

GEORGIA COMMISSION OFFICIAL MINUTES
OF THE CITY OF BRUNSWICK,
REGULAR MEETING
7:00 P.M. APRIL 19, 2001

PRESENT: His Honor Mayor Bradford S. Brown, Roosevelt Lawrence,
Harold E. Jennings, and Doris A. Davis.

ABSENT: Commissioners Jonathan Williams.

INVOCATION: Commissioner Jennings gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by everyone in attendance.

MINUTES: Adopt minutes from the March 7th, and March 21st 2001 meetings.

Commissioner Davis made the motion and Commissioner Lawrence seconded the motion approving the minutes of the meeting of April 4, 2001. The motion passed.

RECOGNITIONS:

Proclamation for "Jazz Up Brunswick Week", April 21- 28, 2001, presented to Ms. Marcia Smith, Executive Director, Keep Brunswick/Golden Isles Clean and Beautiful.

Mayor Brown presented a proclamation to Ms. Marcia Smith proclaiming April 21 - 28, 2001 as "Jazz Up Brunswick Week".

Marcia Smith presented "Jazz Up" T-Shirts to the Commission and invited everyone to attend the "Jazz Up Week" celebration at Mary Ross Waterfront Park.

DELEGATIONS:

James E. Anderson regarding Plat approval subdivision of Magnolia Park Block B, Lots 9 and 10.

The City Manager stated that all concerns have been address and a final agreement for an easement has been submitted.

Commissioner Davis made the motion and Commissioner Jennings seconded the

---. motion approving the plat for sub-dividing Lot No. 10 into two parcels A and B, and Lot No. 9 in Magnolia Park Block B. The motion passed.

APPROVALS:

Submission of Community Development Block Grant.

The Director of Community Development reported after several surveys and Public Hearings the decision was made to submit a Community Block Grant application to construct an At Risk Youth Multiuse Facility at 1000 Martin Luther

King, Jr. Boulevard. He pointed out that the multiuse facility would be approximately 2670 square feet with four classrooms, and office and activity area.

He further stated that the facility would serve seventy-five at risk youth, twenty-five senior citizens and two hundred and fifteen low to moderate income individuals. He stated that the Labor Department Health Department, Board of Education and City of Brunswick Police Department submitted letters of support to assist with tutoring, job training and giving out information to individuals who come into the facility. He mentioned that teachers assist with the after school -- program for grades K-12 at the Friendship Baptist Church which was started by the Dixville Coalition. He further stated that the Dixville area is concentrated with minority residents and that is a plus.

The cost to construct the multiuse facility is \$295,493.00 and because it is under \$300,000.00 the grant requires no matching funds. The Dixville Coalition committed \$10,000.00 cash toward the project and in kind services totaling \$25,337.00.

Commissioner Lawrence questioned whether the dilapidated houses behind the building would be torn down. The Director of Community Development stated that the building and houses are owned by the Dixville Coalition and they are included in the construction of the At Risk Multiuse Facility.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion authorizing the Director of Community Development to submit a Community Development Block Application to construct an At Risk Multiuse Facility. The motion passed.

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Heritage Affordable Development, Inc.

Attorney Jim Gilbert representing the Brunswick Housing Authority appeared before the Commission to request a letter of support and resolution supporting the Brunswick Housing Authority and the Heritage Affordable Development, Inc. in renovating the Dartmoor Home Units.

Attorney Gilbert stated that the Dartmoor Homes are locally owned apartment units

that enable the Housing Authority to house people who do not get assistance. The upgrade of the apartments would cost 3.4 million dollars. He mentioned that this is a tax credit program, which is implemented through the state. Brunswick is high on the priority list and is not in competition with the City of Brunswick for any kind of grant funding. He stated that the letter of support and resolution would offer in kind services of water and sewer and funds in lieu of taxes.

Mayor Brown questioned whether the apartment units would be rebuilt or renovated. Attorney Gilbert stated that the bedrooms would have to be expanded by renovating or replacing them. Mayor Brown stated that he would like to see something done to improve the appearance of the apartment units.

Commissioner Lawrence asked if there were any plans for four bedrooms in the apartment units. Attorney Gilbert stated that the Brunswick Housing Authority knows what size apartments units are needed for residents.

Mayor Brown mentioned that he is familiar with the tax credit program and it will be a great benefit for the Brunswick Housing Authority.

Commissioner Jennings made the motion and Commissioner Davis seconded the motion granting a letter of support and resolution to the Brunswick Housing Authority to renovate apartment units. The motion passed.

FEMA Fire Fighter Grant.

The Director of Community Development requested to apply for a grant to purchase a firefighting vehicle in the amount of \$550,000.00 with the City providing a 10% match. The Director of Community Development mentioned that benefits for purchasing a new fire vehicle. He stated that the current firefighting vehicle is very old.

