

# CITY OF BRUNSWICK GEORGIA

## 2017 ANNUAL PLAN

**Funded by the Community Development Block Grant**

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Annual Action Plan  
2017

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Annual Action Plan provides details on the City of Brunswick's plans for the use of the Program Year 2017 Community Development Block Grant (CDBG) funding.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Annual Plan contains a range of goals, objectives, and outcomes formulated to address needs identified for homelessness, other special needs, affordable housing, non-housing community development, barriers to affordable housing, lead-based paint hazards, institutional structure, and coordination. These objectives include:

- Continue to Plan, Monitor and Administer Entitlement Grant Programs and insure compliance with Federal Regulations. Improve the condition of housing for low-income homeowners. Support improvement of infrastructure, parks and recreation facilities, community facilities and public facilities in CDBG eligible census tracts.
- Address community needs through community-based public service programs.

These objectives are supported by a collection of associated strategies and performance goals. These strategies seek to work toward meeting the objectives stated, addressing the need for more affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and public services. Specifics can be found later in the Annual Action Plan.

### 3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Brunswick has a history of successful programs funded through the Community Development Block Grant Program. Of particular importance to the health of the city have been programs that address the condition of the housing stock. The City has successfully funded housing rehabilitation activities targeting lower income and elderly households unable to properly maintain their homes. The City has worked actively with local homeless services providers to expand both the stock of units/beds available to homeless persons and services aimed at helping those persons find employment, housing, health care

services, and educational opportunities. Details of past performance can be found in the City's Consolidated Annual Performance and Evaluation Report (CAPER).

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

##### **Community Participation**

Based on Community Participation Plan, outreach included a public forum for the general public and a focus group meeting and consultation with public and private agencies and organizations to capture public input. The City invited a broad sector of the community to participate in the public and private consultation including elected and appointed government officials, neighborhood organizations, Brunswick Housing Authority, Board of Realtors, Chamber of Commerce, public and social service agencies, colleges and universities, and the Community Development Advisory Commission. Public Services Application Forums for applicants, and Public Forums and Public Meetings to receive public input on the proposed Annual Plan were held on November 28, 2016, February 22, 2017, March 27, 2017 and April 24, 2017. The Focus Group Session was held on on March 28, 2017.

##### **Public Hearing and City Council Action**

The Brunswick City Commission held a briefing and public hearing for 2017 Annual Plan at Brunswick City Hall Council Chambers and approved the 2017 Annual Plan on May 3, 2017.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments werereceived during the 30 day comment period April 1 - May 1, 2017 or City Commission Public Hearing on May 3, 2017. public Comments recieved during the public engagement meetings were considered in the development of the Annual Plan.

#### **7. Summary**

This plan provides a framework through which Brunswick manages its federal entitlement program related to community development. The City worked with local service providers and other concerned citizens to develop the annual action plan designed to address needs within the city as identified through the public participation process and the Consolidated Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BRUNSWICK	Department of Community and Economic Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The lead agency for the development of the Annual Action Plan is the Community and Economic Development Department of Brunswick. CEDD has contracted with the consulting firm of J-QUAD Planning Group. The City and J-QUAD consulted with a number of other agencies including the agencies involved in the Balance of State Continuum of Care to address homelessness.

**Consolidated Plan Public Contact Information**

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912 267-5530

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Brunswick works with a wide variety of agencies, organizations, and service providers in an effort to bring various viewpoints to bear in the identification of local housing and service needs. Ongoing relationships focused on specific needs and targeted meetings designed to bring public input into the Consolidated Plan process are two of the ways that the City utilizes outside organizations in the consultation process.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City has ongoing relationships with several housing providers working on housing development activities. The City works with the Brunswick Housing Authority to utilize public housing and Section 8 voucher funding from the federal government to address the housing needs of the City's lowest income households. Through the Continuum of Care process, the City maintains relationships with mental health providers, homeless shelter and services providers, and other governmental agencies with specific responsibilities for homeless individuals and families. The City also participates in a variety of other coalitions that seek to address other issues that relate to housing and service needs.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

