. Rouse stated that the previous Commission stated that the damage in his front bathroom was too old.

Mr. Rouse stated that the minutes of the meeting of March 19, 1997 did not reflect that the Commission ordered the damages to be paid. He pointed out that the City should document the recent damages. There was no verbal conversation recorded in the minutes about the damages that occurred in his resident in the minutes.

The City Attorney stated that the City is not liable for previous damages but, they are responsible for recent damages.

Mr. Rouse stated that the City needs to keep verbal conversations of minutes; pointing out that this problem was addressed the last time.

Mayor Brown stated that proper documentation is needed and must be presented to the Commission immediately. There is no documentation on the damages that occurred at Mr. Rouse's residence. The City needs a copy of the damages and the price to repair damages.

Mr. Rouse stated that the front bathroom would not be repaired by the City because of lack of proper documentation.

The City Attorney told Mr. Rouse that he would like to speak to him about the problems.

Bill Francis, Interim Water and Sewer Director stated that traces of raw sewage were found at Mr. Rouse's resident.

Commissioner Lawrence stated that he was present when Mr. Rouse appeared before the Commission. He recalled that Bill Powell was supposed to get with Mr. Rouse and discuss the sewer problem. Commissioner Lawrence stated that it is unfair to accuse the Commission about things that was not brought to their attention until today.

Mr. Rouse stated that Mr. Runyan wrote a letter concerning the problems he observed and the City of Brunswick did not take care of the problems.

Commissioner Jennings pointed out that three people was reimbursed for damages caused by sewer problems when they reported it to the City.

Commissioner Jennings instructed Mr. Rouse to meet with the City Attorney to look at damages that recently happened to get estimates for repairs, so that in the future he will not experience any more problems.

Commissioner Williams asked who was responsible for sewer back ups? Commissioner Williams recalled that he had a problem because kids put too much tissue in the toilet. He pointed out that it is important to get City staff to check and determine if it is the City's fault or homeowner.

Burton Carter stated that it was the City's problem with the sewer main.

Commissioner Williams stated that the cause of the first problem has not been documented properly. There are not substantial records. He stated that the City has to be careful and will be liable for everything.

Mr. Rouse recalled that he had problems when apartments were placed in the area with root infiltration and City sewer lines. He recalled paying a plumber to inspect the pipes. He questioned who is responsible to respond to a letter that is forwarded to the Commission.

Mayor Brown stated that the problem is three years later, Mr. Rouse reported that the work have not been done to repair the sewer line. Had the City known after one month, the City should have repaired the sewer line.

Mr. Rouse asked that the City Clerk takes exact minutes and writes exact conversations of Commission meetings. He stated that the complete conversation of the Commission agreeing to pay for repairs was not placed in the minutes of the meeting of March 198, 1997. He requested that the tape of the meeting be reviewed so that the City will know what was agreed on in that meeting.

Commissioner Lawrence stated that he was not aware of the damages that occurred at Mr. Rouses resident.

Commissioner Jennings stated that the Director of Water and Wastewater was directed to take care of the problems. He stated that the City of Brunswick would treat Mr. Rouse fair.

Mr. Rouse requested that the City close the alleyways between Prince and London streets to prevent developers from opening them up. He next requested that the City split alleys down the middle and have a ten feet setback. This will allow fences already standing between property owners to remain up.

Commissioner Jennings stated that he asked the Fire Chief to clear the alleyways because the Fire Department may have to get in the alley.

Mr. Rouse recalled that the alleys have been closed for fifty years and sewer lines are in the alley. He stated that a portion of the apartment building is sitting in the alley.

Mr. Rouse stated that if the sewer line is located in the alley on Lot 34 and the alley was closed he requested that the alley remained closed. Mr. Rouse stated that he was told that the alley couldn't be closed because of the entry of Fire Trucks and sewer easements.

Mayor Brown stated he would find out about the alley located on Lot 35. Mr. Rouse asked the Mayor to call him or send a letter concerning Lot 35.