Commissioner Jermings asked the number of personnel and residents who is in jeopardy if the City does not receive a new fire truck.

Commissioner Lawrence stated that he would like to have the Fire Chief present to explain this.

Mayor Brown questioned why the Fire Chief was not present. The City Manager explained that the Fire Chief did try to contact him, but he was not in the office.

The City Manager explained that the County usually comes in when requesting to assist with a fire and bring their equipment.

The Director of Community Development stated that the Fire Truck is greatly needed and apologized for not mentioning that the Fire Chief was not present because of a family emergency.

Commissioner Lawrence stated that he felt someone should have been present from the Fire Department at the meeting. Commissioner Lawrence recommended that a Called Meeting be held at 3:00 P.M., on Monday, April 23, 2001 to discuss the FEMA Firefighter grant.

Right of Way Agreement.

The City Manager submitted a City Right of Way Agreement from the Department of Transportation for Norman Street, Parkwood Drive and ward Street.

Commissioner Davis made the motion and Commissioner Lawrence seconded the

motion unanimously approving the following agreement:

DEPARTMENT OF TRANSPORTATION
CITY RIGHT OF WAY AGREEMENT

STATE OF GEORGIA
COUNTY OF GLYNN
CITY OF BRUNSWICK

The DEPARTMENT will assist the CITY in constructing a project for grade, drain, base and surface for Norman Street, beginning at Parkwood Street and ending at Dead End, for a length of .153 miles; Warde street, beginning at Torras Causeway and ending at US 17/SR 25 for a length of .507 miles; for a total

length of 0.66 miles; as per attached sketch and designated as Project Number PR-8530-44 (127), hereinafter referred to as the "Project", a complete plan of said project is on file at the appropriate District Office of the Department of Transportation, on which reference is hereby made for all purposes;

WHEREAS, this project will extend within the corporate limits of the CITY;

THEREFORE, in consideration of the mutual benefit to the parties derived from the construction, installation and operation of said improvements, the city agrees as follows:

The CITY agrees to furnish, at no expense to the Department of Transportation, good and sufficient title, to provide required right of way for mitars 45' required right of way, and 50' - 100' existing right of way and required easement for construction and maintenance of slopes, necessary for the proper construction and maintenance of the above named project in accordance with pertinent agreements and regulations, according to the plans prepared by the DEPARTMENT, including any drainage deemed necessary by the DEPARTMENT or its engineers, within the limits of said CITY.

The CITY agrees to provide for its proper maintenance after completion of said improvements, and will make ample provisions each year for such maintenance.

The CITY agrees that when the above numbered project is advertised for letting, the CITY will arrange with various utility owners to place underground facilities that are approved to remain under the pavement in satisfactory state of repair except where this phase of work is covered by separate agreements.

The CITY further agrees to assume responsibility for and cooperate with the Utility Owners in the moving, setting back, replacing or lowering of all customers' service connections, including gas lines, telephone lines, electric power lines,

water mains, and sanitary sewer connections to clear construction by one foot whether such facilities are publicly or privately owned except where this phase is covered by separate agreement. Additionally, the CITY will require stubs and headers to be installed to avoid future cutting of the pavement.

It is further agreed that after construction completed on off-system projects no new or additional utilities facilities will be allowed to encroach on the right of way for this project except under permit issued by the CITY in accordance with the policies of the Department of Transportation, with special emphasis on the Department's prohibition on pavement cuts in new and widened roadways.

The CITY agrees to remove any existing structures or obstructions as provided in pertinent agreements, prior to advertisement for letting and to prevent any future encroachments upon the right of way limits of said roadway not covered by permits duly issued by the DEPARTMENT of CITY; and furthermore agrees, obligates, and binds itself in accordance with Title 40 of the Georgia Code that it will not pass any law, rules, regulations or ordinances which penalize, hinder or other wise obstruct the free movement of vehicular traffic on said roadway, including angle parking, or erect any traffic signals, towers or lights on the said right of way without written consent of the DEPARTMENT.

The following reports were received for the month of March and were filed as information:

- A) General Fund
- B) Water and Wastewater
- C) Community Development

D) Municipal Court Fund

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion accepting the monthly reports. The motion passed.

Appointment.

Downtown Development Authority.

Commissioner Jennings made the motion and Commissioner Davis seconded the motion deferring the appointment to the Downtown Development Authority Board until Commissioner Williams could be present. The motion passed.

CITY MANAGER'S ITEMS:

Highway 17 Project -Side Streets - Working With DOT Officials.

The City Manager reported that work has begun on Highway 17. He stated that the City just signed an agreement for Norman and Ward Street. He mentioned that the City has a real good relationship with the Department of Transportation Officials and they really work well with the City. He stated that he was proud of the relationship that the City has with D.O.T. and hoped that it will continue.

