

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
6:30 P.M., MAY 21, 2003**

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners Harold E. Jennings, and Jonathan Williams.

ABSENT: Commissioners Roosevelt Lawrence and Doris A. Davis.

INVOCATION: Commissioner Harold E. Jennings gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited in unison by everyone in attendance.

MINUTES: Regular Meeting of May 7, 2003.

Commissioner Jennings made a motion and Commissioner Williams seconded the motion approving the minutes of the Regular Meeting of May 7, 2003. The motion passed by vote of 3 to 0.

PUBLIC RECOGNITION

Proclamation presentation to Martha Dismar proclaiming May 31 as Worldwide-No Tobacco Day.

Mayor Brown presented a proclamation to Martha Dismar in recognition of Worldwide-No Tobacco Day on Saturday May 31, 2003.

Proclamation presentation to Deputy U.S. Marshal Jim Smith and Deputy U. S. Marshal Chris Morgan for their assistance apprehending one of the suspects in the murder of Officer Melvin Collins.

Mayor Brown presented a proclamation honoring Deputy U. S. Marshals Jim Smith and Chris Morgan, honoring them for an act of heroism shown on the evening of April 11, 2003.

Police Chief T. C. Cowan commended the U. S. Marshals for their heroic actions. The Director of Marshal Training at the Federal Law Enforcement Training Center commended the Deputy U. S. Marshals for their heroic actions and thanked the City for the recognitions. He pointed out that the U. S. Marshals prevented a long and drawn out search for the suspects.

REZONING

Accept application to rezone 1800 Gloucester Street from R9-Residential to GC-General Commercial, for use as a parking lot. Owner is William Ligon, Attorney at Law.

Attorney William Ligon requested to rezone 1800 Gloucester Street from R-9 Residential District to GC-General Commercial for the use of a parking lot for his law office.

Mayor Brown asked if there was anyone who wished to speak on the proposed rezoning. No one spoke against the proposed rezoning.

Commissioner Jennings made a motion and Commissioner Williams seconded the motion approving the rezoning of 1800 Gloucester Street from R-9 Residential to GC-General Commercial. The motion passed by vote of 3 to 0.

Accept application to rezone 21 acres of the Brunswick Peninsula Tract, located off Habersham Street in front of Brunswick High School, from LI-Limited Industrial to GC-General Commercial. Owners are Greater Works Than These Ministries, Inc.

Chris Amos stated that P & A Engineering would be constructing a 12,500 sq. ft Church off of Habersham Street for Greater Works Than These Ministries and is requesting to rezone 21 acres of the Brunswick Peninsula Tract from LI-Limited Industrial to GC-General Commercial.

Mayor Brown asked if there was anyone who wished to speak on the proposed rezoning. No one spoke against the proposed rezoning.

Commissioner Williams made a motion and Commissioner Jennings seconded the motion approving the rezoning of 21 acres of the Brunswick Peninsula Tract from LI-Limited Industrial to GC-General Commercial. The motion passed by vote of 3 to 0.

DELEGATION(S)

Carlotta Tollison, Board of Realtors, with mission of the Governmental Affairs Committee, a part of the Board of Realtors.

Carlotta Tollison representing the Governmental Affairs Committee reported that a member of this committee would attend all City Commission meetings to keep abreast of changes in the ordinances which has to do with communities.

Mayor Brown mentioned that the committee may be interested in the Blue Print Brunswick committee.

APPROVAL(S)

1. Proposal for a 2003 Ford Crown Vic Police Interceptor for the Brunswick Police Department.

The Chief of Police submitted the following bids for purchase of a 2003 Ford Crown Vic Police Interceptor:

BID TABULATION

PRODUCT OR SERVICE Ford Crown Vic 2003 Police Interceptor DATE May 13, 2003
 DEPARTMENT Police-3223 DEPT NUMBER GRANT-LLEBG
 BUDGET \$24,000.00

VENDOR	COMMENTS	TOTAL
Allen Vigil Ford * 7090 Jonesboro Rd. Morrow, GA 31091	Vehicle is in stock, light bar delivery several weeks and will be expedited.	*\$22,799.00
King's Colonial Ford 3565 Community Road Brunswick, GA 31523		23,742.00
Clint Brannen Motor Co. P. O. Box 746 Unadilla, GA 31091		24,380.00

The Chief of Police recommended that the low bid of Allen Vigil Ford be accepted in the amount of \$22,799.00.