Mr. Rouse recalled that the alleys have been closed for fifty years and sewer lines are in the alley. He stated that a portion of the apartment building is sitting in the alley.

Mr. Rouse stated that if the he sewer line is located in the alley on Lot 34 and the alley was closed he requested that the alley remained closed. Mr. Rouse stated that he was told that the alley couldn't be closed because of the entry of Fire Trucks and sewer easements.

Mayor Brown stated that he would find out about the alley located on Lot 35. Mr. Rouse asked the Mayor to call him or send a letter concerning Lot 35.

Mr. Rouse recalled that the alleys have been closed for fifty years and sewer lines are in the alley. He stated that a portion of the apartment building is sitting in the alley.

Mr. Rouse stated that it is required in the City Code for residents to put up a six feet fence if they have a multi-family resident. He further stated that residents in that neighborhood is walking across everyone's property and that is why he wants the property closed off. He asked the Commission to split the alley up down the middle and give it to the property owners.

Mayor Brown explained that the property is zoned General Residential and do not require a fence to be erected for multi-family residents. R-9 One Family Residential District requires fences around multi-family residents. The City will be addressing this issue in the near future.

Mr. Rouse stated that he would like to go on record recommending that single family residents must be required to put up a fence and put it in the City Code.

Commissioner Lawrence suggested getting a survey from the Public Works Department.

Mr. Rouse stated that at the next ballot for City voters he would introduce a vote to hold City Commissioners personally liable for cases of gross negligence as occurred in his case. When property damage has occurred from gross negligence in cases as his, City taxpayers should not have to pay for this gross negligence. The City Attorney stated that this would be a matter of State Law.

Mr. Rouse pointed out that anytime there has been a sewer backup, the City always takes the lead.

Mr. Burton stated that it would take sixty days to take care of the sewer problem if Mr. Rouse would allow them to come on his property. Mr. Rouse agreed to allow the City to come on his property and remove his fence if necessary. He stated that he would cooperate with the City.

Mayor Brown told Mr. Rouse if the repairs does not happen in sixty days, come back and let the Commission know.

APPROVALS

City Liability Insurance

The City Manager requested that the Liability Insurance be deferred to a later date.

The Director of Finance stated that he met with Mr. McGinty and found that the numbers have gone up. He recommended that the Commission hold a Called Meeting next week to accept the City's Liability Insurance proposals.

Local Government Agreement with the Department of Transportation

Burton Carter stated that the Agreement between the Department of Transportation State of Georgia and the City of Brunswick for Martin Luther King, Jr. Boulevard for relocation of utilities is scheduled for 2003.

Commissioner Davis made the motion and Commissioner Lawrence seconded the motion approving the following agreement:

**AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
AND
CITY OF BRUNSWICK, GEORGIA
For
Martin Luther King, Jr. Boulevard**

This AGREEMENT is made and entered into this 20TH day of June, 2000. by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the CITY OF BRUNSWICK, GEORGIA, ACTING BY AND THROUGH ITS Mayor and City Council, hereinafter called the "CITY".

WHEREAS, the CITY has represented to the DEPARTMENT a desire to improve the roadway facilities along Martin Luther King, Jr. Boulevard from 4th Avenue to Gloucester Street in Brunswick, Georgia, currently described as Georgia Department of Transportation Project Number STP-06282(2), P.I. Number 550495, herein referred to as the "PROJECT"; and

WHEREAS, the CITY has represented to the DEPARTMENT a desire to participate in providing the pre-construction engineering activities need for the improvements, relocating the utilities, and other costs as specified in the AGREEMENT, and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in the funding of the construction of the PROJECT with funds of the DEPARTMENT, funds apportioned to the DEPARTMENT by the Federal Highway Administration, hereinafter referred to as the "FHWA", Under Title 23, United States Code. Section 104 or a combination of funds from any of the above sources: subject to those certain conditions set forth in the AGREEMENT.

