

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
WEDNESDAY, DECEMBER 3, 2003 AT 6:30 P. M.
CITY HALL COMPLEX
700 GLOUCESTER STREET, 3rd FLOOR**

PRESENT: His Honor Bradford S. Brown, Commissioners Harold E. Jennings, Jonathan Williams, Doris A. Davis and Commissioner-Elect Cornell Harvey.

INVOCATION: Bishop W. Johnson of Johnson Temple gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited in unison by everyone in attendance.

CITY CLERK'S ITEM(S)

Results of the 2003 City Election.

Commissioner Davis made a motion and Commissioner Jennings seconded the motion unanimously accepting the following Official Election Results of the November 4, 2003 General Election and the November 23, 2003 Run-Off Election:

General Election November 4, 2003

Commissioner of the North Ward

Neil Foster received 423 votes

Zack Lyde received 293 votes

Jonathan Williams received 723 votes *

* Winner

Unexpired Term of North Ward Commissioner

Gary Cook received 240 votes

Cornell Harvey received 627 votes **

Eddie Lee Turner received 195 votes

Vincent Williams received 299 votes**

** Run-off

Commissioner of the South Ward

James H. Brooks received 295 votes

Sharon Hidek received 294 votes

Mark Spaulding received 805 votes*

Isabelle Myles received 67 votes

*Winner

Run – Off Election November 25, 2003

Cornell Harvey received 354 votes*

Vincent Williams received 99 votes

*Winner

PUBLIC RECOGNITION

1. Swearing in ceremony of Commission-Elect Cornell Harvey, filling unexpired term of Roosevelt Lawrence in the northward.

Municipal Judge William Ligon administered the Oath of Office to Commissioner Cornell Harvey to fill the unexpired term of the Northward Commissioner seat of Roosevelt Lawrence.

Commissioner-Elect Harvey thanked everyone with an eloquent speech for electing him as a North Ward Commissioner.

2. Proclamation presentation by the Cemetery Trust Fund Board to the family of the late Commissioner Ken Plyman for all the dedication and work while serving on the Board.

John Lang member of the Cemetery Trust Fund Board presented a proclamation to the family of the late Ken Plyman for contributions made for the improvement of the cemeteries and for his dedication to the Trust Fund Board.

3. Plaque presentation to Commissioner Harold Jennings for his 8 years of service on the City Commission.

Mayor Brown presented a plaque to Commissioner Harold Jennings on behalf of the City Council for eight years of distinguished service on the City Council. He extended to Commissioner Jennings best wishes in all future endeavors.

DELEGATION(S)

Kat Nesbit in reference to unresolved issues with trash bill and John Butts, Director, Public Works.

Kat Nesbit appeared before the Commission to request that the fees for the garbage cans she did not receive at her apartment complex be adjusted off her bill.

The Public Works Director stated that three garbage cans were issued at the apartment complex and the owner of the complex never reported the garbage cans missing.

Following a discussion Commissioner Williams made a motion and Commissioner Davis seconded the motion authorizing the Public Works Director to meet with Mrs. Nesbit to work out the issue of the garbage cans and report back to the Commission. The motion passed by vote of 5 to 0.

PROPERTY REZONING

1. Accept application to rezone a 40-acre tract located at 101 Shipyard Drive from Industrial to Planned Development, owner is Devin B. Strickland – Donna Moody, Building Official.

Donna Moody, Building Official stated that Devin Strickland owner of the 40-acre tract requested to rezone 101 Shipyard Drive from Industrial to Planned Development. She recommended approval of the rezoning.

Mayor Brown asked if there was anyone who wished to speak in favor or against the proposed rezoning.

Bryan Thompson, Executive Director of Blue Print Brunswick spoke in favor of the proposed rezoning.

Buddy Knight representing Devin Strickland spoke in favor of the rezoning. He pointed out that there is no conflict with the City if the City builds a Convention Center.

2. Accept application to rezone 2211 Bartow Street from General Residential to Local Commercial, owner is Cathy Slay-Chip – Donna Moody, Building Official.

