

OFFICIAL MINUTES

COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA

RESCHEDULED REGULAR MEETING

8:30 A.M., JANUARY 09, 2002

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

INVOCATION: Commissioner Harold E. Jennings gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by everyone in attendance.

MINUTES: Rescheduled meeting of December 12, 2001.

Commissioner Lawrence made the motion approving the minutes of the meeting of December 12, 2001. Motion was seconded by Commissioner Davis. The motion passed.

RECOGNITION:

1. Plaque presented to Michael Stallings for his initiative, dedication, patience, development and coach of the City's Softball Teams.

The above item was deferred until later.

APPROVALS:

1. Select a Mayor Pro Tern for the term of 2002 - 2003.

Commissioner Jennings made a motion appointing Doris A. Davis to serve as Mayor Pro-Tern for a term of two years. Motion was seconded by Commissioner Williams. The motion passed.

2. Otto Johnson in reference to abandonment of a 5-foot alleyway, 60 feet long, in the 2100 block of Ellis Street and Ellis Street Lane.

Otto Johnson appeared before the Commission to request abandonment of an alleyway located on Ellis Street Lane. Mr. Crawford was present and stated that he approved of Mr. Johnson's request to close the alleyway.

Following a discussion Commissioner Davis made the motion approving the abandonment of the five-foot alleyway. Motion was seconded by Commissioner Jennings. The motion passed.

3. Bid recommendation on improvements to Historic Custom House.

Burton Carter reported that the City did not receive any proposals for improvements to the Historic Custom House.

4. Stop and Go light at the intersection of Hopkins Avenue and US Hwy 17.

Burton Carter recommended that the City use the permit to install a stop and go light at the intersection of Hopkins Avenue and US Hwy 17.

Commissioner Lawrence made the motion approving the installation of a stop and go light at the intersection of Hopkins Avenue and US Hwy 17. The motion passed.

5. Bid recommendation on Howard Coffin Park Project.

The following bids were submitted for Howard Coffin Park Water and Sewer Road Projects.

HOWARD COFFIN PARK PROJECT

BIDDER	PRICE
Douglas Electric & PLBG	\$354,775.30
Mike Keen	
RJ's Underground Utilities	No GA State Utilities
Amy Nobles License	
Robby Jerome/Hanson Pipe/Prod	
Satilla Marine	
Southern Champion Const.	
Underground Utility Contractor	
Woodard	\$626,343.00

Burton Carter reported that R. J's Underground Utilities Bid was rejected because they did not have a Georgia State Utilities License number.

Following a discussion Commissioner Lawrence made the motion and Commissioner Davis seconded the motion accepting the low bid of Douglas Electric and PLBG in the amount of 4354,775.30. The motion passed.

RECOGNITION:

Mayor Brown presented a plaque to Michael Stallings, Coach of the City's Softball Team for his initiative, dedication, patience and development of the City Teams.

DELEGATIONS:

1. A.J. Jones, Director, Community Development, to update n the City's Comprehensive Plan.

The Director of Community Development stated the City of Brunswick is required to update the Short Term Work Program portion of the Comprehensive Plan by October 31, 2002. He further stated that updating the Comprehensive Plan the City of Brunswick would continue to retain its status as a certified Local Government, Which is an eligibility requirement for grants through the Department of Community Affairs. He also mentioned that citizens' involvement is required to update the short-term work program.

The Director of Community Development requested permission to hold public hearings to gather input from citizens concerning the Short Term Work Program Update. He asked the Commissioner in each ward to serve as chairpersons during

these information-gathering sessions. He requested to hold four (4) meetings in the South Ward and four (4) meetings I the North Ward.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion approving the public hearings and eight meetings in the North and South Wards. The motion passed.

Commissioner Davis recommended that each Commissioner Chair at least two meetings in each ward.

2. Bonnie Dvorak, HR Director, to discuss City's Group Re-Insurance Police.

The Human Resources Director submitted information on renegotiating the City's Group Re-insurance policy. She reported that McGinty, Gordon and Associates, the City's insurance broker, gathered quotes from four companies. She recommended the premium offer of \$215,882.00 with an increased deductible of \$80,000.00 from Sun Life, the City's current reinsurance carrier.

Following a discussion Commissioner Jennings made the motion and Commissioner Davis seconded the motion accepting the recommendation of staff for the lowest quote of \$215,882.00 from Sun Life with an increased deductible of \$80,000.00. The motion passed.

Commissioner Lawrence suggested in the future that the Commission receive a

copy of the original insurance proposals.

Commissioner Williams recommended in the future that the bids be given to the Commission so that they can compare bids. He requested that all departments follow these guidelines.

ALCOHOLIC BEVERAGE LICENSE (S):

A) RENEWALS

1. Jai Jalaram, Inc., located at 3424 Cypress Mill Road, to retail Beer and Wine not to be consumed on premises. Fanil C. Patel, Owner.

o

Pritam, Inc., d/b/a GA Buffet, located at 3411 Cypress Mill Road, to retail Distilled Spirits for consumption on premises. Dipesh Patel and Putena Muheisen, Owners.

The Police Chief reported that the above businesses met the requirements of the City's Alcoholic Beverage Ordinance and recommended approval.

Commissioner Lawrence made the motion and Commissioner Jennings seconded

the motion granting an alcoholic beverage license renewal to Jai Jalaram, Inc., and Pritam, Inc., d/b/a/Discount Store #4. The motion passed.