THEREFORE in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT, and the CITY hereby agree each with the other as follows:

1. Primary Consultant firms hired by the CITY to provide services on the PROJECT shall be pre-qualified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request,

furnish the CITY with a list of pre-qualified consultant firms in the appropriate area-classes.

2. The PROJECT construction plans and right of way plans shall be prepared in English units.
3. The CITY and the DEPARTMENT hereby acknowledge that time is of the essence and both parties shall adhere to the priorities established in the approved STIP or earlier. Furthermore, all parties shall adhere to the detailed project schedule, as approved by the DEPARTMENT. In the completion of respective commitments contained herein, if a change in the schedule is needed, the DEPARTMENT shall have final authority. If, for any reason, the CITY does not produce acceptable deliverables at the milestone dates defined in the STIP, or in the approved schedule, the DEPARTMENT reserves the right to delay the project's implementation until funds can be re-identified for construction or right of way, as applicable.
4. All drafting and design work performed on the project shall be done utilizing Microstation and CAICE software respectively, and shall be organized as per the Department's guideline on electronic file management.
5. The CITY shall contribute towards the PROJECT by funding all cost for the pre-construction engineering (design). The pre-construction engineering activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process, the applicable guidelines of the American Association of State Highway and Transportation Officials (AASHTO), the DEPARTMENT's Standard Specifications for the Construction of Transportation Systems, The DEPARTMENT's Plan Presentation Guide, PROJECT schedules, and applicable guidelines of the DEPARTMENT. The CITY's responsibility for design shall include, but is not limited to the following items:
 - a) Validate (check and update) the approved PROJECT concept and prepare a Project Design Book for approval by the DEPARTMENT prior the beginning of preliminary plans.
 - b) Prepare environmental studies, documentation, and reports for the PROJECT that show the PROJECT is in compliance with the provisions of the National Environmental Protection Act and Georgia Environmental Protection Act, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, underground storage tanks (UST), and hazardous waste site studies required. The CITY shall submit to the DEPARTMENT all environmental documents and reports for review and approval by the DEPARTMENT and the FHWA.
 - c) Prepare all public hearing and public information displays and conduct all required public hearings and public information meetings in accordance with DEPARTMENT practice.

- d) Perform all surveys, mapping, and soil investigations studies needed for design of the PROJECT.
 - e) Perform all work required to obtain project permits, including, but not limited to, US Army Corps of Engineers 404 and Federal Emergency Management Agency (FEMA) approvals. These efforts shall be coordinated with the DEPARTMENT.
 - f) Prepare the PROJECT's drainage design including erosion control plans and the developments of the hydraulic studies for the Federal Emergency Management Agency Floodways and acquisition of all necessary permits associated with the drainage design.
 - g) Prepare traffic studies, preliminary Construction plans, preliminary and final utility plans, preliminary and final right of way plans, staking of the required right of way, and final construction plans including erosion control, traffic handling, bridges and retaining walls, and construction sequence plans and specifications including special provisions for the PROJECT.
 - h) Provide certification, by a Georgia Registered Professional engineer, that the construction plans have been prepared under the guidance of the professional engineer and are in accordance with AASHTO and DEPARTMENT guidelines.
6. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT. The DEPARTMENT will work with the FHWA to obtain all needed approvals with information furnished by the CITY.
7. Upon the CITY's determination of the rights of way required for the PROJECT and the approval of the right of way plans by the DEPARTMENT, the CITY shall fund the acquisition and acquired the necessary rights of way for the Project. Right of way acquisition shall be in accordance with the law and the rules and regulations of the FHWA including but not limited to, Title 23, United States Code; 23 CFR 710. et. seq., and 49 CFR Part 24, and the rules and regulations of the DEPARTMENT. Failure by either the CITY to follow these requirements will result in loss of Federal funding for the project and it will be the responsibility of that to make up the loss of that funding. All required right of way shall be obtained and cleared of obstructions, including underground storage tanks, prior to the DEPARTMENT's advertising the project for bids. The CITY shall further be responsible for making all changes to the approved right of way plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to purchase the right of way or to match actual conditions encountered.
8. The CITY shall be responsible for the design of the bridges that lie within the limits of the PROJECT as defined by the approved concept. The CITY shall be responsible for providing all necessary survey information required for the completion of the hydraulic study report. The CITY shall perform all necessary survey efforts regarding the design of the bridge(s) and shall incorporate these plans into this PROJECT as a part of this AGREEMENT.

