

MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, NOVEMBER 4, 2009 AT 6:30 P.M.
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Bryan Thompson, Mayor Pro-Tem Mark Spaulding,
Commissioner James H. Brooks, Sr., Commissioner Cornell Harvey and
Commissioner Jonathan Williams

CALL TO ORDER: Mayor Bryan Thompson

INVOCATION: Commissioner Cornell Harvey

PLEDGE OF ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to add as item number nine (9) under approval – *Authorization for an Energy Audit and Energy Efficiency and Conservation Block grant application submission*. The motion passed unanimously by a vote of 5 to 0.

DISCUSSION(S)

1. Howard Coffin Park to discuss Dog Park. (R. Jackson)

Reggie Jackson, Parks & Recreation Director, reported that the City has no official area designated as an unleashed dog park, and requested approval to build a dog park in addition to executing a fence installation contract with the endorsement of the City Manager. He stated that the cost for the installation of a fence for the dog park would be \$2,500.00.

The City Manager was directed to meet with the Finance Director for possible funding of the proposed dog park. Item to be placed on November 18, 2009, Commission meeting agenda.

PUBLIC HEARING(S) – LAND USE

2. Variance Petition No. 09-07 from L. E. Lewis, owner, petitioning to obtain a rear yard setback at 2711 Albany Street. (A. Glaeser)

Arne Glaeser, City Planner, gave a presentation of the above-referenced variance petition. He reported that staff recommends not granting the requested variance; he stated that the variance is not appropriate because no evidence was presented to substantiate the existence of any hardship. He reported that the rear yard of the existing structure is spacious enough to allow a 14 foot deep pavilion to be attached to the rear of the existing residence without violating the rear yard setback requirement.

Mayor Thompson asked if there was anyone present to speak in favor or opposition of the proposed petition.

No one came forth to speak in favor or opposition of the proposed variance.

Commissioner Harvey made a motion and Commissioner Brooks seconded the motion to grant the above-referenced variance petition. The motion passed unanimously by a vote of 5 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

3. Minutes of the October 21, 2009 Work Session and Regular Scheduled Meetings. (N. Atkinson)

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion approving the above-referenced minutes. The motion passed unanimously by a vote of 5 to 0.

4. Financial Reports as of September 30, 2009. (M. Hendley)

Martha Hendley, Finance Director, gave a brief overview of the above-referenced reports.

She reported that she was having problems obtaining documentation of sales from one of the vendors.

The City Manager was instructed to check into obtaining documentation from the vendor in question and report findings to Commission by Monday, November 9, 2009.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion to approve the above-referenced reports. The motion passed unanimously by a vote of 5 to 0.

5. SPLOST V Budget. (M. Hendley)

Martha Hendley, Finance Director, presented SPLOST V budget for capital projects for approval.

Commissioner Brooks made a motion and Commissioner Williams seconded the motion approving the above-referenced budget. The motion passed unanimously by a vote of 5 to 0.

6. Purchasing Time Clocks. (M. Hendley)

Martha Hendley, Finance Director, requested approval to purchase eight (8) time clocks for \$22,164.

Commissioner Brooks asked where the funds for purchasing the time clocks would come from.

Ms. Hendley stated police seizure funds.

Chief Johnson, Police Department, stated all seizure funds had been allocated for various projects from the previous year; she stated that she forwarded documentation of available seizure funds to the City Manager.

Commissioner Brooks made a motion to defer the above-referenced item to the next Commission meeting. The motion died for lack of a second.

The City Manager was instructed to retrieve documentation forwarded to him by Chief Johnson.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion to table item until the end of agenda, giving the City Manager time to retrieve documents from his office. The motion passed by a vote of 3 to 2; with Commissioner Harvey opposing and Commissioner Williams abstaining.

7. New/Renewal Alcohol Beverage License(s). (E. Johnson)

<u>Name of Business</u>	<u>Owner/Mgr.</u>	<u>Location of Business</u>	<u>Comments</u>
Arte Pizza d/b/a Simit Inc.	Antonino Tizzano (owner)	1518 Newcastle Street	Request sell of beer, wine, and Sunday sales with consumption on premises

UMA Grocery of Brunswick, Inc. d/b/a Downtown Grocery	Jashbhai B. Patel (owner)	1300 Gloucester Street	Renewal License - sell of beer, wine and no consumption on premises (grocery store)
The Grogg Shoppe	Phillip E. Bluestein (owner)	1701 Norwich Street	Renewal License – sell of beer, wine, distilled spirits and no consumption on premises (retail package)

Chief Johnson, Police Department, requested approval of the above-referenced alcohol beverage licenses.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to approve the above-referenced licenses. The motion passed unanimously by a vote of 5 to 0.

8. Ratification of the 2010 Brownfield Assessment Grant Application. (E. VanOtteren)

Eric VanOtteren, Director of Economic Development, requested approval to ratify the 2010 Brownsfield Assessment Grant Application.

Commissioner Brooks made a motion and Commissioner Williams seconded the motion to approve the above-referenced application. The motion passed unanimously by a vote of 5 to 0.

9. *Authorization for an Energy Audit and Energy Efficiency and Conservation Block grant application submission. (E. VanOtteren)*

Eric VanOtteren, Director of Economic Development, requested approval for the above-referenced audit and submission of grant application.

Commissioner Harvey made a motion and Commissioner Brooks seconded the motion to approve the above-referenced energy audit and energy efficiency and conservation block grant submission. The motion passed unanimously by a vote of 5 to 0.

CITY ATTORNEY’S ITEM(S)

10. Offering of Reward for Information regarding Illegal Dumping. (L. Frey)

M. Lynn Frey III, reported to the Commission different options for possible programs to offer reward for information regarding illegal dumping.

He asked for direction from Commission as to standard dollar amount for the reward, amount of total funds to be set aside for the program at the outset and source of funds for rewards.

It was the consensus of the Commission to start with a \$500.00 pool.

The City Attorney was directed to determine by the next Commission meeting where funds for the proposed money would come from.

The City Clerk was instructed to place item on the November 18, 2009 Commission meeting agenda.

ITEM NUMBER SIX (6) CONTINUED

Purchasing Time Clocks. (M. Hendley)

The City Manager returned with documents. He reported that \$40,748.00 was the obligated amount from seizure fund and Chief Johnson stated \$66,167.00 is the total amount in the seizure fund.

The City Manager, Chief of Police and Finance Director were instructed to meet and figure out dollar amount available in seizure funds and report back to the Commission by tomorrow.

Commissioner Brooks made a motion and Commissioner Harvey seconded the motion to defer the above-referenced item to the November 18, 2009 Commission meeting. The motion passed unanimously by a vote of 5 to 0.

EXECUTIVE SESSION

Mayor Thompson asked if there was a need for an executive session.

Commissioner Brooks made a motion and Commissioner Williams seconded the motion to hold an executive session to discuss personnel and land acquisition. The motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Commissioner Brooks made a motion and Mayor Pro-Tem Spaulding seconded the motion to adjourn. The motion passed by a vote of 4 to 0; Commissioner Williams not present to vote.

MEETING ADJOURNED

/s/ Bryan Thompson
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson
Naomi Atkinson, City Clerk