

**OFFICIAL MINUTES  
BRUNSWICK CITY COMMISSION  
PUBLIC HEARING  
WEDNESDAY, JUNE 5, 2024  
AT 5:30 P.M.  
1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR  
&**

**STREAMED LIVE AT THE BELOW WEB ADDRESS:**

<https://www.facebook.com/citybwkga>

**PRESENT:** Honorable Mayor Cosby Johnson, Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

**ABSENT:** Mayor Pro Tem Felicia Harris, and Commissioner Kendra Rolle

**CALL TO ORDER:** Mayor Johnson - *meeting began at 5:30 p.m.*

**PUBLIC HEARING - FINANCE**

1. City of Brunswick Proposed Fiscal Year 2024/2025 Budget. (*R. McDuffie*)

City Manager McDuffie gave an overview for the above-subject proposed fiscal year 2023/2024. Mayor Johnson opened the floor for anyone to address the commission regarding the proposed FY 2024/2025 budget.

No one came forth to address the commission.

Commissioner Sabbe made a motion to adjourn; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

*Public Hearing closed at 5:59 p.m.*

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**OFFICIAL MINUTES  
BRUNSWICK CITY COMMISSION  
REGULAR SCHEDULED MEETING  
WEDNESDAY, JUNE 5, 2024  
AT 6:00 P.M.  
1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR  
&**

**STREAMED LIVE AT THE BELOW WEB ADDRESS:**

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**PRESENT:** Honorable Mayor Cosby Johnson, Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

**ABSENT:** Mayor Pro Tem Felicia Harris, and Commissioner Kendra Rolle

**CALL TO ORDER:** Mayor Johnson - *meeting began at 5:30 p.m.*

**INVOCATION:** Elder Shawn Slay, Greater Works Than These Ministries

**PLEDGE OF ALLEGIANCE:** Recited in unison by all in attendance.

## **ADDENDUM TO AGENDA**

Commissioner Atkinson-Williams moved to add as item number 7a “Consider Approval of Workers Compensation Policy Renewal”; seconded by Commissioner Sabbe. Motion passed unanimously.

## **APPROVAL OF AGENDA**

2. Adoption of June 5, 2024 Regular Scheduled Commission Meeting Agenda.

Commissioner Sabbe made a motion to adopt the June 5, 2024 Regular Scheduled Commission meeting agenda with the aforementioned addendum; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

## **PUBLIC HEARING - ORDINANCE**

3. Ordinance 1082 - Designation of the Visitors Club as a Local Landmark Site. (*J. Hunter*)

Mayor Johnson opened the floor for anyone to address the commission regarding proposed ordinance number 1082 – Designation of the Visitors Club as a local landmark site.

No one came forth to address the commission.

Public hearing closed.

## **ITEM(S) TO CONSIDER FOR APPROVAL**

4. Consider Approval of May 15, 2024 Regular Scheduled Meeting Minutes. (*subject to any necessary charges.*) (*N. Atkinson*)

Commissioner Atkinson-Williams moved to approve the above-referenced minutes; seconded by Commissioner Sabbe. Motion passed unanimously.

5. Consider Friday, July 5, 2024 as an Additional Holiday for City Employees.

Commissioner Sabbe made a motion to add July 5, 2024 as a additional holiday for city staff; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

6. Consider Changing Wednesday, July 17, 2024 Regular Scheduled Commission Meeting to Monday, July 15, 2024.

Commissioner Atkinson-Williams moved to reschedule Wednesday, July 17<sup>th</sup> meeting to Monday, July 15, 2024; seconded by Commissioner Sabbe. Motion passed unanimously.

7. Consider Approval of Financial Reports as of April 30, 2024. (*R. McDuffie*)

Commissioner Sabbe made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

7a *Consider Renewal of Workers Compensation Policy.*

Commissioner Atkinson-Williams moved to approve the renewal of Workers Compensation Policy; seconded by Commissioner Sabbe. Motion passed unanimously.

8. Consider Approval of Resolution Number 2024-05 ~ Authorization to Execute a Contract Between the City of Brunswick and Georgia Environmental Protection Division Hazardous Waste Trust Fund. (*G. Albersen*)

Commissioner Sabbe made a motion to approve the above-referenced resolution; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

9. Consider Approval of Contract with J. Hiers Company, Inc. for Asphalt Resurfacing of Various Streets Within the City, and Installation of a Pedestrian Crosswalk Across Gloucester Street. (*G. Albersen*)

Commissioner Atkinson-Williams moved to approve the above-referenced contract with J. Hiers Co., Inc. in the amount of \$974,471.89; seconded by Commissioner Sabbe. Motion passed unanimously.

10. Consider Approval of Memorandum of Understanding Between Brunswick Housing Authority and the City of Brunswick Recreation Department for Youth Education and Development Services. (*V. Booker*)

Commissioner Atkinson-Williams moved to approve the above-referenced Memorandum of Understanding, subject to revisions by City Attorney Corry; seconded by Commissioner Sabbe. Motion passed unanimously.

**CITY ATTORNEY'S ITEM(S)**

11. Consider Adoption ~ Ordinance 1082 - Designation of The Visitors Club as a Local Landmark Site.

Commissioner Sabbe made a motion to adopt the above-referenced ordinance; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

12. Discussion ~ Amendment to Planning and Appeals Commission Ordinance.

Discussion only, staff to make revisions discussed and provide a clean draft to the commission for review.

13. Consider Approval of Resolution for the Department of Transportation Local Open Roads Policy.

Commissioner Sabbe made a motion to approve the above-referenced resolution; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

14. Consider Approval and Submission of Statewide Mutual Aid Agreement.

Commissioner Atkinson-Williams moved to approve the above-referenced agreement; seconded by Commissioner Sabbe. Motion passed unanimously.

**EXECUTIVE SESSION**

Commissioner Sabbe made a motion to hold an executive session to discuss litigation and real estate acquisition; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

**RECONVENE EXECUTIVE SESSION**

Mayor Johnson announced that no action was taken.

Commissioner Sabbe made a motion to adjourn; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

**MEETING ADJOURNED** – *meeting adjourned at 7:53 p.m.*

/s/Cosby H. Johnson  
Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson  
City Clerk