9. The DEPARTMENT shall be responsible for all water and sewer utility relocation costs necessary for the construction of the PROJECT. The CITY shall be responsible for all other utility relocation costs necessary for the construction of the PROJECT.
10. The CITY shall be responsible for all costs for providing energy, maintenance, and operational costs of any roadway and interchange lighting within the portion of the PROJECT that lies within the CITY. The COUNTY shall be responsible for all costs for providing energy, maintenance, and operational costs of any roadway and interchange lighting within the portion of the PROJECT that lies within the COUNTY.
11. The CITY shall be responsible for all costs for the continual maintenance, and the continual operations of any and all sidewalks within the PROJECT limits. Whenever necessary, the CITY shall provide the 20% of the construction costs to match the 80% Federal funding of the construction costs of any and all sidewalks within the PROJECT.
12. The CITY shall follow the DEPARTMENT's procedures for identification of existing and proposed utility facilities on the PROJECT. These procedures, in part, require all requests for existing, proposed, or relocated facilities to flow through the DEPARTMENT's Project Liaison and the District Utilities Engineer.
13. The CITY shall address all railroad concerns, comments, and requirements to the satisfaction of the DEPARTMENT.
14. Upon completion and approval of the PROJECT plans, certification that all needed rights of way have been obtained and cleared of obstructions by the CITY, and certification that all needed permits for the PROJECT have been obtained by the CITY, the DEPARTMENT shall let the PROJECT for construction. Except as provided herein and upon receipt of an acceptable bid, the DEPARTMENT shall bear all costs for construction, including all costs associated with inspection and material testing during construction. The DEPARTMENT shall be solely responsible for securing and awarding the construction contract for the PROJECT.
15. The CITY agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer diskettes and printouts, and any other data prepared under the terms of this agreement shall become the property of the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the CITY.
16. The CITY shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on behalf of the CITY pursuant to this AGREEMENT. The CITY shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the CITY to address the errors or deficiencies within 30 days shall cause the CITY to assume all responsibility for

construction delays caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The CITY shall also be responsible for any claim, damage, loss, or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, and other services furnished by or on behalf of the CITY pursuant to this AGREEMENT.

17. The CITY shall review all shop drawings and recommend to the DEPARTMENT for approval by the DEPARTMENT.
18. This AGREEMENT is made and entered into in Fulton County, Georgia, and shall be governed and construed under the laws of the State of Georgia. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the CITY have caused these presents to be executed under seal by their duly authorized representatives.

RECOMMENDED:

CITY COUNCIL
BRUNSWICK, Georgia

Joseph P. Palladi
State Urban Design Engineer

BY: _____
Mayor

Walker W. Scott, Jr.
Director of Preconstruction

Signed, sealed and delivered this ____
day of _____ 2000. in the
presence of:

Witness

Frank L. Danchetz
Chief Engineer

Notary Public

Department of Transportation

This Agreement approved by the
Brunswick City Council at a
Meeting held at

The 20th day of June, 2000.

BY: _____
Wayne Shackelford
Commissioner

City Clerk

ATTEST:

Billy F. Sharp
Treasurer

MONTHLY REPORTS

The following reports were received for the month of May:

1. General Fund
2. Water & Wastewater Fund
3. Community Development
4. Municipal Court

Commissioner Lawrence made the motion and Commissioner Williams seconded the motion accepting the monthly reports. The motion passed.

ALCOHOLIC BEVERAGE LICENSE

Petition received from Eddie Brown and Lloyd Smith to retail alcoholic beverages including beer and wine for consumption on premises at 2307 Gloucester Street. Commissioner Lawrence made the motion and Commissioner Williams seconded the motion granting the alcoholic beverage license. The motion passed.