City staff works actively with the Georgia Balance of State Continuum of Care, the umbrella for the development of the Continuum of Care for the smaller cities in the state. Staff participate in regularly scheduled meetings and point-in-time surveys. In the past, the City has provided administrative support to supplement Continuum of Care initiatives and funding to the various agencies that make up the local membership of the Georgia Balance of State Continuum of Care.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Staff from Brunswick participates in the development of the Continuum of Care, working with area service providers to include City resources, to the extent possible, in the provision of services to homeless individuals and families in Brunswick.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	BRUNSWICK HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
2	<b>Agency/Group/Organization</b>	BOYS AND GIRLS CLUBS OF BRUNSWICK
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
3	<b>Agency/Group/Organization</b>	Safe Harbor Children's Shelter, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
4	<b>Agency/Group/Organization</b>	SALVATION ARMY (BRUNSWICK)
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
5	<b>Agency/Group/Organization</b>	GATEWAY BEHAVIORAL HEALTH SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
6	<b>Agency/Group/Organization</b>	MANNA HOUSE
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
7	<b>Agency/Group/Organization</b>	AMITY HOUSE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
8	<b>Agency/Group/Organization</b>	COASTAL MEDICAL ACCESS PROJECT
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
9	<b>Agency/Group/Organization</b>	AMERICA'S SECOND HARVEST FOOD BANK
	<b>Agency/Group/Organization Type</b>	Services-homeless Food bank
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.
10	<b>Agency/Group/Organization</b>	YOUTH ENRICHMENT & DELIVERANCE CENTER
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Consolidated Plan community forums.

11	<b>Agency/Group/Organization</b>	COASTAL GEORGIA AREA COMMUNITY ACTION AUTHORITY
	<b>Agency/Group/Organization Type</b>	Community Action Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Annual Plan, Consolidated Plan and Fair Housing Outreach community forums.

**Identify any Agency Types not consulted and provide rationale for not consulting**

No specific organizations were intentionally left out of the public participation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Georgia Balance of State Continuum of Care	The Strategic Plan provides a set of priorities for addressing homelessness, with are supported by the Georgia Balance of State Continuum of Care and its participating agencies.
PHA 5-Year Plan	Brunswick Housing Authority	The Strategic Plan provides a set of priorities from which specific needs identified by the PHA could be addressed if funding is available.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The development of the Annual Action Plan requires the help of the local non-profit community and other organizations. Specific priorities are identified and ranked through that participation utilizing focus group sessions, forums, and surveys. The City relies on its ongoing relationships to ensure that these opinions and observations are incorporated into the Plan.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

#### **Overview and Lead Agency**

The City of Brunswick, Georgia followed its designated Community Participation Plan in developing the 2017 Annual Plan. City of Brunswick Office of Community Development, City Hall 601 Gloucester Street, Room 221, Second Floor, Brunswick, Georgia 31520 served as lead agency for the development of the 2016 Annual Plan. Shauntia Lewis, Program Manager of the Office of Community Development served as primary contact.

#### **Community Participation**

Based on Community Participation Plan, outreach included a public forum for the general public and a focus group meeting and consultation with public and private agencies and organizations to capture public input. Public and private consultation included elected and appointed government officials, neighborhood organizations, Brunswick Housing Authority, Board of Realtors, Chamber of Commerce, public and social service agencies, colleges and universities, and the Community Development Advisory Commission. Public Services Applicant Forums, and Public Forums and public meetings to receive public comments on the proposed annual plan were held on November 28, 2016, February 22, 2017, March 27, 2017, and April 27, 2017. A Focus Group Session was held on March 28, 2017.

#### **Public Hearing and City Council Action**

The Brunswick City Commission held a briefing and public hearing for 2017 Annual Plan at Brunswick City Hall Council Chambers and approved the 2017 Annual Plan on May 3, 2017. The Resolution authorized the City Manager to make any minor changes in the budget based on the final allocation of funding by the U.U. Department of HUD.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Agencies and individuals attended the public forums.	Comments received were in support of program initiatives offered by the various agencies.	No comments were rejected.	
2	Public Meeting	Non-targeted/broad community	Two agencies attended a focus group meeting on July 13, 2016.	Comments highlighted programmatic needs in support of project proposals.	No comments were rejected.	
3	Public Hearing	Non-targeted/broad community	Twenty-four people were in attendance at a City Council meeting for a public hearing on May 3, 2017. Most were not there specifically for the public hearing.	Comments were received in support of specific project proposals.	No comments were rejected.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Brunswick receives funding from the Community Development Block Grant Program. This grant program will bring \$330,283 into the city to support affordable housing, homeless, and community development programs and projects in the second program year.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	330,283	0	0	330,283	1,009,263	Amount available for remainder of Con Plan is two times the annual allocation.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

