

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK GEORGIA
REGULAR RESCHEDULED MEETING
8:30 A.M., AUGUST 7, 2002

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners Roosevelt Lawrence, Harold E. Jennings, Jonathan Williams and Doris A. Davis.

INVOCATION: Commissioner Harold E. Jennings gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by everyone in attendance.

MINUTES: Meeting of July 17, 2002

Commissioner Lawrence made a motion and Commissioner Jennings seconded the motion approving the minutes of the July 17, 2002 meeting. The motion passed.

DELEGATION(S)

1. Don McGlamory, Executive Director of Housing Authority, to present check in lieu of taxes.

Don McGlamory appeared before the Commission to present two checks totally \$24,182.34 to the City Commission in lieu of taxes. Mr. McGlamory gave a brief report on the occupancy of Housing Units, improvements to Housing Units, and restoring the drug elimination funding.

2. Nathaniel Kennedy, resident of Magnolia Park, to address storm drainage in the subdivision.

Nathaniel Kennedy did not attend the meeting. Commissioner Williams brought up for discussion drainage problems that occurred in the past in Magnolia Park. The City Manager and City Engineer discussed possible funding for the Magnolia Park Project.

3. A.J. Jones, Director of Community Development, to update on Phase II of the Brunswick Master Plan Study.

The Director of Community Development discussed the bids of five firms. He recommended PBS & J to conduct Phase II of the Brunswick Master Plan Study

within six months.

Following a discussion Commissioner Davis made a motion and Commissioner Williams seconded the motion approving the recommendation of staff PBS & J to conduct the Phase II study in Historic Brunswick for \$165,000.00. The motion passed.

4. Bill Blackwell, Representative from GEMA, to present check for clean up of Hurricane Floyd.

Mayor Brown announced that the representative was in route and running late.

ALCOHOLIC BEVERAGE LICENSE(S)

NEW

Causeway Group Food Store, Inc., Peaches #15, to retail Beer and Wine, not to be consumed on premises. Owner is Beth Harden and Manager is Mary Harden.

Captain Chris Stewart recommended approval for an alcoholic beverage license for Causeway Group Food Store Inc., Peaches # 15

Commissioner Lawrence made a motion and Commissioner Williams seconded the motion approving Beth Harden to retail beer and wine for consumption off premises at Causeway Group Food Store, Inc., Peaches #15 located on US HWY 17 at F.J. Torras Causeway. The motion passed.

RENEWAL(S)

Nita's Lounge, 2307 Gloucester Street inside the Days Inn Motel, to retail Distilled Spirits, to be consumed on premises. Owner and Manager is Franciosa Deal.

Commissioner Lawrence made a motion and Commissioner Jennings seconded the motion approving Franciosa Deal to retail distilled Spirits at Nita's Lounge inside of Days Inn Hotel for consumption on premises. The motion passed.

APPROVAL(S)

1. A list of stolen/recovered property from the Brunswick Police Department to declare as surplus.

Police Chief T.C. Cowan submitted a detailed list of property to be declared as surplus.

Commissioner Lawrence made a motion and Commissioner Jennings seconded the motion declaring the list of recovered property at the Police Department Surplus. The motion passed.

2. Sanitary Sewer Line Easement from Buckingham Terrance Partners, III - Bill Piper, Engineering.

Bill Piper requested that the City consider accepting a sewer easement from Buckingham Terrace iii, Inc.

Commissioner Williams made a motion and Commissioner Lawrence seconded the motion accepting the sewer line easement from Buckingham Terrace, iii, Inc. The motion passed.

3. Bid recommendation on a 16-inch Water Pressure Reducing Valve Systemw/12 inch -by-pass for the Water and Wastewater Department - Burton Carter, Construction Manager.

Burton Carter, Construction Manager submitted the following bids and received at a contract bid opening on Wednesday July 31, 2002 for the 16-inch water pressure reducing valve system in the City Commission Room of the City Hall Complex.

PRESSURE REDUCING VALVE

Bidder
Douglas Electrical and Plumbing, Inc.
Pinco

Amount
\$47,695.00
55,505.00

Mr. Carter recommended Douglas, Electrical and Plumbing Company low bid of \$47,695.00. He pointed out that the City of Brunswick would furnish items needed for additional cost of \$28,000.00.

Commissioner Davis made a motion and Commissioner Lawrence seconded the motion accepting the low bid of \$47,695.00 and additional cost of \$28,000.00 for accessories needed to complete the project. The motion passed.