3. Donna Moody, Building Official stated that Cathy Slay-Chip owner of 2211 Bartow Street requested to rezone the property from General Residential District to Local Commercial. She recommended approval of the rezoning to construct a Health Clinic pointing out that all the parking requirements can be met.

Cathy Slay-Chip the owner of the property stated that the proposed property would be used as a nurse managed business for low and middle income families to provide preventive services.

Mayor Brown asked if there was anyone who wished to speak for or against the proposed rezoning.

Jerry Spencer resident of Brunswick stated that he support the proposed rezoning 100%. He further stated that his main concern was changing the rezoning from Residential to Local Commercial and in the future, if the property were sold it would then be opened for anyone to come in under that Commercial zoning. He requested that the Commission find a way to rezone the property without making it Local Commercial.

Commissioner Jennings recommended that the City Attorney work on rezoning the property to Limited Medical.

Commissioner Williams recommended that research be conducted to find ways to protect the residential area.

MINUTES

Meeting of November 19, 2003.

Commissioner Davis made a motion and Commissioner Jennings seconded the motion approving the minutes of the meeting of November 19, 2003. The motion passed by vote of 5 to 0.

APPROVAL(S)

1. ALCOHOLIC BEVERAGE LICENSE(S)

Renewals for the year 2004.

Interim Police Chief Edna Johnson recommended that Nelson Hart be granted an alcoholic beverage license on the condition that he continues to make payments on the \$2,600.00 balance of the original \$5,400.00 at \$300.00 per month until the fines are paid in full. In the event that Mr. Hart fail to keep up the payments the Interim Police Chief would bring this back to the Commission which could result in revocation of both the Keg Package Store and the Double Eagle Sports Center.

Commissioner Williams made a motion and Commissioner Jennings seconded the motion granting an alcoholic beverage license to Nelson Hart to retail consumption dealer including distilled spirits at Double Eagle Sports Center, 1621 Albany Street and also to Nelson Hart to retail package dealer for consumption off premises at the Keg Package Store, 3101 Johnson Street under the conditions recommended by the Interim Police Chief. The motion passed by vote of 4 to 0.

Commissioner Davis made a motion and Commissioner Jennings seconded the motion unanimously granting the following alcoholic beverage licenses:

Abraham Williams, at Pride of Brunswick- Elks Lodge #745, 1528 Amherst Street to retail consumption dealer including distilled spirits.

Phillip E. Bluestein at The Grogg Shope, 1701 Norwich Street to retail package dealer including distilled spirits for consumption off premises.

2. Reinsurance for Group Health Care – Bonnie Dvorak-Roberts, HR Director.

The Human Resources Director submitted the following quotes for reinsurance for Group Health Care. She stated that McGinty, Gordon and Associates the City's insurance broker gathers price quotes for City insurance policies.

Sun Insurance Co.	\$245,576.00	with \$50,000 exclusion for high cost claims =	\$295,576.00
Zurich Insurance Co.	\$189,529.00	with 200,000.00 exclusion for high cost claims =	\$389,529.00
Safeco Insurance Co.	\$190,610.00	with 44,000.00 exclusion for high cost claims =	\$234,610.00

She recommended accepting the low offer from Safeco Insurance Company in the amount of \$234,610.00.

Following a discussion Commissioner Jennings made a motion and Commissioner Harvey seconded the motion accepting the low offer from Safeco Insurance Company in the amount of \$243,610.00. The motion passed by vote of 5 to 0.

3. Employees Assistance Program – Bonnie Dvorak-Roberts, HR Director.

The Human Resources Director requested to continue the Employees Assistance Program with Jim Lanier of the Center for Family Growth for 12 months at \$6,700.00 per year.

Commissioner Harvey stated that it is a great program to help City employees.

Following a discussion, Commissioner Williams made a motion and Commissioner Harvey seconded the motion extending the contract with Jim Lanier in the amount of \$6,700.00 for one year. The motion passed by vote of 5 to 0.