**matching requirements will be satisfied**

The City of Brunswick has access to a variety of federal, state and local resources to achieve its housing and community development priorities. Funding is used for affordable housing repairs, assistance to homebuyers, microenterprise business assistance to support job creation and small business expansion, homeless, youth, and elderly/disabled assistance, and public park and public facilities and infrastructure, improvements. Federal, State and local resources are utilized based on the opportunities and constraints of the specific funding sources.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

None currently identified. The City will continue to evaluate opportunities to use public lands for future development.

**Discussion**

The City has programmed approximately \$330,283 from the CDBG program for the FY 2017 program year. These funds will be used to operate a range of private and public services as described later in the Annual Action Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration Objective 1	2015	2019	Administration	Citywide	Administration	CDBG: \$66,056	Other: 1 Other
2	Affordable Housing Objective	2015	2019	Affordable Housing	Citywide	Emergency Home Repair Housing Rehabilitation and Reconstruction	CDBG: \$100,000	Homeowner Housing Rehabilitated: 27 Household Housing Unit
3	Parks and Recreation Facilities Objective	2015	2019	Non-Housing Community Development	CDBG Eligible Areas	Parks and Recreation Facilities Public and Community Facilities	CDBG: \$46,010	Other: 1 Other
4	Public Services Objective 1 - Senior Services	2015	2019	Non-Housing Community Development	Citywide	Senior Services	CDBG: \$4,850	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
5	Public Service Objective 2 - Youth Services	2015	2019	Non-Housing Community Development	Citywide	Youth Services	CDBG: \$14,846	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Economic Development Objective	2016	2019	Non-Housing Community Development	Citywide	Job Development/Creation Technical Assistance to Small Businesses	CDBG: \$68,674	Businesses assisted: 20 Businesses Assisted
7	Public Service Objective 6 - Homeless Services	2016	2019	Homeless	Citywide	Homeless Prevention and Emergency Assistance Mental Health Services/Supportive Services	CDBG: \$12,846	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
8	Public Service Objective 5 - Homeless Youth	2015	2019	Homeless Non-Housing Community Development	Citywide	Youth Services	CDBG: \$6,846	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
9	Public Service Objective 3 - Youth Services 2	2015	2019	Non-Housing Community Development	Citywide	Youth Services	CDBG: \$5,309	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
10	Public Service Objective 4 - Food Vouchers	2015	2019	Non-Housing Community Development		Small Business Loans	CDBG: \$4,846	Businesses assisted: 2 Businesses Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Administration Objective 1
	<b>Goal Description</b>	Program Administration: General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
2	<b>Goal Name</b>	Affordable Housing Objective
	<b>Goal Description</b>	Provide Volunteer Housing Repairs and Moderate-Minor and Major Rehabilitation and Reconstruction, Program Delivery Support to improve the habitability of owner occupied housing. Eligible applicants are low and moderate-income at 80% or below the median income citywide.
3	<b>Goal Name</b>	Parks and Recreation Facilities Objective
	<b>Goal Description</b>	Support the improvement to Parks and Recreation Facilities in low and moderate income census tracts.
4	<b>Goal Name</b>	Public Services Objective 1 - Senior Services
	<b>Goal Description</b>	Funds will be used to provide senior services for low to moderate income persons at 80% or below the median income. The strategic goal is to provide socialization and recreation activities to senior citizens in a supervised, safe, nurturing environment.
5	<b>Goal Name</b>	Public Service Objective 2 - Youth Services
	<b>Goal Description</b>	Funds will be used to provide youth services to low to moderate income children at 80% or below the median income within the City of Brunswick. The strategic goal is to provide the youth a structured educational after school and summer camp program.
6	<b>Goal Name</b>	Economic Development Objective
	<b>Goal Description</b>	Economic Development Job Creation – Funds will be used to provide microenterprise technical assistance, loans and grants to small businesses providing and sustaining jobs for low to moderate income persons at 80% or below the median income within the City of Brunswick. The strategic goal is to create and sustain jobs.