Following a discussion, Commissioner Jennings made a motion and Commissioner Williams seconded the motion accepting the recommendation of staff. The motion passed by vote of 3 to 0.

2. Monthly Reports

- General Fund**
- Water and Wastewater**
- Community Development**
- Municipal Court**
- Recreation**

Commissioner Williams made a motion and Commissioner Jennings seconded the motion accepting the above monthly reports. The motion passed by vote of 3 to 0.

3. A. Jones III, Director of Community and Economic Development, to request approval to submit a grant to the Georgia Emergency Management Agency for the Brunswick Police and Fire Departments.

The Community Development Director requested to submit a Domestic Preparedness Grant to assist the City of Brunswick with funding to develop, improve and implement emergency local response to incidents involving weapons of mass destruction and hazardous materials.

Funding will be used to purchase the following equipment:

Gas detector
Mobile trailer
Extrication device
Thermal imager
22' outboard powered boat
chemical suits, boots and gloves
gas masks
chemical detector
night vision goggles

The Community Development Director stated that the grant amount would be \$103,633.00 with a cash match of \$11,000.00. He pointed out that funding would come from Police and Fire departments. The Police Department would submit \$6,000.00 of funding from grant money and the Fire Department would submit \$5,000.00 of grant money to meet the cash match funding.

Following a discussion Commissioner Jennings made a motion and Commissioner Williams seconded the motion adopting the following resolution:

Resolution of Submittal

WHEREAS, the Georgia Office of Homeland Security and the Georgia Emergency Management Agency is providing grant funding under the GEMA Domestic Preparedness Grant Program to assist local jurisdictions and/or municipalities in developing, improving, and implementing their local and regional response to incidents involving weapons of mass destruction (WMD) and hazardous materials; and

WHEREAS, the City of Brunswick desires to receive grant funding from the GEMA Domestic Preparedness Grant program to improve local and regional response to include incidents involving weapons of mass destruction/hazardous materials; and

WHEREAS, the City of Brunswick is authorized to submit an application for funding to the Georgia Municipal Association under the GEMA Domestic Preparedness Grant and states that all the information contained therein is true and correct; and

WHEREAS, the City of Brunswick communicate and coordinate with all local response entities within their jurisdiction, and agree to mutual aid response; and

WHEREAS, the City of Brunswick hereby commits to the funding match and all other grant requirements as set forth in the grant application;

WHEREAS, the City of Brunswick will comply with all federal requirements as outlined in the FY 2003 State Homeland Security Grant Program Guide;

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED, by the City of Brunswick City Council in an official meeting held May 21, 2003 that the Council hereby authorizes submission of the GEMA Domestic Preparedness Grant Program application to the Georgia Municipal Association for review and consideration.

This Resolution shall be effective upon adoption.

Bradford S. Brown, Mayor
City of Brunswick

Date Attest

Georgia E. Marion, City Clerk

Date (Seal)

CITY MANAGER’S ITEM(S)

1. Approval of regulations and fees for the City Dock.

The City Attorney submitted regulations for use of the City Dock at Mary Ross Park. He discussed regulations 1-13.

Following a discussion Commissioner Jennings made a motion and Commissioner Williams seconded the motion unanimously adopting the following regulations with an addendum to include posting regulations at the dock and putting in place a gate or barrier to prevent persons from driving on the dock and grassy area:

REGULATIONS FOR CITY DOCK AT MARY ROSS PARK

WHEREAS the City of Brunswick owns and operates a dock facility located at the western foot of Gloucester Street adjacent to Mary Ross Waterfront Park where said park abuts the eastern bank of the East River; and

WHEREAS the City desires to implement regulations pursuant to the City Dock Ordinance, City Code Chapter Eight (Ordinance 943) in order to safeguard the public health and safety, to protect the natural environment, to enhance the aesthetic and financial values of the City environs, to provide for the orderly management of the dock facility and adjacent areas, including Ross Park, and to collect dock rental fees as a means to offset part of the cost of upkeep and operation of said dock, and for other purposes.