B) NEW

1. Bayan, Inc., d/b/a GA Buffet, located at 3411 Cypress Mill Road, to retail Distilled Spirits for consumption on premises. Dipesh Patel and Putena Muheisen, Owners.

The Police Chief reported that Bayan, Inc. met the requirements of the City's Alcoholic Beverage Ordinance and recommended approval.

Commissioner Lawrence made the motion and Commissioner Davis seconded the motion granting an alcoholic beverage license to Bayan, Inc., d/b/a GA Buffet.

The motion passed.

CITY MANAGER'S ITEM (S):

Update on SPLOST related projects.

The City Manager requested that the
Commission Meeting.

CITY ATTORNEY'S ITEM (S):

1.

above item be deferred until the next

Lynn Frey, City Attorney, with a Resolution changing the name of new
Street - running east of Glynn Avenue and ending at Norman Street -
to Parkwood Drive.

The motion passed.

3 positions

motion approving the above quitclaim deed.

BOARD APPOINTMENTS:

1. Library Board

2. Amendment to Transient Merchants Ordinance.

The Commission deferred the above items until the next Commission Meeting.

CITY CLERK'S ITEM (S)

Cemetery Deed

Petition received to transfer Section No. 24, Lot No. 6A in Palmetto Cemetery from Kathy Richards to Annie Mosley. Original Deed lost, but City records verify ownership.

Commissioner Davis made the motion and Commissioner Williams seconded the motion granting the above cemetery deed petition. The motion carried.

Quitclaim Deed

Petition received from William Ligon, Attorney for Heirs of P.H. Owens, for Quitclaim Deed in favor of his client to S ½ of E ½ Town Commons Lot NO. 48 between Albany and Amherst Streets. Property acquired by City Tax Sale. All taxes, interest, and costs have been paid and account is clear.

Commissioner Davis made the motion and Commissioner Lawrence seconded the

Commissioner Lawrence made the motion and Commissioner Williams seconded the motion re-appointing Charlie Atkinson, Alice Collins and Carol Gaither to serve on the Library Board for a term of two years. The motion passed.

2. Park & Tree Board

1 position

Commissioner Davis made the motion and Commissioner Jennings seconded the motion re-appointing Sara Walls to serve on the Park and Tree Board for a term of five years. The motion passed.

3. Pilot Commission

1 position

Commissioner Williams made the motion and Commissioner Davis seconded the motion re-appointing Kevin Drury to serve on the Pilot Commission for a term of seven years. The motion passed.

Mayor Brown reported that William Hicks and William Pendergass resigned from the Pilot Commission. He requested that the Commission fill the unexpired terms of Mr. Hicks and Mr. Pendergass.

Commissioner Davis nominated Captain C. J. Carroll to serve the unexpired term of William Pendergass. Commissioner Jennings seconded though nomination. There being no further nominations, the nomination was closed.

Commissioner Davis made a motion and Commissioner Williams seconded the motion appointing Captain C. J. Carroll to serve the unexpired term of William Pendergass until January 1, 2005. The motion passed.

Commissioner Williams nominated Terry Eason to serve the unexpired term of William Hicks. Commissioner Jennings seconded the nomination. There being no further nominations, the nomination was closed.

Commissioner Williams made the motion and Commissioner Davis seconded the motion appointing Terry Eason to fill the unexpired term of William Hicks until January 1, 2003. The motion passed.

Mayor Brown reported that William Hicks and William Pendergass resigned from the Pilot Commission. He requested that the Commission fill the unexpired terms of Mr. Hicks and Mr. Pendergass.

Commissioner Davis nominated Captain C. J. Carroll to serve the unexpired term

of William Pendergass. Commissioner Jennings seconded the nomination. There being no further nominations, the nomination was closed.

Commissioner Davis made a motion and Commissioner Williams seconded the motion appointing Captain C. J. Carroll to serve the unexpired term of William Pendergass until January 1, 2005. The motion passed.

Commissioner Williams nominated Terry Eason to serve the unexpired term of William Hicks. Commissioner Jennings seconded the nomination. There being no further nominations, the nomination was closed.

Commissioner Williams made the motion and Commissioner Davis seconded the motion appointing Terry Eason to fill the unexpired term of William Hicks until January 1, 2003. The motion passed.

4. Recreation Advisory

3 positions

The Commission inquired as to why the Recreation Advisory Board requested two additional members.

The City Manager stated that the reason for adding two additional members to the board is to make sure that they have a quorum.

The City Clerk was instructed to write a letter to the Recreation Advisory Board Chairman asking that he attend the Commission meeting to discuss why there should be an increase in membership at the next Commission meeting on January 16, 2002.

Commissioner Jennings made the motion and Commissioner Lawrence seconded the motion appointing Otheler Speakman to serve the unexpired term of Karl Bailey until May 2, 2005. The motion passed.

5. Structural Fitness Advisory Board -

3 positions

Commissioner Lawrence made a motion and Commissioner Davis seconded the motion reappointing L. L. Spaulding, Morgan Stapleton and Sammie Thompson to the Structural Fitness Board. The motion passed.

EXECUTIVE SESSION:

Commissioner Lawrence made the motion and Commissioner Jennings seconded the motion to hold an Executive Session to discuss a legal issue and personnel matter. The motion passed.

Following the Executive Session the meeting was adjourned.

MEETING ADJOURNED.

Mayor

Attest:

City Clerk