<b>7</b>	<b>Goal Name</b>	Public Service Objective 6 - Homeless Services
	<b>Goal Description</b>	Homeless Services – Funds will be used to provide homeless services to low to moderate income people at 80% or below the median income within the City of Brunswick.
<b>8</b>	<b>Goal Name</b>	Public Service Objective 5 - Homeless Youth
	<b>Goal Description</b>	Funds will be used to provide outreach services to meet immediate needs of runaway homeless youth, or youth at risk of running away. Benefits low to moderate income people at 80% or below the median income within the City of Brunswick.
<b>9</b>	<b>Goal Name</b>	Public Service Objective 3 - Youth Services 2
	<b>Goal Description</b>	Provide youth services soccer summer camp for low and moderate income youth.
<b>10</b>	<b>Goal Name</b>	Public Service Objective 4 - Food Vouchers
	<b>Goal Description</b>	Provides funding to the Downtown Development Authority Jump Start Program for micro loans to small businesses that create and retain jobs benefiting low and moderate income persons.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following projects were developed by staff with consultation from non-profit service providers and community input through priorities established with involvement of the community survey.

#### Projects

#	Project Name
1	Program Administration
2	Affordable Housing Program
3	Parks and Recreation Facilities
4	Senior Services
5	Youth Services - After-School/Summer Camp
6	Economic Development
7	Homeless Youth Services and Outreach - Street Beat
8	Youth Services
9	Economic Development - Micro Business Enterprise
10	Youth Services - Juvenile Court Advocacy and Outreach

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration Objective 1
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$66,056
	<b>Description</b>	General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City of Brunswick 601 Gloucester Brunswick Georgia
<b>Planned Activities</b>	General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.	
2	<b>Project Name</b>	Affordable Housing Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing Objective
	<b>Needs Addressed</b>	Housing Rehabilitation and Reconstruction Emergency Home Repair Housing Assistance - Homeownership
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	Provide Volunteer Housing Repairs and Moderate-Minor and Major Rehabilitation, to improve the habitability of owner occupied housing and Programs Delivery Support. Eligible applicants are low and moderate-income at 80% or below the median income citywide.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	27 low and moderate income households assisted
	<b>Location Description</b>	City of Brunswick 601 Gloucester Brunswick Georgia
	<b>Planned Activities</b>	Provide Volunteer Housing Repairs and Moderate-Minor and Major Rehabilitation, to improve the habitability of owner occupied housing. Eligible applicants are low and moderate-income at 80% or below the median income citywide.
<b>3</b>	<b>Project Name</b>	Parks and Recreation Facilities
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Parks and Recreation Facilities Objective
	<b>Needs Addressed</b>	Public and Community Facilities Parks and Recreation Facilities
	<b>Funding</b>	CDBG: \$46,010
	<b>Description</b>	CDBG Funding allocated for public park and recreation facility improvements in an effort to increase recreational opportunities through the creation of new passive and active open space on vacant or under-utilized sites.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	120 low and moderate income persons assisted.

	<b>Location Description</b>	Roosevelt Lawrence Community Center 1109 H Street Brunswick Georgia
	<b>Planned Activities</b>	CDBG Funding allocated for public park and recreation improvements to in an effort to increase recreational opportunities through the creation of new passive and active open space on vacant or under-utilized sites.
<b>4</b>	<b>Project Name</b>	Senior Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services Objective 1 - Senior Services
	<b>Needs Addressed</b>	Senior Services
	<b>Funding</b>	CDBG: \$4,850
	<b>Description</b>	Funds will be used to provide senior services for low to moderate income persons at 80% or below the median income. The strategic goal is to provide socialization and recreation activities to senior citizens in a supervised, safe, nurturing environment.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low and moderate income persons assisted.
	<b>Location Description</b>	Roosevelt Harris Jr. Senior Center 2007 I Avenue Brunswick Georgia
<b>Planned Activities</b>	Funds will be used to provide senior services for low to moderate income persons at 80% or below the median income. The strategic goal is to provide socialization and recreation activities to senior citizens in a supervised, safe, nurturing environment.	
<b>5</b>	<b>Project Name</b>	Youth Services - After-School/Summer Camp
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Service Objective 2 - Youth Services
	<b>Needs Addressed</b>	Youth Services
	<b>Funding</b>	CDBG: \$14,846