NOW THEREFORE BE IT RESOLVED that the 'City Commission does hereby adopt the following regulations for use and management of the dock:

1) Before granting a permit for dockage, the dockmaster, who shall be the Chief of Police of the City (unless and until the City Manager shall appoint some other person the position, and who shall function with the help and assistance of the Chiefs designees) shall require that every vessel must complete a written application for dockage containing at least the information set forth in City Code §8-3, and that each such vessel show proof of financial responsibility to respond to claims as follows:

(a) either a certificate of insurance, with declarations page attached, demonstrating liability insurance coverage with limits not less than \$500,000 per occurrence, to cover claims for personal injury; civil, criminal or administrative claims, fees, damages, assessments, fines or charges for oil or fuel spills, vessel sinkings, or other environmental damage or violations; or claims arising from property damage to the dock, other vessels or other public or private property; with coverage for claims by the City, members of the public, vessel guests and crew, other vessels, and any governmental agencies; or

(b) a bond in form approved by the City Manager, with approved corporate surety or satisfactory property as security for performance under the bond, conditioned upon compliance with all City ordinances and all regulations pertaining to said City Dock, and sufficient to serve as security for the liabilities of the sort named above and to remain in place for one year following the last day of occupancy of dock space, or the final resolution of any claims of the sort named above which may be asserted in any manner during said one year period, whichever is later.

2) In order for any vessel to obtain a permit for dockage, it must submit proof of its active and proper licensure for carriage of goods or passengers, or, if a commercial fishing vessel, of its current active licensure for such activity. In the event the dockmaster has reason to question the safety of any vessel or the ability of the vessel to make use of the City Dock without risk of damage to the dock or risk of sinking, the dockmaster is authorized to refuse a permit, or to revoke an issued permit, until such time as the vessel provides documentary proof from the u.s. Coast Guard, a registered marine surveyor or other qualified person or entity approved by the dockmaster, reflecting to the dockmaster's satisfaction that the vessel is indeed safe and seaworthy to make use of the City Dock. All vessel owners, operators, and crew agree, by docking at the City Dock that they will permit entry upon the vessel at any time by the dockmaster for purpose of inspection, for communication, for any enforcement of the dock ordinance or these regulations, or for any emergency action deemed necessary by the dockmaster to protect the dock structure or preserve life.

3) No vessel shall use the City Dock facility without prepayment of a deposit of \$ 500.00 and prepayment of the first month's rent in advance. Thereafter all rent shall be payable in advance in the first business day of each month- it shall be the responsibility of the vessel to put the rent in the hands of the dockmaster in a timely fashion, in advance, or the permit to dock shall be voidable upon forty-eight hours notice. All vessels must provide the dockmaster with notice of a person, with 24 hour phone accessibility as well as full time address, to whom notices may be given and messages communicated to the vessel. Such person, or a substitute designated in writing, must be available at all times for communication from the dockmaster, and a person responsible to speak on behalf of the vessel's owner must be available for conference with the dockmaster at City Hall at all times subject to reasonable notice, which may be given by the dockmaster posting a written notice on the vessel itself if the designated representative cannot be reached by other reasonable efforts.

4) There shall be no repairs or maintenance work of any kind done on the dock, in the parking areas, or in Ross Park.

5) There shall be no painting, stripping, varnishing or re-finishing of any exterior surface of any vessel alongside the City Dock. There shall be no sandblasting whatever alongside the dock.

6) There shall be no storage, even temporary, of parts, fuel or equipment on the dock, in Ross Park or in any parking areas.

7) All vehicles driving on the dock must be registered with the dockmaster; no unregistered vehicles shall drive or park on the dock.

8) No vehicle with a gross vehicle weight in excess of fifteen thousand pounds shall drive or park on the dock at any time.

9) No open containers of any form of alcoholic beverage shall be permitted on the dock at any time, and there shall be no public drunkenness on the dock, or its approaches, or on board any vessel, at any time- vessels shall be responsible for such conduct by crew and visitors and will be subject to revocation of dock permit for violations.

10) All vessel owners and operators must execute a written acknowledgement of the terms of the dock ordinance, these regulations, and their agreement and responsibility to indemnify the City and hold it harmless for any claims asserted by any person or entity against the City for alleged liability or responsibility for any damages, penalties, fines, fees, charges, assessments, or other monetary claims or demands relating to environmental, personal injury, property damage or other matters arising directly or indirectly from the vessel's use of the dock space or its presence alongside the dock.

11) There shall be absolutely no fueling of any vessel on, from or across the dock, and no fuel truck may drive or park on the dock at any time.

12) There shall be no "rafting" or side by side docking, unless appropriate permits are secured for each vessel and dock fees paid for each only boats owned by a common owner may so dock, and then no more than two abreast.

13) There shall be no on loading catch of commercial fishing vessels on, over or across the dock.