TAXI CAB LICENSE

James "Bimbo" Knight was present to request a taxicab license to operate Knight Transportation Company; located at 211 Monck Street.

Corporal Dickerson stated that all new taxicab companies according to the taxicab Ordinance must appear before the Commission to get approval to open a new business.

Mr. Knight stated that he would like an opportunity to operate a taxicab business Knight Transportation Company located at 211 Monck Street. He further stated that he lives at 112 Kaufman Street and he is a resident of the City of Brunswick. He next submitted insurance coverage for his taxicab. Corporal Dickerson stated that Mr. Knight's application for a taxicab license is in order.

Commissioner Lawrence stated that Mr. Knight should share the concerns of other taxicab companies in the City. Mr. Knight stated that he would follow the ordinance and he agreed with the other taxi cab companies, he could not have five taxicabs.

Commissioner Jennings made the motion and Commissioner Davis seconded the motion granting a taxicab license to Knight Transportation Company. The motion passed.

BIDS

The following bids were received for a Backhoe Loader for Public Works Department:

VENDOR	COMMENTS	TOTAL
*Carlton Co. 124 Perry Lane Rd. Brunswick, GA	A local vendor meets and exceeds all specifications.	*\$58,920.00
Coastline Equipment 1727 Dean Forest Rd. Savannah, GA		\$58,750.00
Industrial Tractor 105 Perry Lane Rd. Brunswick, GA		\$60,595.00
Line Crest Tractor Co. 4458 New Jesup Hwy. Brunswick, GA		No Bid
SunBelt Rentals 135 Key Drive Brunswick, GA		No Bid

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion accepting the low bid of Carlton Company in the amount of \$58,920.00. The motion passed.

STREETSCAPE PHASE II

Jerry Spencer stated that the City received three bids and the low bidder Sittle Construction Company had the following missing items: (1) No Bid bond. (2) No construction period. (3) No receipt of addenda No. 1 and No.2. Both of which had to do with the Department of Transportation requirements for construction in DOT right-of-way.

He stated that the City have the following choices:

1. Accept the low bid, disregarding the irregularities possibly with the exception that Sittle submits a bid bond.
2. Accept the second low bid by ABBA Construction Company.
3. Reject all bids and rebid project.

The City Attorney pointed out that the City received a low bid that is higher than the money available. The City should consider rejecting all bids and looks at the scope of work and redid the Streetscape Phase II Project.

The City Manager recommended that the Commission reject all bids.

Mayor Brown stated that the Streetscape Phase II Project has three parts, he recommended taking out the block where the Public Library is located and rebidding the Liberty Ship plaza and across the street from City Hall and this will help bring down the cost of the project.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion to reject all bids and re-bid Liberty Ship plaza and across the street from City Hall.

DISCUSSION

Bill Francis, representing the Water and Wastewater Department was present to discuss the water restrictions that the Environmental Protection Division of the Department of Natural Resources recommended for Georgia. He stated that the Environmental Protection Division last week asked that all Georgia Counties because of hot, dry conditions which is causing streams and wells to dry up in some locations, and many distributions systems across the state are beginning to encounter problems maintaining adequate water pressure, prohibit outdoor water use from 4 p.m. to 10 p.m. Houses or businesses who have an even numbered street address may water for outdoor purposes on even numbered calendar days except during the hours of 4 p.m. to 10 p.m. Homes or businesses who have an odd numbered street address may water for outdoor purposes on odd numbered calendar days except during the hours of 4 p.m. to 10 p.m.

Mayor Brown stated that the citizens should be informed about the water restrictions by a flyer. The City should get the word out and the water situation should be monitored very closely. The City will have to watch water withdrawals closely and get the numbers down.

Commissioner Davis asked if restrictions would be placed on residents who have private wells.

Mr. Francis stated that the City is asking for voluntary restrictions. He stated that rain is needed to offset the drought.