	<b>Description</b>	Funds will be used to provide youth services to low to moderate income children at 80% or below the median income within the City of Brunswick. The strategic goal is to provide the youth a structured educational after school and summer camp program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low and moderate income persons assisted
	<b>Location Description</b>	Roosevelt Lawrence Community Center 1109 H Street Brunswick Georgia
	<b>Planned Activities</b>	Funds will be used to provide youth services to low to moderate income children at 80% or below the median income within the City of Brunswick. The strategic goal is to provide the youth a structured educational after school and summer camp program.
<b>6</b>	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Economic Development Objective
	<b>Needs Addressed</b>	Technical Assistance to Small Businesses Job Development/Creation
	<b>Funding</b>	CDBG: \$4,846
	<b>Description</b>	Funds will be used to provide loans to businesses providing and sustaining jobs for low to moderate income persons at 80% or below the median income within the City of Brunswick.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Brunswick Downtown Development Authority 1229 Newcastle Street Brunswick Georgia

	<b>Planned Activities</b>	Funds will be used to provide loans to small businesses providing and sustaining jobs for low to moderate income persons at 80% or below the median income within the City of Brunswick.
7	<b>Project Name</b>	Homeless Youth Services and Outreach - Street Beat
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Service Objective 5 - Homeless Youth
	<b>Needs Addressed</b>	Emergency Assistance Youth Services Homeless Prevention and Emergency Assistance
	<b>Funding</b>	CDBG: \$12,846
	<b>Description</b>	Funds will be used to provide outreach services to meet immediate needs of runaway homeless youth, or youth at risk of running away. Benefits low to moderate income people at 80% or below the median income within the City of Brunswick.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low and moderate income persons assisted
	<b>Location Description</b>	Safe Harbor 2514 Wren Street Brunswick Georgia
	<b>Planned Activities</b>	Funds will be used to provide outreach services to meet immediate needs of runaway homeless youth, or youth at risk of running away. Benefits low to moderate income people at 80% or below the median income within the City of Brunswick.
8	<b>Project Name</b>	Youth Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Service Objective 2 - Youth Services
	<b>Needs Addressed</b>	Youth Services
	<b>Funding</b>	CDBG: \$5,309

	<b>Description</b>	Funds will be used to provide youth services to low to moderate income people at 80% or below the median income within the City of Brunswick.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 30 low moderate income youth will be assisted.
	<b>Location Description</b>	Coastal Outreach Brunswick Georgia
	<b>Planned Activities</b>	Funds will be used to support soccer summer camp activities to low to moderate income people at 80% or below the median income within the City of Brunswick.
9	<b>Project Name</b>	Economic Development - Micro Business Enterprise
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Economic Development Objective
	<b>Needs Addressed</b>	Technical Assistance to Small Businesses Small Business Loans
	<b>Funding</b>	CDBG: \$68,674
	<b>Description</b>	Micro Business Enterprise technical assistance, grants and loans to support small businesses to build capacity and create and sustain jobs.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City of Brunswick 601 Gloucester Street Brunswick Georgia
	<b>Planned Activities</b>	Provide micro enterprise technical assistance, loans and grants to small businesses.
	<b>Project Name</b>	Youth Services - Juvenile Court Advocacy and Outreach

<b>10</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service Objective 2 - Youth Services
	<b>Needs Addressed</b>	Youth Services Legal Services
	<b>Funding</b>	CDBG: \$6,846
	<b>Description</b>	Funds will be used to provide youth services for low and moderate income youth at 80% or below the median income within the City of Brunswick. The strategic goal is to provide youth in the criminal justice system supportive services and advocacy reducing their retention rate and re-entry into the criminal justice system.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 30 persons will be served.
	<b>Location Description</b>	Glynn County Juvenile Court 11 Judicial Lane #100 Brunswick Georgia
	<b>Planned Activities</b>	Funds will be used to provide supportive services and advocacy to youth in the criminal court system to reduce their retention and re-entry into the criminal justice system.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Much of the funding from the CDBG program is available for use in any of the CDBG neighborhoods or citywide, depending on the specifics of the designated activities. Also, some funding is available according to individual benefit rather than area benefit. It is, therefore, difficult to provide reasonable projections of the distribution of funds by target area. The numbers below are strictly estimates based on experience.

#### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	71
CDBG Eligible Areas	29

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low to moderate-income concentration and certain areas of high minority concentration are targeted. Areas of low homeownership and deteriorating housing conditions were also considered in the targeting process.

#### **Discussion**

The distribution of funds by target area is projected to be primarily citywide due to use of funds for administrative, non-profit support, and individual benefit-oriented programmatic uses of the funds. The remaining funds are estimated to be spread through smaller CDBG-eligible areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The annual goals listed previously specify the following production numbers for housing assistance and for homelessness, non-homeless, and special needs populations.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	27
Special-Needs	0
Total	27

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	27
Acquisition of Existing Units	0
Total	27

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

These figures relate to production targets specified in the annual goals for 2016.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no plans to utilize CDBG funding for Brunswick Housing Authority activities in the next program year.

### **Actions planned during the next year to address the needs to public housing**

There are no plans to utilize CDBG funding for Brunswick Housing Authority activities in the next program year.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Brunswick Housing Authority will continue to have resident councils at each housing development.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

NA

### **Discussion**

There are no plans to utilize CDBG funding for Brunswick Housing Authority activities in the next program year.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Brunswick is active in the Georgia Balance of State Continuum of Care, addressing issues related to homeless in the region. Funding for homeless projects and services are sources primarily through that process.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Georgia Balance of State Continuum of Care, the coalition of homeless service agencies, conducts annual surveys of homeless individuals, including unsheltered persons. These surveys serve to help focus agency activities for the coming year, as well as provide documentation in response to HUD program requirements.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Brunswick has no plans that would affect the emergency shelter or transitional housing needs of homeless persons in the coming year.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Brunswick has no plans that would help homeless persons transition to permanent housing and independent living in the coming year.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

Homeless prevention is a major focus of the participants in the Continuum of Care. Agencies include homeless prevention as a support program in conjunction with the provision of shelter and other support services.

**Discussion**

Homeless prevention is a major focus of the participants in the Continuum of Care. Agencies include homeless prevention as a support program in conjunction with the provision of shelter and other support services.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

There are no public policy barriers to affordable housing identified in Brunswick.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

NA

### **Discussion:**

There are no public policy barriers to affordable housing identified in Brunswick.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City currently provides a variety of services to the residents of Brunswick, some funded by CDBG allocations, with private, State, and City funding bringing additional assets to bear on these problems. Below are some of the actions currently performed by the City or under consideration for the future.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to look for new funding sources for programs to address underserved needs. Funding is the major obstacle in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

### **Actions planned to foster and maintain affordable housing**

The City will consider providing financial assistance for Tax Credit Projects for affordable housing development to expand multi-family rental development projects and homeownership opportunities when those projects are present for review. Additionally, acquisition, soft costs and site development funds will be used for affordable housing development.

### **Actions planned to reduce lead-based paint hazards**

The Health Department will continue screening for lead in children who are at risk. The City will continue its lead-based paint hazard education and testing elements of its homeowner rehabilitation program.

### **Actions planned to reduce the number of poverty-level families**

The City will continue its efforts in conjunction with the Continuum of Care to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the city.

### **Actions planned to develop institutional structure**

- Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with private industry to address important issues that hamper housing and community development efforts. Identify opportunities to create private/public partnerships for project

finance and development to leverage federal funds.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to coordinate planning activities with private housing and social service agencies, including participation in the Georgia Balance of State Continuum of Care meetings, development of the Continuum of Care, and enumeration of point-in-time and homeless surveys. City staff will also continue its participation in other coalitions and study groups as the opportunity arises.

**Discussion:**

These actions are primarily the continuation of what the City is currently doing in the various areas. No major obstacles in the institutional structure have been identified that need to be addressed. The City is also satisfied with its efforts to coordinate with private housing and social service agencies.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The following provides details on program specific requirements for the Community Development Block Grant.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The City strives to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff work with subgrantees to ensure that these requirements are met and oversees internal operations towards the same goal.