SO RESOLVED this 21st day of May, 2003, by vote of the City Commission upon motion duly made and seconded.

Bradford S. Brown, Mayor

Attest: _____
Georgia Marion, City Clerk

The City Attorney requested that the Commission set a fee for dockage at the City dock. He pointed out that the City is currently charging a very low fee.

Following a discussion Commissioner Jennings made a motion to phase in the dockage fee beginning July 1, 2003 \$5.00 per foot. Commissioner Williams seconded the motion. The motion passed by vote of 3 to 0.

2. Customs House update and parking.

The City Manager reported that in September 2004 the renovation of the Customs House could be completed. He mentioned his concern about parking for the building.

Following a discussion Commissioner Williams made a motion and Commissioner Jennings seconded the motion authorizing the City Manager and City Attorney to negotiate with property owners to create parking for the Custom House. Commissioner Jennings seconded the motion. The motion passed by vote of 3 to 0.

CITY ATTORNEY'S ITEM(S)

1. Approval of amendments to the Fire Protection Ordinance regarding equivalencies.

The City Attorney reported that the Fire Protection ordinance has been advertised. He recommended that the Commission adopt the ordinance.

Commissioner Williams made a motion and Commissioner Jennings seconded the motion unanimously adopting amendments to the following ordinance:

ORDINANCE 955

AN ORDINANCE TO AMEND CHAPTER 10 OF THE CODE OF THE CITY OF BRUNSWICK PERTAINING TO FIRE PROTECTION; TO PROVIDE ADDITIONAL AND REVISED DEFINITIONS; TO PROVIDE FOR APPROVAL BY THE FIRE MARSHALL OF EQUIVALENCIES SYSTEMS AND FOR QUALIFICATIONS OF SYSTEM DESIGNERS, INSTALLATION SUPERVISORS, AND INSTALLERS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

The Commission of the City of Brunswick hereby ordains that the Code of the City of Brunswick be and it is hereby amended as follows.

SECTION ONE

Chapter 10 of the City Code of Brunswick is amended by revising § 10-2 (a) as set forth below.

§10~2(a)(I) "Commercial" is deleted and a new subsection is inserted in lieu thereof, which shall read:

(1) "Commercial" means a business involved in the exchange of services, products, or property of any kind by purchase, sale, trade, barter, loan, or rental, including facilities offering transient lodging in ten or more rooms to the general public.

§10-2(a)(3) "Multi family residential structures" is deleted and a new subsection is inserted in lieu thereof, which shall read:

(2) "Multi-family residential" means all residential structures except freestanding single- family residences.

§10-2(a)(4) "New" is deleted and a new subsection is inserted in lieu thereof, which shall read:

(4) "New" means all new construction, including additions to existing buildings, or any existing building or structure which shall hereby be deemed for purposes of this Chapter to be new because such building is subject to substantial renovation or because of fire or other casualty. For purposes of this Chapter substantial renovation means any construction or renovation or repair which involves exits or internal features of the structures and which costs (including the reasonable value the labor of the owner or anyone laboring for the owner) more than fifty per cent (50%) of the structures actual value according to Glynn County ad valorem tax records at the time of such renovation. "New" shall not include renovation or reconstruction of a "Historic" structure, unless the occupancy is to include a "hazardous area" or "high hazard" contents.

§10-2(a)(5) "Approved System- Commercial Residential" is deleted and a new subsection is inserted in lieu thereof, which shall read:

(5) "Approved system-commercial residential" for commercial structures over five thousand (5,000) square feet, or multi-family residential structures, or those structures required to be sprinkled by some other applicable code, means a sprinkler system designed in accordance with National Fire Protection Association standards and referenced publications.

§10-2(a)(6) "Approved system-commercial areas less than five thousand square feet" is deleted and a new subsection is inserted in lieu thereof, which shall read:

(6) "Approved system-commercial areas less than eleven thousand (11,000) square feet" for properties which are not "high hazard" properties, and which are less than eleven thousand (11,000) square feet, means a "modified sprinkler system" or, if approved by the Fire Marshall, an "approved monitored fire alarm system."

§10-2(a) is revised by adding a new subsection 10-2(a)(9), which shall read:

"Approved monitored fire alarm system" means a monitored fire alarm system that meets or exceeds the requirements set forth by NFPA72 National Fire Alarm Code and shall notify emergency services when activated.

