

OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
WORK SESSION
WEDNESDAY, MAY 1, 2024 AT 5:30 P.M.
1229 NEWCASTLE STREET, 2nd FLOOR
&
STREAMED LIVE AT THE BELOW WEB ADDRESS:
<https://www.facebook.com/citybwkga>

PRESENT: Honorable Mayor Cosby Johnson, Mayor Pro Tem Felicia Harris ~ (*attended via zoom*), Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

ABSENT: Commissioner Kendra Rolle

CALL TO ORDER: Mayor Johnson

PRESENTATION(S)

1. Sam Massad, with Pioneer Land Surveying to Present and Review Howard Coffin Park Survey Plat.

~The above-referenced item was removed from the agenda. ~

2. Sam Massad, CEO, Global Green Resources to Present Information on New Recycling of the Municipal Solid Waste.

Mr. Massad gave a brief overview of a new machine for recycling solid waste.

Following questions and responses, the commission thanked Mr. Massad for the presentation.

WORK SESSION ADJOURNED – *session adjourned at 5:47 p.m.*

**OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
REGULAR SCHEDULED MEETING
WEDNESDAY, MAY 1, 2024
AT 6:00 P.M.**

**1229 NEWCASTLE STREET, 2nd FLOOR
&**

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PRESENT: Honorable Mayor Cosby Johnson, Mayor Pro Tem Felicia Harris, Commissioner Kendra Rolle, Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

CALL TO ORDER: Mayor Johnson - *meeting began at 6:00 p.m.*

INVOCATION: Pastor Troy Moody, Kingdom Builder Church

PLEDGE OF ALLEGIANCE: Recited in unison by all in attendance.

APPROVAL OF AGENDA

1. Adoption of May 1, 2024 Regular Scheduled Commission Meeting Agenda.

Commissioner Sabbe made a motion to approve the above-referenced agenda with the deferment of item number seven “Planning and Appeals Commission Appointments” until May 15, 2024 commission meeting; seconded by Commissioner Rolle. Motion passed unanimously.

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

2. Proclamation Presentation to Morgan Marshall and Teria Flowers with Safe Harbor; Recognizing the Month of May as Teen Pregnancy Prevention Month.

Proclamation accepted with gratitude.

3. Proclamation Recognizing the Month of May as National Cities, Towns and Village Month.

Proclamation read by Mayor Johnson.

4. Proclamation Recognizing May 5th – 11th as Municipal Clerk’s Week.

Proclamation read by Mayor Johnson and presented to City Clerk Atkinson.

Proclamation was accepted with gratitude.

UPDATE

5. Brunswick-Glynn Joint Water and Sewer Executive Director Andrew Burroughs to Provide An Update on Projects in the City.

Following update, commission thanked Executive Director Burroughs.

6. Orange Square Community Park and Splash Pad. (*R. McDuffie*)

City Manager McDuffie gave a brief overview on Orange Square Community Park and Splash Pad.

Following update, questions and responses commission thanked City Manager McDuffie and Tim Nelson for the updates.

APPOINTMENT(S)

7. Commission

- 1) Planning and Appeals Commission ~ Three Appointments – (two board members and one alternate)

~The above-referenced item was deferred until May 15, 2024 commission meeting.~

ITEM(S) TO CONSIDER FOR APPROVAL

8. Consider Approval of April 17, 2024 Regular Scheduled Meeting Minutes. (*subject to any necessary charges.*) (*N. Atkinson*)
Commissioner Sabbe made a motion to approve the above-referenced minutes; seconded by Commissioner Rolle. Motion passed unanimously.
9. Consider Approval of Brunswick Police Department Surplus Items. (*K. Jones*)
Commissioner Atkinson-Williams moved to approve the surplus list submitted by Brunswick Police Department; seconded by Commissioner Rolle. Motion passed unanimously.
10. Consider Approval of Financial Reports as of March 31, 2024. (*R. McDuffie*)
Commissioner Atkinson- Williams moved to approve the above-referenced reports as submitted; seconded by Commissioner Sabbe. Motion passed unanimously.
11. Consider Approval of Renewal of General Liability and Property Insurance with Georgia Interlocal Risk Management Agency (GIRMA). (*C. Hancock*)
Commissioner Rolle moved to approve the above-referenced renewal of general liability and property insurance pending any necessary amendments; seconded by Commissioner Rolle. Motion passed unanimously.

DISCUSSION

12. Preliminary Presentation of the 2024/2025 Fiscal Year Budget. (*R. McDuffie*)
City Manager McDuffie gave a brief overview of the proposed 2024/2025 fiscal year budget. Following questions and responses, commission thanked City Manager McDuffie for the presentation.

CITY ATTORNEY'S ITEM(S)

13. Consider Approval of Amendment to the Employment Agreement Between the City of Brunswick and City Clerk Naomi Atkinson.
Commissioner Rolle moved to approve the above-referenced amendment to City Clerk Atkinson employment agreement; seconded by Commissioner Sabbe. Motion passed by a vote of 4 to 0 with Commissioner Atkinson-Williams recusing herself due to kinship.
14. Consider Approval of Amendment Number 18 of City of Brunswick Defined Benefit Plan.
Commissioner Atkinson-Williams moved to approve the above-referenced amendment of the City of Brunswick Defined Benefit Plan; seconded by Commissioner Rolle. Motion passed unanimously.

EXECUTIVE SESSION

Commissioner Rolle moved to hold an executive session to discuss litigation and real estate; seconded by Commissioner Sabbe. Motion passed unanimously.

Amended motion:

Commissioner Rolle moved to hold an executive session to discuss litigation, real estate, and personnel; seconded by Commissioner Sabbe. Motion passed unanimously.

RECONVENE EXECUTIVE SESSION

Commissioner Sabbe made a motion to appoint Judge Pro Tem Jason Clark as Chief Judge of City of Brunswick Municipal Court until June 30, 2024; seconded by Commissioner Rolle. Motion passed unanimously.

Commissioner Rolle moved to adjourn; seconded by Commissioner Sabbe. Motion passed unanimously.

MEETING ADJOURNED – *meeting adjourned at 8:20 p.m.*

/s/Cosby H. Johnson
Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson
City Clerk