Commissioner Williams stated that watering in the daytime at early hours residents would lose the water before it gets into the ground.

Mayor Brown recommended that water restrictions be set from 8 a.m. to 5 p.m.

It met the consensus of the Commission to use the hours for water restrictions that Environmental Protection Division recommended for the State of Georgia.

The City Manager stated that he asked a representative from USGS to attend the Joint City/County meeting scheduled for July 11th to discuss water use and the aquifer. Commissioner Williams stated that water restrictions could be discussed at the Called Meeting next week.

CITY CEMETERIES

Mayor Brown reported that the Cemetery Trust Fund Board members discussed attendance of Board Members and the attendance has been slack.

Arlie McNeill, Chairman of the Cemetery Trust Fund Board was present to discuss cemetery issues. He talked about how much can the Cemetery Trust Fund Board do with what they have. He stated that the City Manager and Public Works Director has been very supportive. He asked how could the City get back community service workers to clean the cemeteries in Brunswick. He stated that Sheriff Smith in Camden County has taken it upon himself to clean up cemeteries using prison personnel. Mr. McNeil stated that Jasper Lang who formed the cleaning group of prisoners would discuss this with the Cemetery Trust Fund Board. The Board will visit Mr. Lang in Camden County along with the City Commission so that they may find out how to do more with less. He suggested that the Commission set a time to travel to Camden County to meet with Jasper Lang. He stated that the City may be able to offer perpetual care for the Cemeteries.

Mayor Brown stated that the attendance of Cemetery Trust Fund Board members is a problem. He suggested setting term limits on existing members for two years. He requested looking at the Boards members and their attendance and set up terms for Boards members.

Commissioner Jennings recommended that the Cemetery Trust Fund Board Secretary Naomi Atkinson attend the next Commission meeting to give the attendance records of board members.

The Director of Public Works stated that he was not sure about what went on with the Community Service workers and why they did not show up to work.

The Public Works Director stated that the City have problems with citizens cleaning cemetery lots. He next stated that the City should establish rules and regulations for Funeral Homes on handling business.

The Public Works Director recommended that the City increase cemetery lot prices and grave opening fees. Setup times for funerals. Set rules for citizens when they purchase a cemetery lot on what can and cannot be done. He mentioned that citizens will not clean their cemetery lot and do not want the City on the lot to clean it. He stated that the City should set guidelines for coping and tree planting. He asked that all these concerns be placed in Policy and Procedures on the Use of Cemeteries. He stated that the City needs a written procedure on how cemeteries should be operated and has citizens sign a statement, which says they understand all the rules.

Commissioner Jennings made the motion and Commissioner Lawrence seconded the motion authorizing the Public Works Director and City Attorney to draw up a new ordinance for the Cemetery. The motion passed.

Commissioner Jennings stated the Public Works Director is doing a good job.

Commissioner Williams recommended that Funeral Home Directors be added to list to help create a new cemetery ordinance.

CITY ATTORNEY'S ITEMS

Dock Ordinance

The City Attorney asked for suggestions and comments from the Commission concerning the Dock Ordinance. The City Attorney recommended advertising the Dock Ordinance for adoption at the next Commission meeting.

ZONING REGULATIONS

The City Attorney reported that he received many questions about the Zoning Ordinance. He requested an hour of the City Commission's time before a meeting at a work session to show zoning maps and explain the permitted uses. He suggested that the Zoning ordinance be amended and schedule a Public Hearing.

Mayor Brown suggested scheduling a Public Hearing in July in the afternoon.

CITY CLERK'S ITEMS

Board Appointments

Mayor Brown reappointed Rev. Daniel Wilson and Mildred Clemons to serve on the Housing Authority Board.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion reappointing James Eppings and Liane Brock to the Historic Preservation Board. The motion passed.

Commissioner Davis made the motion and Commissioner Lawrence seconded the motion adjourning the meeting. The motion passed by all standing.

MEETING ADJOURNED.

/s/ Bradford S. Brown
Mayor

Attest: /s/ Georgia E. Marion
City Clerk