

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR MEETING
WEDNESDAY, APRIL 21, 2004 AT 6:30 P. M.
CITY HALL COMPLEX
700 GLOUCESTER STREET, 3rd FLOOR**

PRESENT: His Honor Mayor Bradford S. Brown, Commissioners Jonathan Williams, Doris A. Davis, Cornell Harvey and Mark s. Spaulding.

INVOCATION: Commissioner Doris Davis gave the invocation.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited in unison by everyone in attendance.

MINUTES

Regular meeting of April 7, 2004.

Commissioner Davis made a motion Commissioner Harvey seconded the motion to amend the minutes of the meeting of April 7, 2004 under item #4 A. J. Jones III, Community Development Director, with a request for appointments CDBG Proposal Review Committee to read—Commissioner Spaulding made a motion and Commissioner Harvey seconded the motion appointing Mayor Bradford S. Brown as Commissioner from the South Ward and Mayor Pro-Tem Jonathan Williams as Commissioner from the North Ward to serve on the Community Development Block Grant Proposal Review Committee. The motion passed by vote of 5 to 0.

Commissioner Spaulding made a motion and Commissioner Harvey seconded the motion to amend the minutes of the meeting of April 7, 2004 under item #2 Sandra Clark requesting permission to park a temporary trailer at 2208 Ellis Street to read—Commissioner Spaulding made a motion and Commissioner Davis seconded the motion to deny approval for the use of a camper trailer as a temporary resident at 2208 Ellis Street as recommended by staff. The motion passed by vote of 5 to 0.

CONSIDER FOR APPROVAL

I. ALCOHOLIC BEVERAGE LICENSE(S)

- Neighbor's Inc., located at 3879 Altama Avenue, to retail Beer and Wine as a Package Dealer and not for consumption on premises. Owner Ralph T. Roccagli and Manager Mary Rogers.

The Interim Police Chief recommended that Ralph T. Roccagli be granted an alcoholic beverage license to retail beer and wine as a Package Dealer for consumption off premises at Neighbor's Inc., located at 3879 Altama Avenue.

Commissioner Davis made a motion and Commissioner Spaulding seconded the motion granting an alcoholic beverage license to Ralph T. Roccagli at the above business. The motion passed by vote of 5 to 0.

- Neighbor's Inc., located at 4528 Altama Avenue, to retail Beer and Wine as a Package Dealer and not for consumption on premises. Owner is Ralph Roccagli and Manager is Dana Rogers.

The Interim Police Chief recommended that Ralph Roccagli be granted an alcoholic beverage license to retail beer and wine as a Package Dealer for consumption off premises at Neighbor's Inc., located at the above business. The motion passed by vote of 5 to 0.

II. BOARD APPOINTMENT(S)

Visitors' Bureau – 1 position

Commissioner Spaulding made a motion and Commissioner Davis seconded the motion appointing Commissioner Cornell Harvey to serve on the Visitor's Bureau. The motion passed by vote of 5 to 0.

III. MONTHLY REPORTS

- General Fund
- Water and Wastewater
- Community Development
- SPLOST III & IV
- Sanitation

Commissioner Williams made a motion and Commissioner Spaulding seconded the motion accepting the above monthly reports. The motion passed by vote of 5 to 0.

1. Items to be declared Surplus for auction.

Kevin Jones, Public Relations Representative for the Brunswick Police Department appeared before the Commission to submit a list of items to be declared as surplus for auction.

Commissioner Davis made a motion and Commissioner Williams seconded the motion approving the list of items as surplus for auction. The motion passed by vote of 5 to 0.

2. A.J. Jones, III, Community Development Director, with a request for appointments to the CDBG Proposal Review Committee.

Commissioners Harvey and Williams nominated Irene Chance and Lillie Frazier to serve on the Community Development Block Grant Committee for the North Ward. Commissioners Davis and Spaulding nominated Nick Chilton and Richard Vendetti to serve on the Community Development Block Grant Committee for the South Ward. There being no further nominations the nomination was closed.

Commissioner Spaulding made a motion and Commissioner Harvey seconded a motion appointing Irene Chance to serve as a member and Lillie Frazier as an alternate member on the Community Block Grant Committee for the North Ward and Nick Chilton to serve as member and Richard Vendetti as an alternate member on the Community Development Block Grant Committee for the South Ward. The motion passed by vote of 5 to 0.

3. Outsourcing of Water Billing.

James Sellers, appeared before the Commission to request that the City enter into a 2 year contract beginning in May with Arista Information Systems for outsourcing water bills at \$5,036.88 per month with annual savings of \$10,376.52. He next requested that the City decline the renewal of the \$3,500.00 annual service contract with Neopost SI 78 folder/inserter thereby freeing up funds in the Information Technology budget that can be focused on a new smaller-capacity machine for use of payroll and accounts payable. He also requested that the Commission enforce the mandated \$5.00 late fee on all cycle billing as listed in Ordinance Water and Wastewater Code Section 22-21.15.

Commissioner Davis made a motion and Commissioner Spaulding seconded the motion approving the request to outsource water bills as recommended by staff. The motion passed by vote of 5 to 0.

4. Accept and execute agreement between GEMA Office of Domestic Preparedness Grant Program and City Police and Fire Departments.

The Community Development Director requested that the Commission accept and execute the above agreement.

Commissioner Harvey made a motion and Commissioner Williams seconded the motion authorizing the Mayor to execute the agreement between GEMA Office of Domestic Preparedness Grant Program for the City Police and Fire Departments. The motion passed by vote of 5 to 0.

CITY MANAGER'S ITEM(S)

1. Update on SPLOST III & IV Projects

Burton Carter, Construction Manager gave an update on all SPLOST III & IV Projects.

2. G-8 Town Hall Meetings

The City Manager announced that a G-8 Town Hall meeting has been scheduled for Friday April 24, 2004 at Old City Hall, 1229 Newcastle Street to meet with citizens of this community and give out information about what to expect when the summit begins.

CITY CLERK'S ITEM(S)

Petition of Mrs. Hinton C. Johnson for Deed to Lot No. 12, Spaces A,B,C & D, Section No. 8 in East Palmetto Cemetery in lieu of original Deed that has been lost, misplaced or destroyed, but City records verify ownership.

Commissioner Davis made a motion and Commissioner Spaulding seconded the motion approving the above cemetery petition. The motion passed by vote of 5 to 0.

CITY ATTORNEY'S ITEM(S)

Mutual Aid Agreements

Mayor Brown in absence of the City Attorney requested that the Mutual Aid Agreement be approved by the Commission.

Commissioner Spaulding made a motion and Commissioner Harvey seconded the motion approving the Mutual Aid Agreement. The motion passed by vote of 5 to 0.

Quit Claim Deed to Old Brunswick Pulp and Paper

In absence of the City Attorney no action was taken.

MEETING ADJOURNED.

/s/ _____
Bradford S. Brown, Mayor

Attest: /s/ _____
Georgia E. Marion, City Clerk