

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, JUNE 3, 2009 AT 6:30 P.M.
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR**

PRESENT: Honorable Mayor Bryan Thompson, Mayor Pro-Tem Mark Spaulding, Commissioner James H. Brooks, Sr., Commissioner Cornell Harvey and Commissioner Jonathan Williams

CALL TO ORDER: Honorable Mayor Bryan Thompson

INVOCATION: Commissioner Cornell Harvey

PLEDGE OF ALLEGIANCE: Recited by all in attendance

RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Proclamation presentation to Miss Golden Isles, Courtney Herndon.
Ms. Herndon accepted proclamation with gratitude.
2. Proclamation presentation regarding Community Taking Action.
Mayor Thompson reported on the above-referenced joint City/County proclamation.

ITEM(S) TO CONSIDER FOR APPROVAL

3. Minutes of the May 20, 2009 Work Session and Regular Scheduled Meeting. (N. Atkinson)
Mayor Pro-Tem Spaulding made a motion and Commissioner Brooks seconded the motion approving the above-referenced delegation and regular meeting minutes. The motion passed unanimously by a vote of 5 to 0.
4. COMMISSION AND BOARD APPOINTMENT(S): (N. Atkinson)
Audit Committee- Five Appointment(s)
Mayor Pro-Tem Spaulding made a motion and Commissioner Harvey seconded the motion re-appointing Robbie Turner, Brian Parks and Joseph Strength to serve on the above-referenced committee until June 30, 2012. The motion passed unanimously by a vote of 5 to 0.
The City Clerk was instructed to re-advertise for the above-referenced committee and place appointment on the July 1, 2009 agenda.
5. Financial Reports as of April 30, 2009. (M. Hendley)
Martha Hendley, Finance Director, gave a presentation on the above-referenced reports.
Commissioner Brooks made a motion and Commissioner Harvey seconded the motion approving the above-referenced reports. The motion passed unanimously by a vote of 5 to 0.
6. Presentation of Fiscal Year 2009-2010 Budget. (M. Hendley)
Martha Hendley, Finance Director, reported on the proposed Fiscal Year 2009/2010 budget request.

Martha Hendley asked for approval of a date and time to hold a public hearing for the proposed Fiscal Year 2009/2010 budget and a special called meeting to adopt the fiscal year 2009/2010 budget.

Mayor Pro-Tem Spaulding made a motion and Commissioner Williams seconded the motion setting the date and time for a public hearing on the proposed Fiscal Year 2009/2010 budget for Wednesday, June 17, 2009 at 6:00 p.m.; and a Special Called meeting on Wednesday, June 24, 2009 at 6:00 p.m. The motion passed unanimously by a vote of 5 to 0.

- 7. Approval of Detainee Work Detail Contract – Georgia Department of Corrections. (W. Weeks)

William Weeks, Assistant City Manager, requested approval for the City Manager to enter into an annual agreement with the Georgia Department of Corrections for services of one Detainee Work Detail for the period July 1, 2009 – June 30, 2010.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion authorizing the City Manager to enter into an agreement with the Georgia Department of Corrections to obtain the services of Detainee Work Crews on public works projects in accordance with O.C.G.A. 42-5-60 (e) at an annual cost of \$39,500 for the above-referenced period. The motion passed unanimously by a vote of 5 to 0.

- 8. Approval of Additional Environmental Engineering Services – Qore, Inc. (W. Weeks)

William Weeks, Assistant City Manager, requested approval for the City Manager to accept the proposal for professional consulting services of Qore Property Sciences in an amount not to exceed \$80,400 for the completion of the task order of the USEPA Brownfield Site Assessment Grant.

Commissioner Williams made a motion and Commissioner Harvey seconded the motion authorizing the City Manager to accept the proposal for professional consulting services of Qore Property Sciences in an amount not to exceed \$80,400 for the completion of the task order of the USEPA Brownfield Site Assessment Grant. The motion passed unanimously by a vote of 5 to 0.

- 9. New Alcohol Beverage License. (E. Johnson)

<u>Name of Business</u>	<u>Owner/Mgr.</u>	<u>Location of Business</u>	<u>Comments</u>
The Locker Room	Travis Riddle (owner)	3243 Glynn Avenue	Request to sell beer, wine and distilled spirits; consumption on premises (bar & grill), Sunday sales.

Chief Johnson, Police Department, requested approval of the above-referenced alcohol beverage license.

Mayor Pro-Tem Spaulding made a motion and Commissioner Harvey seconded the motion approving the above-referenced license; subject to the owner obtaining a final certificate of occupancy regarding installation of a NFPA 72 fire alarm system. The motion passed unanimously by a vote of 5 to 0.

- 10. The City of Brunswick CDBG-R Substantial Amendment. (E. VanOtteren)

Eric VanOtternen, Community Development Director, requested approval of the substantial amendment of the CDBG-R.

Mayor Pro-Tem Spaulding made a motion and Commissioner Harvey seconded the motion approving the above-referenced amendment. The motion passed unanimously by a vote of 5 to 0.

MAYOR THOMPSON’S ITEM(S)

11. Renewal of Archway Project Agreement.

Mayor Thompson reported on the above-referenced agreement.

CITY ATTORNEY’S ITEM(S)

12. Approval of Warranty Deed to the Board of Education Lanier Boulevard property.

M. Lynn Frey III, City Attorney, requested approval of the above-referenced warranty deed regarding the four acres on Lanier Boulevard.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion approving the above-referenced deed. The motion passed unanimously by a vote of 5 to 0.

EXECUTIVE SESSION

Mayor Thompson asked if there was a need for executive session.

Mayor Pro-Tem Spaulding made a motion and Commissioner Harvey seconded the motion to hold an executive session to discuss personnel matters. The motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced no action was taken.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to adjourn. The motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/ Bryan Thompson
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson
Naomi Atkinson, City Clerk