

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, OCTOBER 7, 2009 AT 6:30 P.M.
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Bryan Thompson, Mayor Pro-Tem Mark Spaulding, Commissioner James H. Brooks, Sr., Commissioner Cornell Harvey and Commissioner Jonathan Williams

CALL TO ORDER: Mayor Thompson

INVOCATION: Commissioner James H. Brooks, Sr.

PLEDGE OF ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

Commissioner Harvey made a motion and Commissioner Williams seconded the motion to add as item number four (4) under discussion - update from staff regarding Norwich Street lighting. The motion passed unanimously by a vote of 5 to 0.

RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Proclamation to “*Children In Action Sports Club and the Brunswick We Can! Coalition*”.
Allen Benner, Children In Action Sports Club accepted proclamation with gratitude.
2. Presentation in regards to City of Brunswick being designated as a National “We Can” City.
(B. Roberts)
Bonnie Roberts, Human Resources, updated the Commission on the history of the “We Can” program.

DISCUSSION(S)

3. City of Brunswick update in relation to the federal Systematic Alien Verification for Entitlements (SAVE).
Rusi Patel, Assistant City Attorney, updated the Commission on the requirements for participation in the federal Systematic Alien Verification for Entitlements.
4. Update on Norwich Street Lighting.
Joe Pereles, Public Works, updated the Commission on the cost of lighting for Norwich Street (from Gloucester Street to Fifth Street). He reported that there was no cost for installation of twenty-six lights; lights would cost \$10.00 each per month for a total of \$260.00 per month.
Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to proceed with the installation of the twenty-six lights referenced above. The motion passed unanimously by a vote of 5 to 0.

PUBLIC HEARING(S) – LAND USE

4. Conditional Use Petition No. 09-07 from Julie Lord, agent for Henry Schilit, owner, petitioning to obtain a conditional use permit to allow a repair garage at 1965 Glynn Avenue. (A. Glaeser)

Arne Glaeser, City Planner, gave a presentation of the above-referenced conditional use petition. He reported that staff recommends granting same; with the condition that all development shall be in substantial compliance with the development concept plan date stamped 9/17/09.

Mayor Thompson asked if there was anyone present to speak in favor or opposition of the proposed petition.

No one came forth to speak in favor or opposition.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to approve the above-referenced subdivision request with conditions recommended by Mr. Glaeser. The motion passed unanimously by a vote of 5 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

5. Minutes of the September 16, 2009 Work Session and Regular Scheduled Meetings. (N. Atkinson)

Commissioner Harvey made a motion and Commissioner Brooks seconded the motion approving the above-referenced work session minutes. The motion passed by a vote of 3 to 0; with Mayor Pro-Tem Spaulding and Commissioner Williams abstaining as they were not in attendance.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion approving the above-referenced regular scheduled minutes. The motion passed by a vote of 4 to 0; with Commissioner Williams abstaining as he was not in attendance.

6. COMMISSION AND BOARD APPOINTMENT(S): Youth Advisory Council- Eleven Appointment(s). (N. Atkinson)

Commissioner Harvey made a motion and Mayor Pro-Tem Spaulding seconded the motion appointing the following candidates to serve on the Youth Advisory Council:

Terri Bright, Joshua Davis, I'sis Eikner, Brittney Fields, Dakota Fulks, Royal Hilton, Mitchell Kilroy, E. Wesley Murphy, V, Eric O'Donnell, Ethan Roberts and Princess Singleton.

The motion passed unanimously by a vote of 5 to 0.

7. Financial Reports as of August 31, 2009. (M. Hendley)

Martha Hendley, Finance Director, gave a brief overview of the above-referenced reports.

Mayor Pro-Tem Spaulding made a motion and Commissioner Brooks seconded the motion approving the above-referenced reports. The motion passed unanimously by a vote of 5 to 0.

8. Neighborhood Stabilization Program – Gap Financing Increase. (E. VanOtteren)

Eric VanOtteren, Economic Development Director, requested an increase of the previously approved set-aside Jekyll Recaptured funds of \$175,000 to \$375,000; he stated that the increase would be reimbursed by NSP after purchase of an approved house.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion approving the increase to \$375,000 of Jekyll Recaptured funds to allow for contingencies and in consideration of a higher purchase price on a third house. The motion passed unanimously by a vote of 5 to 0.

9. Storm Drainage Facilities Construction – Design and Study. (D. McFee)

Dan McFee, Engineer, requested authorization for the following:

- Begin preliminary design work on the stream crossings on Carteret Road and Altama Avenue.
- Perform a Drainage Study in the Habersham Park contributing drainage area.
- Return to work on “N” Street Phases III and IV.

The City Manager was instructed to schedule a meeting with County counterparts regarding the flooding in College Park and Magnolia Park subdivisions.

Mayor Pro-Tem Spaulding made a motion and Commissioner Williams seconded the motion authorizing the City Manager to execute contracts for the above-referenced design work and drainage study and for the Engineer to negotiate with the contractor to begin construction on “N” Street Phases III and IV on a budgeted schedule. The motion passed unanimously by a vote of 5 to 0.

MAYOR PRO-TEM SPAULDING’S ITEM(S)

10. Update on Streetscape in relations to 1200 Block of Newcastle Street.

Dan McFee, Engineer, updated the Commissions on the cost for completion of the Streetscape at the 1200 Block of Newcastle Street.

Informational Only, no action to be taken at this time.

The City Clerk was instructed to place the above-referenced item back on the agenda once the renovation of the Lissner House is completed along with Blythe Square and Jekyll Square to discuss timeline for completion.

CITY ATTORNEY’S ITEM(S)

11. Discussion of Sanitation Ordinance Revision Relating to Minimum Fines for Dumping.

M. Lynn Frey III, City Attorney, presented a draft of the above-referenced ordinance.

The City Attorney was instructed to proceed with the advertisement for the proposed ordinance and placement on agenda for the October 21, 2009 Commission meeting for consideration of approval.

The City Clerk was instructed to place on the October 21, 2009 agenda for discussion – Offering a bounty/reward for information on any person dumping illegally.

EXECUTIVE SESSION

Mayor Thompson asked if there was a need for an executive session.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion to

hold an executive session to discuss personnel. The motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion to adjourn. The motion passed by a vote of 3 to 2; Commissioner Harvey and Commissioner Williams not present to vote.

MEETING ADJOURNED

/s/ Bryan Thompson
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson
Naomi Atkinson, City Clerk