§IO-2(a) is revised by adding a new subsection IO-2(a)(IO) which shall read:

"High hazard" means occupancies which include contents that are likely to burn with extreme rapidity or intensity or are highly combustible or from which explosions are likely in the event of a fire; or toxic, noxious or corrosive materials; or heat producing equipment. By way of example, this includes, but is not limited to: dry cleaning fluid; gasoline, kerosene or diesel fuel; paints, lacquers, thinners, strippers, or solvents; photo processing chemicals; resins and epoxies for fibreglassing or other purposes; flammable gases (e.g., propane, butane, or other); compressed gases (oxygen or other); or pesticides or corrosive or toxic cleaning fluids beyond such as are kept purely for on-premises housekeeping purposes.

§IO-2(a) is revised by adding a new subsection IO-2(a) (1 1) which shall read:

"Hazardous area" means any area of a structure that poses a degree of hazard greater than that normal to the general occupancy of the structure, such as areas used for the storage or use of combustibles or flammables; of toxic, noxious or corrosive materials; or heat producing equipment. The fire suppression or fire detection requirements, or both, may be more demanding than those for the less hazardous areas of the structure, if deemed appropriate by the Fire Marshal. Where there is a combination of commercial and residential occupancies in the same structure, the Fire Marshal may require sprinkling or early fire detection systems, or both, in either the commercial or residential areas, or both, depending upon the presence of fire walls, means of egress and other pertinent factors which increase or decrease the risk of fire, the difficulty of detection, the difficulty of suppression, the risk of spread to other structures, and the risk to human life.

§ IO-2(a) is revised by adding a new subsection IO-2(a) (1 1) which shall read:

"Historic" means, for purposes of this Chapter, any building or structure for which the greater part of the existing structure was constructed prior to the year 1950,

provided that at least three exterior walls/ facades remain intact. A structure need not be located within a designated historic district to qualify for purposes of this section as "historic."

§ 10-2(d) is deleted and a new §10-2(d) inserted in lieu thereof, which shall read:

All new one and two family dwellings built closer than twenty feet from another structure or closer than ten feet from the property line must be protected by a hard-wired early fire detection system.

§ 10-2(e) is revised by adding the word "**all**" after the word "of" and before the word "multi-family" in the first sentence of said subsection.

§10-2(g) is deleted and a new §10-2(g) inserted in lieu thereof, which shall read:

The owner is responsible for having the fire detection system required by the preceding subsection (f) inspected and tested in accordance with NFPA 13A. The system shall be inspected annually and a copy of the inspection report shall be submitted to the Fire Marshall's office.

§10-2(i) is deleted and a new §10-2(i) inserted which shall read:

Renovation of "historic" buildings or structures shall not require the installation of an approved fire suppression system to meet NFP A 13 unless the occupancy is to be a high hazard occupancy, in which case a system adequate to meet NFPA 13 shall be installed. An NFP A 13R system may be allowed as an alternative where the structure is not required to be sprinkled by provisions of this Chapter or by another applicable code, upon approval by the Fire Marshall depending upon presence of fire walls, means of egress and other pertinent factors which increase or decrease the risk of fire, difficulty of detection, difficulty of suppression, the risk of spread to other structures, and hazard to human life.

§10-2(j) is deleted.

§10-2(k) is revised by re-numbering it so as to identify it as §10-2(j), by adding the words "**Renovation of historic**" before the word "Buildings" in the first sentence and by deleting the words "that are within the 'Historical District' or which have been designated as an Historical Building or Structure."

§§ 10-2(1)(4), 10-2(1)(5), and 10-2(1)(6) are revised by re-numbering same to identify them as §§10-2(k)(4), 10-2(k)(5) and 10-2(k)(6), which shall re-worded as set forth below.

The period following the word "subfield" in 10-2(k)(4) is deleted and the following words added after "subfield":

or its equivalent as determined by the Fire Marshall. Such equivalency shall be based upon current level of documented training, the ability to submit plans in accordance with Section 10-2(1)(2) of this code that meet or exceed the provisions set forth in NFPA 72 National Fire Alarm Code.

Subsection IO-2(k)(5) is deleted and a new subsection IO-2(k)(5) substituted therefor, which shall read as follows:

All supervisors or acting supervisors will have at least a NICET Level Two (2) Certification in the Fire Alarm Subfield or its equivalency as determined by the Fire Marshall. Such equivalency shall be based upon current documented training and demonstrated proficiency on a job site.