4. Capital Asset Policy for GASB 34.

The Director of Finance submitted the Capital Asset Policy for GASB 34 for approval.

Commissioner Williams made a motion and Commissioner Davis seconded the motion approving the Capital Asset Policy for GASB 34. The motion passed by vote of 5 to 0.

5. Proposal to survey the Dixville area for sanitary sewer replacement under SPLOST IV Keith Morgan, Director, Water and Wastewater.

The Director of Water and Wastewater submitted the following proposals for surveying the Dixville Area for sanitary sewer replacement:

Jackson and Associates	Brunswick, GA	\$65,200.00
Hampton and Associates	Tifton, GA	\$78,240.00
Stantec	Macon, GA	\$80,200.00

The Director of Water and Wastewater recommended the proposal of Jackson and Associates in the amount of \$65,200.00.

Commissioner Jennings made a motion and Commissioner Harvey seconded the motion accepting the proposal of Jackson and Associates in the amount of \$65,200.00. The motion passed by vote of 5 to 0.

6. Change Order from the Department of Transportation to amend contract for TBN and Warde Streets – Burton Carter, Construction Manager.

Burton Carter, Construction Manager submitted change orders for approval.

Commissioner Jennings made a motion and Commissioner Davis seconded the motion accepting the change order as submitted. The motion passed by vote of 5 to 0.

7. Public Hearing on the amended Citizen Participation Plan – A.J. Jones, III, Director, Community Development.

The Director of Community Development stated that the City of Brunswick is required to develop a consolidated comprehensive plan and under this plan an amended citizen participation plan which set forth polices and procedures for citizen participation and also hold public hearings.

Following a discussion in which the Commission recommended advertising in all the news papers and radio to get citizens to participate. Commissioner Williams made a motion and Commissioner Harvey seconded the motion authorizing the Director of Community Development to hold public hearings. The motion passed by vote of 5 to 0.

8. Domestic Preparedness Grant for the Fire & Police Departments – A.J. Jones, III, Director, Community Development.

The Director of Community Development discussed the application that was submitted in which the City was awarded \$150,000.00 grant. He stated that the Domestic Preparedness grant application for 2004 for Police and Fire must be applied for separately. He mentioned the deadline to apply for this grant is on Friday December 5, 2003. The grant amount for the Police Department is \$127,921.00 to purchase a Chevy tow vehicle, Boat Trailer and portable fire suppression pump.

The Director of Community Development stated that the Fire Department in conjunction with Southeast Georgia Health System would train firefighters and medical personnel for emergency operations. The grant amount for the fire department is \$167,000.00 to assist with training and radios.

Commissioner Davis made a motion and Commissioner Jennings seconded the motion unanimously adopting the following resolution:



CITY OF BRUNSWICK
 POST OFFICE BOX 550 • BRUNSWICK, GA 31521-0550 • (912) 267-5500 • FAX (912) 267-5549

Bradford S. Brown, Mayor
 Doris A. Davis, Mayor Pro Tem
 Roosevelt Lawrence
 Harold E. Jennings
 Jonathan L. Williams

City Manager
 Roosevelt Harris, Jr.
 City Attorney
 M. Lynn Frey, III

Resolution of Submittal

Whereas, the US Department of Justice/Office of Domestic Preparedness (ODP) has provided federal funds to the Georgia Homeland Security Office of Domestic Preparedness to help local responders in Georgia to react to the potential or actual use of Weapons of Mass Destruction (WMD); and

Whereas, Georgia has received ODP funding for FY 04 to continue to better protect and prepare local communities and emergency responders statewide; and

Whereas, the City of Brunswick desires to receive grant funding from the GEMA ODP FY 04 Grant to improve local and regional response to include incidents involving weapons of mass destruction and hazardous materials; and

Whereas, the City of Brunswick is authorized to submit an application for funding to the Georgia Emergency Management Agency under the GEMA ODP FY 04 Grant and states that all the information contained therein is true and correct; and

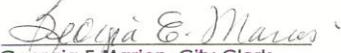
Whereas, The City of Brunswick will communicate and coordinate with all local response entities within GEMA Area 5, and agree to mutual aid response; and

Whereas, The City of Brunswick certifies that we are complying with all Federal requirements outlined in the FY 04 State Homeland Security Program Guide; and

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED, by the City of Brunswick City Council in an official meeting held on December 3, 2004 that the Council hereby authorizes the submission of the GEMA ODP FY 04 Grant application to the Georgia Emergency Management Agency for review and funding consideration.