Cleanup of Highway 17.

The City Manager pointed out that Marcia Smith has already addressed the cleanup in Jazz Up Week. He thanked the Recreation Department for their help with maintaining the area on Highway 17 and Gloucester Street. He pointed out that the Director of Public Works and his staff is also involved in keeping area in the City Clean. Mayor Brown stated that everyone should have received a letter from the chairman and the president of the Chamber of Commerce commending the City efforts on the cleanup. Mayor Brown pointed out the City's Public Works crew did a better job in the cleanup on the red carpet tour than the county from Jet Port Road to Spur 25. Commissioner Davis stated that Highway 17 looks different especially where the old motel was located. Highway 17 looks really nice.

Martin Luther King Boulevard Retention Pond (North) MLK Expansion Project.

The City Manager reported that Martin Luther King Boulevard retention pond

located on MLK and Q Street is being filled in. The City Manager referred to the retention pond as the mosquito-breeding pond. He stated that the City workers would fill in the pond during their spare time and it will take a couple of months.

Mayor Brown asked the City Manager what is the City's long-range plan for property near the retention pond after the pond is filled in. The City Manager stated that the City would probably plant flowers and trees. Mayor Brown suggested making the area into a park. The City Manager mentioned that some residents were planning on using the area as a park

Commissioner Lawrence recalled that the original plan was to take Martin Luther King Boulevard to Fourth Street and extend it to the spur and to the south up to First Avenue. Following a discussion it was determined that the second phase of

Martin Luther King Boulevard has been changed and will be a part of the Highway 17 project.

FY 2001-2002 Budget Process Update.

The City Manager reported that staff is working on the budget and this year the City will have a new chart of accounts. He pointed out that Mr. Jimmy Bradley has done an excellent job working with departments to get them familiar with the new chart of accounts. He further stated in May, Department Heads will appear before the Commission with their proposed budget for review.

Update of "R" Street Sewer Improvements and Traffic Light.

The City Manager reported that the traffic light is on order and as soon as it comes in the next three to four weeks the traffic light would be installed at "R" street and should be completed by the latter part of the week. Some professionals were called in to do the job at a cost of \$12,000.00. He mentioned that the work has caused a lot of inconvenience for residents in that area. He next reported that red tips are being planted in front of a lift station in that area. He mentioned that the overhead storages tank facility was cleaned on Brailsford Avenue.

DISCUSSIONS

Project Impact/Hazard Analysis Project/Brunswick GPS.
Mayor Brown reported that this item was scratched from the agenda.
Antennas on Elevated Water Tank.

Burton Carter reported that the City have a long going contract with utility service.
Who does the maintenance on the water tanks? He mentioned that companies now use water tanks to place antennas on them and they may install them improperly and it can cause a lot of grief and problems later on because electrolysis sets up inside tank and will almost have to completely rebuild the tank inside.
Mr. Carter mentioned that he spoke with utility services about the installation of antennas. He suggested that the City contract with Utility Services to handle the installation of all antennas on water tanks.

Following a discussion Commissioner Jennings made the motion and Commissioner Lawrence seconded the motion authorizing the City Attorney to prepare a contract and bring back to the Commission for approval. The motion passed.

CITY CLERK'S ITEM:

Petition received from St. Mark's Episcopal Church for deed to Section 51, Lot 11 in Palmetto Cemetery in lieu of original deed, which has been lost, misplaced or destroyed, but City records verify ownership.

Commissioner Davis made the motion and Commissioner Jennings seconded the motion granting the cemetery petition. The motion passed.

Petition received to transfer Section 149, Lot 10 in Palmetto cemetery, from R. W. Johnson, Sr., to Julie E. Godley, original deed lost, misplaced, or destroyed, but City records verify ownership.

Commissioner Davis made the motion and Commissioner Jennings seconded the motion granting the cemetery petition. The motion passed.

Petition received to transfer Section 12, Lot 4, spaces B, C and D in East Palmetto cemetery from Charles R. Stebbins to Cheryl R. Hendrix and Princess Faith Singleton, Original deed surrendered.

Commissioner Davis made the motion and Commissioner Jennings seconded the motion granting the cemetery petition. The motion passed.

Petition received from Michael Patrick, Attorney for Christopher Green and Gertrude Johnson Green, for a Quitclaim Deed in favor of his clients for T/C Amherst and Cochran, Lot No. 52 - S-1/3 of W ½ property acquired at City Tax Sale for the years 1965 and 1969. All taxes interest, and cost have been paid and account is clear.

Commissioner Davis made the motion and Commissioner Jennings seconded the motion granting the petition. The motion passed.

MEETING ADJOURNED.

/s/ Bradford S. Brown
Mayor

Attest:/s/Georgia E Marion
City Clerk