4. Letter of Acceptance from Moore Stephens Tiller, Certified Public Accountants, and Business Advisors, advising to do City's Fiscal Year 2001/2002 Audit - Rick Drummond, Finance Director.

Jimmy Bradley reported that Moore Stephens Tiller, Certified Public Accountants and Business Advisors submitted a letter of acceptance to conduct the City's Fiscal Year 2001/2002 Audit.

Following a discussion, Commissioner Lawrence made a motion and Commissioner Williams seconded the motion approving a letter of acceptance from Moore Stephens and Tiller to conduct the City's Fiscal Year 2001/2002 audit along with a letter of procedures the auditors should follow. The motion passed.

CITY MANAGER'S ITEM(S)

Update on Department of Transportation and City of Brunswick SPLOST Construction Projects.

The City Manager directed Burton Carter, Construction Manager to give a detailed update of the ongoing and completed SPLOST projects.

Mr. Carter gave a detailed report on all SPLOST projects.

Following a brief discussion Commissioner Lawrence made a motion and Commissioner Jennings seconded the motion authorizing a test to determine the life expectancy of an oak tree on Martin Luther King Blvd. The motion passed.

CITY ATTORNEY'S ITEM(S)

1. Amendments to the Alcoholic Beverage License Ordinance.

The City Attorney reported that revisions to the Alcoholic Beverage License Ordinance would be advertised for discussion on August 17, 2002.

2. Sign Ordinance Moratorium.

The City Attorney requested to hold a Public Hearing on September 4, 2002 to discuss portions of the Zoning Ordinance for the purpose of receiving suggestions. He next requested to extend the moratorium on signs until September 18, 2002.

Following a discussion Commissioner Jennings made a motion and Commissioner Lawrence seconded the motion approving the request of the City Attorney for the Public Hearing and moratorium. The motion passed.

CITY CLERK'S ITEM(S)

CEMETERY DEED(S)

Petition received from Cheryl Elkins to return for resale Section Number 222, Spaces 4, 5, and 6, of Lot 2 in Palmetto Cemetery. Original Deed surrendered to the City Clerk.

Petition of received from Wallace L. Coston to return for resale a Lot in the Catholic Section, No. 79-B, Plots A, B, and C in Palmetto Cemetery. Original Deed surrendered to the City Clerk.

Petition received from L.L. Spaulding to transfer Section Number 222, Spaces 1, 2, and 3 of Lot 2 in Palmetto Cemetery to Adolfo and Anna Rosa Correia. Original Deed surrendered to the City Clerk.

Commissioner Lawrence made a motion and Commissioner Davis seconded the motion approving the above Cemetery petitions. The motion passed.

BOARD APPROVAL(S)

Cemetery Trust Fund Board - 3 appointments

Commissioner Jennings recommended appointing two persons to the Cemetery Trust Fund Board instead of three as requested by the Trust Fund Board.

Commissioner Jennings nominated Caroline Banks and Commissioner Davis nominated Annie Polite. There being no further nominations, the nomination was closed.

Commissioner Jennings made a motion and Commissioner Davis seconded the motion appointing Caroline Banks and Annie Polite to serve on the Cemetery Trust Fund Board. The motion passed.

Commissioner Jennings recommended that all members of the Cemetery Trust Fund Board be invited to attend a work session scheduled on August 17, 2002 to discuss maintenance and care the of cemetery and the trust fund.

COMMISSIONER JENNINGS' ITEM(S)

Recognition of local industries.

Commissioner Jennings recommended that the Commission present a proclamation every three months to businesses in the City of Brunswick. He also recommended that the City Manager and the City Attorney chose the businesses and have the City Clerk to write the proclamations.

Following a discussion Commissioner Davis made a motion and Commissioner Jennings seconded the motion to table the issuance of proclamations to businesses allowing Woody Woodside of the Chamber of Commerce to give input on recognition of businesses in the City of Brunswick. The motion was passed.

EXECUTIVE SESSION

Commissioner Lawrence made a motion and Commissioner Williams seconded the motion to hold an Executive Session to discuss pending litigation and personnel matters. The motion passed.

Following the Executive Session Commissioner Lawrence made a motion and Commissioner Williams seconded the motion to adjourn the meeting.

MEETING ADJOURNED.

Attest

Georgia E. Marion, City Clerk

Bradford S. Brown, Mayor