This resolution shall be effective upon adoption.


 Bradford S. Brown, Mayor
 12-3-03
 Date


 Georgia E. Marion, City Clerk
 12-3-03
 Date (seal)

Gateway To The Golden Isles
 AN EQUAL OPPORTUNITY EMPLOYER M•F•H

9. Resolution to reject adoption of the Ordinance for Norwich District Infill Design Guidelines – A.J. Jones, III, Director, Community Development.

The Director of Community Development requested that the Commission disapprove the adoption of the ordinance for the Norwich District Guidelines.

Commissioner Jennings made a motion and Commissioner Harvey seconded the motion unanimously adopting the following resolution:

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Doris A. Davis, Mayor Pro Tem
Roosevelt Lawrence
Harold E. Jennings
Jonathan L. Williams

City Manager
Roosevelt Harris, Jr.
City Attorney
M. Lynn Frey, III

Resolution

WHEREAS, The Coastal Georgia Regional Development Center received funding assistance from the Georgia Department of Community Affairs to assist in the preparation of the Norwich District Infill Design Guidelines for the City of Brunswick; and

WHEREAS, these Design Guidelines were created as an implementation tool for the Blueprint Brunswick Master Plan; and

WHEREAS, the Coastal Georgia Regional Development Center prepared and submitted these guidelines to the City for review and adoption; and

WHEREAS, the City of Brunswick has not yet completed the formal review process of the Blueprint Brunswick Master Plan and therefore is unable to proceed with review of the Design Guidelines at this time;

BE IT THEREFORE RESOLVED, that the City of Brunswick hereby disapproves of adoption of the ordinance for the Norwich District Infill Design Guidelines until such review activities are complete.

Adopted this 3 day of December, 2003.

By: Bradford Brown, Mayor



Attest:



Gateway To The Golden Isles
AN EQUAL OPPORTUNITY EMPLOYER M•F•H

CITY ATTORNEY'S ITEM(S)

1. Revisions to Truck Ordinance.

The City Attorney discussed the Truck Ordinance. He stated that the ordinance would be advertised before its adoption.

2. Revisions to Dock Regulations.

The City attorney discussed the revision of the Regulations for the City Dock at Mary Ross Park.

Following a discussion Commissioner Jennings made a motion and Commissioner Harvey seconded the motion tabling the revisions until the City Attorney, City Manager and Public Works Director discusses gating of the City Dock. The motion passed by vote of 5 to 0.

DISCUSSION

Educational Incentives.

Mayor Brown discussed the way Educational Incentives have been paid. He recommended granting the Educational Incentive by way of a salary adjustment over a 12-month period.

Commissioner Harvey was asked to meet with the City Manager to receive information on incentive pay.

No action was taken.

Commission Meeting

Commissioner Jennings made a motion and Commissioner Harvey seconded the motion to hold the next Commission Meeting on December 17, 2003 and instructed the City Clerk to re-advertise the meeting scheduled for the 17th day of December 2003. The motion passed by vote of 5 to 0.

Executive Session

Commission Jennings made a motion and Commissioner Williams seconded the motion to hold an Executive Session to discuss pending litigation and personell issues. The motion passed by vote of 5 to 0.

Following the Executive Session, Commissioner Harvey made a motion and Commissioner Jennings seconded the motion to adjourn the meeting.

MEETING ADJOURNED.

/s/ Bradford S. Brown
Bradford S. Brown, Mayor

Attest: /s/ Georgia Marion
Georgia Marion, City Clerk