Subsection IO-2(k)(6) is deleted and a new subsection IO-2(k)(6) substituted therefor, which shall read as follows:

All installers will have at least a NICET Level One (1) Certification in the Fire Alarm Subfield or its equivalency. Such equivalency shall be based upon current level of documented training and demonstrated proficiency on a job site.

A new subsection IO-2(k)(8) is added which shall read as follows:

All equivalencies granted under (1)(4), (5) or (6) above shall have a maximum duration of one year.

A new subsection IO-2(k)(9) is added which shall read as follows:

Any equivalency granted under this subsection shall be revoked upon failure of the party obtaining the equivalency to comply with the provisions of this Section 10-2.

SECTION TWO

It is hereby declared to be the intention of the City commission in adopting this Ordinance that its sections, paragraphs, clause and phrases are severable, and if any such part of

this Ordinance is declared unconstitutional or invalid, then it shall not affect any of the remaining portions.

SECTION THREE

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION FOUR

This ordinance shall take effect immediately upon passage by the City Commission.

ADOPTED this 21st day of May 2003.

Bradford S. Brown, Mayor

ATTEST: _____ Georgia Marion, City Clerk

2. Discuss adopting a No Smoking Ordinance within City owned buildings.

The City Attorney requested that the Commission adopt a no smoking ordinance similar to the one adopted by Glynn County.

Mayor Brown stated that he was concerned about designated smoking areas at the entrance of the building. He recommended that the no smoking ordinance creates designated smoking areas away from entry ways. Commissioner Jennings suggested creating designated areas 20 to 30 feet away from entry ways to prevent citizens from inhaling secondhand smoke. Commissioner Williams stated that the Commission needs to address the rules or policies for breaks on smokers and non-smokers. The City Attorney stated that he would present the ordinance at the next meeting for adoption.

The City Attorney requested that he would like to add an Emergency item to the agenda which involves the Tax Collection Agreement.

Commissioner Williams made a motion and Commissioner Jennings seconded the motion placing an emergency item on the agenda, the tax collection agreement. The motion passed by vote of 3 to 0.

Commissioner Williams made a motion and Commissioner Jennings second the motion adopting an agreement to enter into a contract with Glynn County to collect 2004 City taxes. The motion passed by vote of 3 to 0.

CITY CLERK'S ITEM(S)

Petition received from Florence Johnston to return for resale Section 7, Lot 7-A, Space D in Palmetto Cemetery. Original Deed surrendered.

Commissioner Jennings made a motion and Commissioner Williams seconded the motion granting the above cemetery petition. The motion passed by vote of 3 to 0.

COMMISSIONER JENNING’S ITEM(S)

Surplus items.

Commissioner Jennings stated that the City recognizes that a 1968 Vehicle was purchased by Georgia Pacific from the City of Brunswick which was a standard operating procedure and was discussed in a Commission meeting.

MAYOR BROWN’S ITEM(S)

1. City Surplus property.

The City Manager reported that the City received the following appraisals for City properties:

525 Wolfe Street	\$10,000.00
2211 Bartow St.	\$11,000.00
920 Newcastle St.	\$47,000.00

Mayor Brown recommended that the Commission accept the property appraisals and notify adjacent property owners that the properties would be available to bid on at a minimum set bid.

The City Attorney stated that the City need to know the time line for demolition of the Glynn Paton property and Star Bright Laundry from Mr. Cason.

Commissioner Jennings made a motion and Commissioner Williams seconded the motion declaring 525 Wolfe Street, 2211 Bartow Street and 920 Newcastle Street as surplus properties. The motion passed by vote of 3 to 0.

Commissioner Jennings made a motion directing the City Manager and City Clerk to place the properties for bidding in the news for the minimum bid to be set as discussed and to advertise for bids after the demolition of 525 Wolfe Street with the minimum bid as discussed. The motion passed by vote of 3 to 0.

2. Dilapidated buildings.

Mayor Brown mentioned properties on Grant Street and L Street and other properties that was dilapidated. He stated that Betsy Bean had information concerning how other Cities handle their dilapidated properties.

The Director of Community Development explained the process used to identify dilapidated houses and why owners are taken to court. He recommended adopting standard operating procedures for all departments to use along with mandatory fines.

Following a lengthy discussion the Community Development Director was asked to find out how many persons would like to remain on the Structural Fitness Board and to meet with the City Attorney to write up proposals and bring back to the Commission.

MEETING ADJOURNED.

Bradford S. Brown, Mayor

Attest: _____
Georgia E. Marion, City Clerk