



**NOTICE OF MANDATORY PUBLIC MEETING/WORKSHOP  
FOR INTEREST IN BID RE SUBMITTAL FOR THE  
MICRO-ENTERPRISE SMALL BUSINESS TECHNICAL ASSISTANCE:  
(B) Social**

If approved by US Department of Housing and Urban Development the City of Brunswick has allocated a portion of its Annual Community Development Block Grant (CDBG) Funds for Micro-Enterprise Small Business Technical Assistance in the form of Community for Funding Year 2017-2018.

The City of Brunswick Department of Economic and Community Development has been working closely with the citizens, public service agencies, organizations, businesses, etc. to develop a Micro Enterprise program for Small Business Development Technical Assistance. CDBG Micro Enterprise sub grantee funds may be used for operating costs in the form of Small Business Technical Assistance Course Administrator and Small Business Technical Assistance Course Educator with required use of the Business Development Course.

The mandatory public meeting/workshop will be held on the following:

Date: November 29, 2017

Time: 10:00 AM

Location: Old City Hall, Conference 1229 Newcastle St, Brunswick, GA 31520

All parties who are interested in submitting a proposal **MUST ATTEND** the meeting to be eligible for submittal. It is highly encouraged that the individuals who are submitting a proposal and administering the program attend the meeting. Submittals by those who do not attend the meeting will not be accepted by the City of Brunswick.

Attendees are strongly encouraged to review the draft form of the 2017-2018 Annual Action Plan prior to attending the meeting. Copies of the Annual Action Plan can be found at the City Hall located at 601 Gloucester Street 2<sup>nd</sup> Floor Room 221, Brunswick, Georgia 31520. If you are unable to visit the locations provided, you may visit the City of Brunswick's website [www.brunswickga.org](http://www.brunswickga.org) to review the plan, or you may also request a copy in writing to the following address: P. O. 550, Brunswick, Georgia 31520. City Hall Hours of operation are from 8:00 a.m. to 5:00 p.m. Monday and through Friday (excluding holidays).

The interested parties are required a fifteen (15) day bid submittal period starting November 13, 2017 at 8:00 AM closing on December 6, 2017 at 4:00 PM. For information regarding the meeting/workshop please contact Christopher Jones, Grant Administrative Specialist, at 912-267-5511 or by email [cjones@cityofbrunswick-ga.gov](mailto:cjones@cityofbrunswick-ga.gov).

All public meetings are held in facilities that are wheel chair accessible and provide handicap parking. Interceptives services for deaf and non-English speaking citizens will be available with a 48-hour notice. Further details regarding accessibility or foreign language consideration shall contact Shauntia Lewis, Neighborhood Revitalization Manager at 912-267-5530 or by email at [slewis@cityofbrunswick-ga.gov](mailto:slewis@cityofbrunswick-ga.gov).

Citizen in need of reasonable accommodations due to ability including communications in an alternate format should contact the Department of Community Development at TTY 884-267-3666.